



## Agenda Item Summary

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**File #: 23-00105**

**Agenda Date: 5/23/2023**

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**Agenda Item Name:**

**Purchase Order to OEC (Office Environment Center) Business Interiors, in the amount of \$53,813.70, for the purchase, delivery and installation of office furniture for the Crisis Center for Community Support Services.**

**Presenter:**

Claudia Tuck, Director, Community Support Services, 352.264.6704  
Theodore White, Procurement Manager, Procurement, 352.374.5202

**Description:**

OEC Business Interiors Purchase Order

**Recommended Action:**

Approve issuance of a purchase order to OEC Business Interiors, in the amount of \$53,813.70, for the purchase, delivery and installation of office furniture for the Crisis Center for Community Support Services. Prices, terms and conditions are per the Florida Department of Management Services, Furniture 56120000-19-ACS.

**Prior Board Motions:**

N/A

**Fiscal Note:**

Sufficient budget is available in accounts: 001.29.2940.569.52.00, 023.29.2940.569.52.00, 275.29.2940.569.52.00.

**Strategic Guide:**

Social and Economic Opportunity

**Background:**

The office furniture is needed due to increases in staffing associated with both 988 (988 is a crisis line) and the Mobile Response Teams (MRT). In some cases, furniture is being replaced as multiple staff will be sharing an office currently set up for one person's use. Lutheran Services of Florida has approved for the purchase to largely be paid from grant funds. 988 is a crisis line that the CSS crisis center runs and 988 is run on a grant we have with Lutheran Services Florida.

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302(2) of the Alachua County Procurement Code, which permits the County to purchase Supplies or Services purchased at a Price established by the Florida Department of Management Services, or at a Price equal to or less than the Price established by the state agency; however, since the dollar amount

of the purchase exceeds the purchasing authority of the Procurement Manager, these Purchase Orders are being submitted for Board consideration and approval. The State has a contract with The Hon Company, LLC (contract 56120000-19-ACS) and the company's authorized retailer/subcontractor recognized by the State is OEC Business Interiors.