



Temporary Use Permit Review

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Today's Presentation

- Temporary Use Permit Tiers
- Temporary Use Permit Exemptions
- Relationship to Special Events



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Temporary Use Permits Generally

Application Requirements

- Statement of Use and Activities
- Development Plan
- Sanitation and Public Health Plan
- Property Description
- Emergency Management Plan
- Enforcement



Standards & Conditions

- Signage
- Setbacks
- Hours of Operation
- Traffic and Access
- Noise Control
- Fire Safety and Public Health
- Alcohol Permits
- Insurance
- Previous Noncompliance

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Temporary Use Permit: Tier A

Event Types

- **Market** such as pop-up farmers markets, art fairs, and craft fairs.
 - **Temporary sales and/or promotional** such as grand openings, sidewalk sales, and tent sales related to the principal business activities in operation at the subject property.
 - **Sports, religious, political, music and community** such as concerts, carnivals, and car shows.
 - **Right-of-way** such as block parties, parades, and marathons.
- Maximum of 3 days, up to 6 times a year, separated by 60 days
 - No overnight camping, fewer than 2,000 in attendance at one time



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Temporary Use Permit: Tier B

Event Types

Seasonal and holiday sales and events such as fall festivals, Christmas trees, fireworks, and pumpkin patches

- Maximum 45 days per permit, 90 days in a year, 2 per year
- Must have less than 2,000 people attending at any time



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Temporary Use Permit: Tier C

Event Types

- Any event with overnight camping
- Anticipated attendance of more than 2,000 people
- A Tier A or Tier B event exceeding the duration or number of permits per Table 402.150.1



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Temporary Use Duration and Maximum Permits Allowed

Table 402.150.1			
Duration and Maximum Number of Permits			
Temporary Use	<u>Maximum number of days allowed per permit.</u>	<u>Maximum number of days allowed per location in a calendar year.</u>	<u>Maximum number of permits allowed per location in a calendar year</u>
Tier A¹	<u>3</u>	<u>18</u>	<u>6</u>
Tier B	<u>45</u>	<u>90</u>	<u>2</u>
Tier C²	<u>BoCC Public Hearing</u>	<u>BoCC Public Hearing</u>	<u>BoCC Public Hearing</u>

1. Requires a 60-day separation between events.
2. Notice of public hearing required in accordance with Chapter 402.16 of Article IV.

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Exemptions

Where public streets and sidewalks are not closed and the event does not create on-street parking impacts.

- Alachua County Parks and Park property, Sports and Events Center or Cuscowilla Nature and Retreat Center
- Alachua County School District property
- Permitted as part of a Planned Development, Zoning Master Plan, Special Use Permit, Special Exception or Development Plan
- Funeral repast or similar ceremony
- Confirmed agritourism operation with no substantial off-site impacts



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Special Event Permits-Fire Rescue

Special Event Definition

Special event means a temporary preplanned event including, but not limited to entertainment, cultural, recreational, educational, political, religious, or sporting nature, sales, filming or audio recording for commercial purposes, that is sponsored by an individual or entity and is open to the public as set forth below, whether on public or private property.

Special Event Levels

A "**level 1 event**" is an event with an anticipated, maximum attendance at any point in time of **up to 500 persons**.

A "**level 2 event**" is an event with an anticipated, maximum attendance at any point in time of more than 500 **up to 1,000 persons**.

A "**level 3 event**" is an event with an anticipated, maximum attendance at any point in time of more than 1,000 **up to 2,000 persons**.

A "**level 4 event**" is an event with an anticipated, maximum attendance at any point in time of more than 2,000 **up to 10,000 persons**.

A "**level 5 event**" is an event with an anticipated, maximum attendance at any point **exceeding 10,000 persons**.



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Temporary Use Permits History

Temporary Use Permits Issued FY 21-FY 25			
Year	Tier A - Small Events (Admin)	Tier B - Seasonal Events (Admin)	Tier C - Large Events (BOCC)
FY 21	9	4	0
FY 22	6	6	1
FY 23	11	7	1
FY 24	11	7	0
FY 25 (YTD)	5	6	0

Examples of Tier A events:

Campus USA Movie on the Lawn, Sun Country Carnival, Lubee Bat Festival (~1,500 attendance), Windsor Zucchini Festival (~1,500 attendance), Rotary Wild Game Feast & Seafood Spectacular, Ayoka Gifts African Cultural Celebration, Sycamore Lane Vintage Market, Deeper Purpose Church Backpack Giveaway



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Discussion and Questions

