

Core Competencies

- Governmental Accounting
- Local Government Budgeting
- Florida Government Compliance
- Training and Presentations
- Diverse Team Leadership
- Staff Development
- Stakeholder Collaboration
- Consensus Building
- Policy Development
- Process Improvement
- Problem Solving
- Mentoring

Professional Experience

Audit Partner – Carr, Riggs & Ingram, LLC (July 2017 to Present)

Advanced from Audit Manager to Audit Partner

- Plans, schedules, and manages preparation and audits of governmental financial statements.
- Leads rotating teams of varying size and experience ranging from interns to partners.
- Provides guidance to staff on complex issues from professional to interpersonal, supports professional development of team members, provides annual and project-based evaluations.
- Develops and delivers technical training to internal and external audiences on GASB standards, governmental auditing, and grant compliance.
- Partners with local governments for CARES and ERAP grants including stakeholder engagement, eligibility determination, and federal compliance.
- Provides guidance to local governments for implementation of new GASB statements, most recently those related to compensated absences, leases, and SBITAs.
- Contributes to firm-wide initiatives including performing governmental and single audit quality control annual internal inspections and serving as an Engagement Quality Control Reviewer and a Single Audit Specialist.

Adjunct – Santa Fe College (January 2020 to June 2024)

- Taught Governmental and Not-for-profit Accounting in a classroom setting and online.

Finance Director – City of Gainesville, FL (June 2005 to June 2017)

Progressed from Accounting Manager to Finance Director

- Lead over thirty members of the Budget & Finance Department which performed Accounting, Budget, Purchasing, Investment, Payroll, Accounts Payable, and Cash Receipts functions.
- Oversaw hiring, feedback, mentoring, and evaluating team members with a focus on fostering staff development which resulted in a high rate of employee promotions and retention.
- Coordinated with leadership and department management to develop the annual budget.
- Strengthened interdepartmental and interagency relationships to improve communication and cooperation.
- Updated fiscal policies and procedures and communicated key changes.
- Developed, implemented, and documented strong internal controls over budget and finance.
- Developed financial reports including five-year forecasts, capital improvement plans, detailed departmental quarterly forecasts, debt manuals, internal financial statements, and the ACFR.

Education, Licenses, & Certifications

- **Certified Public Accountant (CPA)**, Licensed in Florida #30922, March 1998-present
- **Master of Accounting**, University of Florida, May 1996
- **Certified Government Finance Officer (CGFO)**, FGFOA #0419, November 2008-present
- **Certified Information Technology Professional (CITP)**, AICPA, October 2019-present
- **Advanced Single Audit Certificate**, AICPA, Awarded September 2019

Professional Development

- Santa Fe College Accounting BS Program Committee member
- Founding Member and Past President of North Central Florida Chapter of FGFOA
- Past Legislative Committee Chair for FGFOA
- FICPA State and Local Government Technical Guidance Committee Past Vice-Chair

Publications

- Coronavirus Relief Funds – Getting Ready for Your Single Audit
 - <https://cricpa.com/insight/coronavirus-relief-funds-single-audit/>
- Compliance Auditing in Florida FICPA Practice Aid, Contributor, (2021-2024)
- The Georgia Society of CPAs, November/December 2021 Volume XI, Issue 6

Presentations & Speaking Engagements

- FGFOA Annual Conference: Single Audit Update, May 2024
- FGFOA First Coast Chapter: GASB 96 SBITAs, April 2024
- FGFOA NCF Chapter: GASB Update, co-presenter, July 2023
- FGFOA Annual Conference: How to Pass Your Single Audit, June 2023
- FICPA State and Local Government Conference, CARES Act Lessons Learned, August 2022
- FGFOA NCF Chapter, What Else Has GASB Been Up To, July 2022
- Florida Housing Coalition, ERASE Webinar, February 2022
- FGFOA School of Governmental Finance: Basic Grant Accounting, October 2021
- Florida Association of School Business Officials 2021 Conference, CARES Act: How to Account for it and How to Pass the Single Audit, co-presenter, October 2021

Podcasts & Webinars

- The Financial Data Transparency Act
 - <https://cricpa.com/insight/s4e19-the-financial-data-transparency-act/>
- An Inside Look at The GASB
 - <https://cricpa.com/insight/s3e13-inside-look-at-gasb/>
- COVID/CARES Act: How to Account For It and Pass the Single Audit
 - <https://cricpa.com/insight/covid-cares-act-single-audit/>
- COVID-19 Funding Best Practices, Accounting Treatment, and Single Audit Implications
 - <https://cricpa.com/insight/covid-19-funding-best-practices-webinar/>