



## Agenda Item Summary

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**File #: 25-00991**

**Agenda Date: 12/9/2025**

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**Agenda Item Name:**

**Request Approval for County Manager to Attend ICMA 2026 Global Exchange.**

**Presenter:**

Michele Lieberman, County Manager

**Description:**

International travel by County Manager Michele Lieberman to attend the ICMA 2026 Global Exchange.

**Recommended Action:**

Authorize County Manager Michele Lieberman to participate in the 2026 ICMA Global Exchange from March 21, 2026 through March 28, 2026, as part of her service on the ICMA Global Engagement Committee.

**Prior Board Motions:**

None

**Fiscal Note:**

The estimated costs for the trip (as of November 13, 2025) are approximately \$4,300.00. The estimated cost covers flights, hotels, registration costs and per diem. It is possible that the costs for the trip may be different than anticipated due to the conversion rates changes when the trip is booked. There are sufficient funds in the County Manager's Office travel budget (Fund 001.17.1700.512.40.13) to cover the costs associated with this trip.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

1. County Manager Michele Lieberman is a member of the International City/County Management Association (ICMA) Global Engagement Committee.
2. The 2026 Global Exchange is ICMA's Annual International Region Meeting and will take place in Dublin, Ireland from March 21, 2026, through March 28, 2026.
3. The County's Travel Policy, AP-25, paragraph 2 states: "Any international travel will require prior approval from the Administrating Official and will be submitted as an agenda item for approval by a majority vote of the Board of County Commissioners at a Regular meeting."
4. Attendees of the Exchange will meet with ICMA strategic alliance organizations, participate in joint local conferences and learn more about local government practices.

5. Participants will have the opportunity to exchange best practices in local government management and will participate with municipal managers and other staff to discuss local government challenges that are common across the globe.
6. The Exchange promotes two-way knowledge sharing to strengthen global local governance. Attendees will be encouraged to share the knowledge and insights gained with their home communities.
7. The initiative directly supports ICMA's mission of creating thriving communities worldwide.