



Agenda Item Summary

File #: 26-00036

Agenda Date: 1/27/2026

Agenda Item Name:

Second Amendment to Agreement with Kittelson & Associates, Inc. (14136) and Interlocal Agreement (ILA) with the Metropolitan Transportation Planning Organization (14158) for Growth Management.

Presenter:

Alison Moss, Transportation Planning Manager, 352.491.4574
Theodore White, Procurement Manager, 352.374.5202

Description:

Second Amendment to Agreement with Kittelson & Associates, Inc. (14136), for a Countywide Bicycle-Pedestrian Master Plan. This amendment expands the Scope of Services for the Goals and Policies, and Network and Project Development tasks. This amendment updates the Scope of Services and Increases the Not-to-Exceed Amount of the Agreement by \$99,925.00 from \$254,700.00 to \$354,625.00. The additional funds, in the amount up to \$99,925.00, will be provided by the Metropolitan Transportation Planning Organization, on a reimbursement basis, through the associated Interlocal Agreement (14158) between Alachua County and the Metropolitan Transportation Planning Organization. Also, Fiscal Services is requesting approval of a Budget Amendment and a resolution to recognize unanticipated revenue.

Recommended Action:

Approve and authorize the Chair to execute the Second Amendment to Agreement 14136, with Kittelson & Associates, Inc., in the amount NTE \$354,625.00 annually and the Interlocal Agreement 14158 between Alachua County and the Metropolitan Transportation Planning Organization, substantially in the form attached to this agenda item, in the amount not to exceed \$99,925.00. Approve the attached Budget Amendment and Resolution.

Prior Board Motions:

July 8, 2025, the Board approved and authorized the Chair to execute First Amendment to Agreement with Kittelson & Associates, Inc. (14136). Item 25-00510.

June 25, 2024, the Board approved and authorized the Chair to execute Agreement 14136 with Kittelson & Associates, Inc. for the Preparation of the Alachua Countywide Bicycle-Pedestrian Master Plan, in the amount Not to Exceed amount of \$254,700.00. Item 24-00381.

January 9, 2024, the Board approved the ranking of Request for Proposal (RFP) 23-426-DK Alachua County Wide Bicycle-Pedestrian Master Plan and University of Florida Supplement and authorized staff to negotiate an agreement with the top ranked firm: Kittelson & Associates, Inc. Item 24-00018

Fiscal Note:

The County is contracting with Kittelson for the Bike/Pedestrian Master Plan and costs are being reimbursed to the County through the Metropolitan Transportation Planning Organization. The account for the contract is 197.65.9750.549.34.00 with account description of contractual services.

Strategic Guide:

Public Safety

Background:

The purpose of the Alachua Countywide Bicycle-Pedestrian Master Plan is to make walking and biking attractive transportation choices for residents and visitors of all ages and abilities. It aims to do so through the creation of goals, policies, programs, and projects that will make walking and biking safer, more comfortable, and more convenient.

RFP 23-426-DK Alachua County Wide Bicycle-Pedestrian Master Plan and University of Florida Supplement was released August 9, 2023. The deadline for receipt of RFP 23-426-DK Alachua County Wide Bicycle-Pedestrian Master Plan and University of Florida Supplement was September 13, 2023; five (5) vendors responded. Oral presentations and interviews were offered to Kittelson & Associates, Kimley-Horn and Associates, Inc., and Volkert, Inc., with Kittelson & Associates ultimately selected to perform the work. The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/50831>