



Agenda Item Summary

File #: 25-00888

Agenda Date: 11/4/2025

Agenda Item Name:

Award of Bid 26-25-MB Annual Pest Control Services for Facilities Management.

Presenter:

Travis Parker, Facilities Management Director, 352-374.5229
Theodore White, Procurement Director, 352.374.5202

Description:

Award to Guardian Pest Services, Inc. for Bid 26-25-MB Annual Pest Control Services for Facilities Management.

Recommended Action:

Approve the award of Bid 26-25-MB Annual Pest Control Services to Guardian Pest Services, Inc. for a one-year term ending September 30, 2026, with an option to renew the term of the award for up to two additional two-year periods.

Prior Board Motions:

N/A

Fiscal Note:

The department anticipates spending closer to \$33,280 and has more than this amount budgeted in the following account lines: 001.19.1912.519.34.00; 001.19.1912.529.34.00; 001.19.1912.712.34.00 (Contractual Services).

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

The Alachua County Board of County Commissioners, through its Facilities Management Department, is seeking qualified contractors to provide Annual Pest Control Services for approximately one hundred (100) County-owned and operated buildings of various size, age, and usage. These buildings serve diverse functions and require consistent pest prevention to ensure a clean, safe, and operational environment for County staff and the public.

Pest control services include, but are not limited to, monthly inspections and treatments, monitoring of pest activity, callback services, and preventive measures targeting ants, cockroaches, rodents, spiders, flies, bees, wasps, and other nuisance pests. Treatments are expected to be provided both inside and outside each building, with specific high-priority sites requiring twice-monthly service.

Bid 26-25-MB Annual Pest Control Services was released on June 11, 2025.

The deadline for receipt of Bid 26-25-MB Annual Pest Control Services was July 16, 2025; three (3) vendors responded. Staff reviewed each of the three bids and recommends that the Board find that Guardian Pest Services, Inc. is the lowest cost, responsible and responsive bidder. If the Board awards the bid to Guardian Pest Services, Inc., the County Manager will approve and execute the contract as the annual amount is less than \$50,000. If during the term of the contract the County requires annual services that exceed \$50,000 per fiscal year, that proposed contract amendment will be presented to the Board for approval.

The project details, including the line-item bids and total bids that each vendor submitted in response to this solicitation can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/168695>