



Agenda Item Summary

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**File #: 25-01016**

**Agenda Date: 12/9/2025**

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**Agenda Item Name:**

**Request for Application (RFA) 26-416-PM Annual Small Grant Initiative (SGI) for Grant Review Committee Award Recommendations Community Support Services.**

**Presenter:**

Claudia Tuck, Community Support Services Director, 352.264.6704  
Trelany Pennington, CAPP/CHOICES Program Manager, 352.264.6751  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Ranking of RFA 26-416-PM Annual Small Grant Initiative (SGI) based on the Grant Review Committee Award Recommendations for Community Support Services.

**Recommended Action:**

Approve the ranking and authorize staff to negotiate agreements for RFA 26-416-PM Annual Small Grant Initiative Grant Review Committee Award Recommendations:

1. The Advocacy Table
2. Still Hope Enrichment Agency
3. The Nehemiah Project
4. Insightful Analysis Solutions (IAS), LLC

Authorize staff to negotiate agreements with the four (4) top ranked firms.

**Prior Board Motions:**

February 23, 2021, the Board approved using unexpended Community Agency Partnership Program (CAPP) funds to fund SGI.

**Fiscal Note:**

Community Support Services budgeted \$50,000.00 in 001.29.2903.569.82.00 (aids to private organizations). These awards are one (1) time funding.

**Strategic Guide:**

Social and Economic Opportunity

**Background:**

The Small Grant Initiative (SGI) will award one-time funding for capacity building and infrastructure in a total amount of \$50,000.000, with individual awards not to exceed (NTE) \$15,000.00.

On February 23, 2021, the Board of County Commissioners approved using unexpended Community Agency Partnership Program (CAPP) funds to fund the Small Grant Initiative (SGI). The Community Agency Partnership Program (CAPP) currently awards 3-year funding, however for a myriad of reasons, some agencies do not utilize all the awarded funding. These unexpended funds are thus allocated to SGI and becomes the basis of funding of one-time awards. The SGI funding cycle is dependent upon CAPP remaining funds and are allocated on an annual basis at the conclusion of the CAPP cycle. The intent of this RFA is to award one-time grants for capacity building and infrastructure to emerging businesses using the unexpended dollars; ongoing programming is not allowed. The anticipated number of awards is 4-6.

RFA 26-416-PM Annual Small Grant Initiative was released on July 30, 2025. The deadline for receipt of RFA 26-416-PM Annual Small Grant Initiative was September 3, 2025; nine (9) vendors responded. Two (2) vendor responses were disqualified due to minimum response requirements not met.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/169118>