



Agenda Item Summary

File #: 25-00976

Agenda Date: 12/9/2025

Agenda Item Name:

Purchase Order to CSPI Technology Solutions, in the amount of \$54,846.00 for Information & Telecom Services.

Presenter:

Gee Chow, Information Services Director, 352.374.5242
Theodore White, Procurement Manager, 352.374.5202

Description:

Purchase Order to CSPI Technology Solutions, in the amount of \$54,846.00 for the purchase of Barracuda Cloud Archiving & Email Protection Service, for Information & Telecom Services. Prices, terms and conditions are per GSA MAS Contract 47QTCA19D00MM.

Recommended Action:

Approve the issuance of a purchase order to CSPI Technology Solutions, in the amount of \$54,846.00.

Prior Board Motions:

N/A

Fiscal Note:

ITS budgeted \$54,846.00 in account 001.16.1600.519.46.00 (Repairs and Maintenance).

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

Barracuda Email is a comprehensive solution designed to store, manage, and protect County email communications. It helps ensure compliance, support eDiscovery, reduce storage needs, and improve mail server performance. The main functions and features are: Automatic Archiving: Captures and stores all inbound, outbound, and internal emails in real time, Centralized Repository, consolidates email from multiple mail servers (e.g., Microsoft 365, Exchange, Gmail) into one secure archive, Compliance and Retention Management for County Email, Audit Trails: Tracks access, changes, and actions taken on archived emails for compliance verification, Public Records eDiscovery and Legal Hold Advanced Search and Filtering: Provides full-text indexing and fast search capabilities across large volumes of email, Legal Hold: Prevents deletion of emails involved in litigation or investigation until the hold is released.

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-

302(13) of the Alachua County Procurement Code, Procurement of Supplies or Services under Contract with cooperatives, including cooperatives that the County participates in accordance with Article 10, Section 22.10-201 (Cooperative Purchasing Authorized), providing the vendor extends the same terms and conditions of the Contract to the County; however, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this is being submitted for Board consideration and approval.