



## Agenda Item Summary

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**File #: 23-00097**

**Agenda Date: 5/23/2023**

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**Agenda Item Name:**

Purchase Order to SHI (Software House International) International Corp., in the amount of \$60,914.64, for the purchase of Office 365, Exchange in the Microsoft Southeast Government Cloud, Windows Server licenses, and Remote Access licenses for the State

**Presenter:**

Michelle Signer, Finance and Human Resource Director, State Attorney's Office, 352.384.3008  
Theodore White, Procurement Manager, Procurement, 352.374.5202

**Description:**

SHI International Corp. Purchase Order

**Recommended Action:**

Approve the issuance of a Purchase Order to SHI International Corp., in the amount of \$60,914.64, for the purchase of Office 365, Exchange in the Microsoft Southeast Government Cloud, Windows Server licenses, and Remote Access licenses for the State Attorney's Office. Pricing per Sourcewell Request for Proposal (RFP) # 081419.

**Prior Board Motions:**

July 12, 2022, Board approved PO 22-1929 to SHI International for the second year of this contract.  
May 25, 2021, Board approved PO 21-1746 to SHI International for the first year of this contract.

**Fiscal Note:**

Sufficient budget exists for this transaction in Accounts:  
(General Fund) 001.34.3400.713.46.00,  
(Judicial Circuit Wide Tech Billing Fund) 066.34.3400.713.46.00,  
(Court Technology Fund) 076.34.3400.713.46.00.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

This is a continuation of our Microsoft Enterprise Agreement which is a three-year contract that is broken down into 3 annual payments. This is the third year of a three-year contract. The agreement includes a continuation of our use of Office 365, Exchange mail server, SQL Server, Microsoft Server licenses, and Remote Access licenses. This contract includes a change from running Exchange on premise to running Exchange in the Microsoft Southeast Government Cloud. It also includes licenses for Microsoft Teams which will allow us greater ability to use video conferencing for scheduling testimony, pre-trial meetings, and internal meetings with participants from our other offices.

The vendor selected to provide this good or service has subjected such to its own terms, and the vendor has refused to remove those terms in conflict with the County's standard terms and conditions.

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (13) of the Alachua County Procurement Code, Procurement of Supplies or Services under Contract with cooperatives, including cooperatives that the County participates in accordance with Article 10, Section 22.10-201 (Cooperative Purchasing Authorized), providing the vendor extends the same terms and conditions of the Contract to the County; However, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this Purchase Order is being submitted for Board consideration and approval.

The vendor selected to provide this good or service has subjected such to its own terms, and the vendor has refused to remove those terms in conflict with the County's standard terms and conditions.”