



## Agenda Item Summary

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**File #: 26-00262**

**Agenda Date: 4/28/2026**

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**Agenda Item Name:**

**Ranking of Request for Proposal (RFP) 26-560-PM Alachua County Agreement for Administrative Services for CDBG 25DB-H07 for Community Support Services.**

**Presenter:**

Claudia Tuck, Community Support Services Director, 352.264.6704  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Ranking of RFP 26-560-PM Alachua County Agreement for Administrative Services for CDBG 25DB-H07 for Community Support Services.

**Recommended Action:**

Approve the ranking and authorize staff to negotiate an agreement for RFP 26-560-PM Alachua County Agreement for Administrative Services for CDBG 25DB-H07:

1. Fred Fox Enterprises, Inc.
2. Sunshine Enterprise USA LLC
3. FutureInnoX
4. CS Exclusive Enterprise LLC

Authorize staff to negotiate an agreement with the top ranked firm. Should staff be unable to negotiate a satisfactory agreement with the top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

**Prior Board Motions:**

September 23, 2025, the Board accepted funding in the amount of \$750,000.00 Community Development Block Grant from the Florida Department of Commerce. Item 26-00749

**Fiscal Note:**

This is for Ranking only. Estimate for the Grant is:

CDBG – Revenues \$ 750,000.00 – 204.29.2975.331.5040, State Grants

CDBG – Expenses \$ 750,000.00 – 204.29.2975.554 Various Accounts

The County will receive approximately 15% of the grant for administrative purposes (estimate \$112,500)

**Strategic Guide:**

## Housing Security

### **Background:**

Alachua County has been selected to participate in the Small Cities Community Development Block Grant (“CDBG”) Program. The program is requesting management services to assist residents throughout the County with necessary repairs that may be provided in the form of renovation or demolition and replacement of existing housing units. At a minimum, 11 housing units whose occupants qualify as low- to moderate-income (LMI) households will be rehabilitated and brought into compliance with the local housing code and the U.S. Department of Housing and Urban Development’s (“HUD”) Section 8 requirements. Four (4) of the eleven (11) households served will be occupied by persons who qualify as “low-income;” another four (4) of the eleven (11) households served will be occupied by persons who qualify as “very low-income.” Additional LMI housing units may be served if adequate funds remain in the budget after the eleven (11) contracted housing units are completed. Temporary relocation assistance will be provided to residents that are unable to remain in the home during construction.

Alachua County received a Community Development Block Grant Award in the amount of \$750,000 for the rehabilitation of homes serving low to moderate income occupied homeowners.

RFP 26-560-PM Alachua County Agreement for Administrative Services for CDBG 25DB-H07 was released January 14, 2026. The deadline for receipt of RFP 26-560-PM Alachua County Agreement for Administrative Services for CDBG 25DB-H07 was February 11, 2026; four (4) vendors responded.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/191197>