

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2022 - 62

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA; AUTHORIZING THE COUNTY MANAGER AND THE ALACHUA COUNTY DIRECTOR OF PUBLIC WORKS/COUNTY ENGINEER TO EXECUTE GOVERNMENTAL APPLICATIONS AND PERMITS RELATING TO THE CONSTRUCTION OF TRANSPORTATION, STRUCTURES, AND STORMWATER PROJECTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Alachua County (“Board”) conducts various projects related to the construction of transportation, structures, and stormwater facilities; and

WHEREAS, Alachua County is at times required to obtain permits from other local, state, or federal government agencies for such projects; and

WHEREAS, many governmental agency permit applications require the application to be executed by the owner of the property, which for Alachua County would require the Chair of the Board of County Commissioners, after the Board authorizes such action by the Chair; and

WHEREAS, it is in the best interest of the County to authorize the County Manager or the Alachua County Director of the Public Works/County Engineer to execute such permit applications required for the construction of transportation, structures, and stormwater projects; and

WHEREAS, the Board would like to delegate the ministerial function of executing permit applications required for the construction of transportation, structures, and stormwater projects from other local, state and federal agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. Recitals. The foregoing recitals are incorporated herein.

SECTION 2. Resolution. The authority to sign and submit permit applications of other local, state, and federal agencies for permits required for the construction of transportation, structures, and stormwater projects, is hereby delegated to the County Manger and the Director of the Alachua County Public Works Department and the County Engineer. The County Manager and the Director of the Alachua County Public Works Department and County Engineer are hereby

designated as the authorized agents for Alachua County and Alachua County Board of County Commissioners for the limited purpose of executing permit applications of other local, state and federal agencies for permits required for the construction of transportation, structures, and stormwater projects. The Board may revoke this delegated authority at any time.

SECTION 3. Effective Date. This Resolution shall become effective upon approval by the Board of County Commissioners of Alachua County, Florida.

DULY ADOPTED in regular session, this 14th day of June, 2022.

**BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA**

ATTEST:



J.K. "Jess" Irby, Esq.
Clerk of Court

BY: 

Marihelen Wheeler, Chair
Board of County Commissioners

APPROVED AS TO FORM

DocuSigned by:



9E797AC46776481

County Attorney

(SEAL)

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2022 - 63

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA; AUTHORIZING THE COUNTY MANAGER AND THE ALACHUA COUNTY DIRECTOR OF PUBLIC WORKS/COUNTY ENGINEER TO EXECUTE ANY SUPPLEMENTAL AGREEMENTS, ADDENDUMS TO AGREEMENTS, OR CONSTRUCTION AND MAINTENANCE AGREEMENTS FOR THE PLANNING, DESIGN, CONSTRUCTION, CONSTRUCTION ENGINEERING AND INSPECTIONS, AND MAINTENANCE OF TRANSPORTATION AND STORMWATER FACILITIES WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Alachua County (“Board”) conducts various projects related to the planning, design, construction, construction and inspection, and maintenance of transportation and stormwater facilities; and

WHEREAS, Alachua County regularly enters into agreements with the State of Florida Department of Transportation (FDOT) for the planning, design, construction, construction and inspection, and maintenance of transportation and stormwater facilities; and

WHEREAS, FDOT often requires the execution of supplemental agreements and addendums to executed agreements to increase funding, extending contract time, and project limits and/or construction maintenance agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. Recitals. The foregoing recitals are incorporated herein.

SECTION 2. Resolution. The Board authorizes the County Manager and the Alachua County Director of Public Works Department and County Engineer to execute any subsequent agreements, supplemental agreements, construction and maintenance agreements, addendums and amendments with FDOT for the planning, design, construction, construction and inspection, and maintenance of transportation and stormwater facilities, provided said subsequent agreements, supplemental agreements, addendums and amendments do not increase the County’s obligation to

fund the planning, design, construction or maintenance of the Project. The Board may revoke this delegated authority at any time.

SECTION 2. Resolution. A certified copy of this Resolution will be forwarded to FDOT with the executed agreements, supplements, addendums, or amendments, respectively.

SECTION 3. Effective Date. This Resolution shall become effective upon approval by the Board of County Commissioners of Alachua County, Florida.

DULY ADOPTED in regular session, this 14th day of June, 2022.

**BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA**

ATTEST:



J.K. "Jess" Irby, Esq.
Clerk of Court

BY: 

Marihelen Wheeler, Chair
Board of County Commissioners

APPROVED AS TO FORM

DocuSigned by:



9E797AC46776481

County Attorney

(SEAL)

Certificate Of Completion

Envelope Id: ECBC3803E97049F98BBC1452B33676EE Status: Completed
 Subject: Please DocuSign: 20220614 BoC #22-0460 Signaure Resolution for Permit Application.docx, 2022061...
 Source Envelope:
 Document Pages: 4 Signatures: 2 Envelope Originator:
 Certificate Pages: 5 Initials: 0 Thomas (Jon) Rouse
 AutoNav: Enabled trouse@alachuacounty.us
 Envelopeld Stamping: Enabled IP Address: 149.19.43.13
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original Holder: Thomas (Jon) Rouse Location: DocuSign
 6/9/2022 9:45:34 AM trouse@alachuacounty.us
 Security Appliance Status: Connected Pool: StateLocal
 Storage Appliance Status: Connected Pool: Alachua County Location: DocuSign

Signer Events

Diana Johnson
 dmjohnson@alachuacounty.us
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 9E797AC46776481...
 Signature Adoption: Pre-selected Style
 Signed by link sent to
 dmjohnson@alachuacounty.us
 Using IP Address: 149.19.43.13

Timestamp

Sent: 6/9/2022 9:48:02 AM
 Viewed: 6/14/2022 12:27:43 PM
 Signed: 6/14/2022 12:30:08 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/14/2022 12:27:43 PM
 ID: 8834c003-15fc-4477-a42d-82310d5ab4d3

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Steve Donahey
 asd@alachuacountyclerk.org
 Security Level: Email, Account Authentication (None)



Sent: 6/14/2022 12:30:10 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent Hashed/Encrypted 6/9/2022 9:48:02 AM
 Certified Delivered Security Checked 6/14/2022 12:27:43 PM
 Signing Complete Security Checked 6/14/2022 12:30:08 PM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	6/14/2022 12:30:10 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Alachua County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Alachua County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: mguidry@alachuacounty.us

To advise Alachua County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mguidry@alachuacounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Alachua County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Alachua County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Alachua County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Alachua County during the course of your relationship with Alachua County.