



Agenda Item Summary

File #: 25-00897

Agenda Date: 11/4/2025

Agenda Item Name:

Confirm Suzanne Swain as the new Human Resources Director

Presenter:

Heather D. Akpan, Assistant County Manager – Justice and Workforce Strategies

Description:

Confirm the new Human Resources Director

Recommended Action:

Confirm Suzanne Swain as the new HR Director as of 11/17/25

Prior Board Motions:

N/A

Fiscal Note:

Compensation is \$130,000 annually.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

The County worked with an outside search firm to conduct a nationwide search for an HR Director. After screening and interviewing by the search firm, nine candidates were chosen to be interviewed by a county panel. One candidate withdrew prior to the interviews being held. Eight candidates were interviewed by the panel and five were moved to the final interview stage. Suzanne Swain was provided an offer; and pending board confirmation will begin on November 17, 2025. Pursuant to Section 2.3 of the County's Charter, and Sections 21.21 and 21.30 of the County's Code, the County Manager appoints department directors who have been determined to have the qualifications and aptitude required for the position, and the BoCC then confirm the selection after reviewing the name, resume, starting salary and beginning date of the person selected by the County Manager.