



Agenda Item Summary

File #: 26-00021

Agenda Date: 1/13/2026

Agenda Item Name:

Change Order 1 to Blanket Purchase Order 26-793 with Napa Auto Parts, in the amount of \$5,000.00 for Public Works.

Presenter:

Ramon D, Gavarrete, Public Works Director, 352.548.1214
Theodore White, Procurement Manager, 352.374.5202

Description:

Change Order 1 to Blanket Purchase Order 26-793 with Napa Auto Parts, in the amount of \$5,000.00 for parts, small tools, services and miscellaneous supplies, for Public Works. The revised Blanket Purchase Order is \$101,500.00. Prices, terms and conditions are per the Sourcwell Contract 100124.

Recommended Action:

Approve the issuance of Change Order 1 to Blanket Purchase Order 26-793 with Napa Auto Parts, in the amount of \$5,000.00. The revised Blanket Purchase Order is \$101,500.00.

Prior Board Motions:

September 23, 2025, the Board approved the issuance of the FY 2026 of Annual Purchase Orders over \$50,000.00. Item 25-00721

Fiscal Note:

Public Works is increasing account 503.141.2200 (Inventories-Parts & Materials) in the amount of \$5,000, po also has accounts 503.141.2300 (Inventories-Commercial Services) and 503.11.1100.519.52.01 (Tools non-capital) on the purchase order.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

This change order is to increase the blanket purchase order for parts, small tools, services and miscellaneous supplies, as needed.

Original Purchase Order:	\$ 96,500.00
Change Order 1:	<u>\$ 5,000.00</u>
Revised Purchase Order Total:	\$101,500.00

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (13) of the Alachua County Procurement Code, Procurement of Supplies or Services under Contract with cooperatives, including cooperatives that the County participates in accordance with Article 10, Section 22.10-201 (Cooperative Purchasing Authorized), providing the vendor extends the same terms and conditions of the Contract to the County; however, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this is being submitted for Board consideration and approval.