



Agenda Item Summary

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Agenda Item Name:

Green Procurement Policy

Presenter:

Stephen Hofstetter, Director, Environmental Protection, 352-264-6811
TJ White, Procurement Manager, Procurement, 352-374-5202

Description:

Discuss an updated Green Procurement Policy

Recommended Action:

Approve recommended policy attached as Exhibit 2

Prior Board Motions:

Feb. 8, 2022, Move staff recommendation on Zero waste policy and that we add to this policy that Departments shall focus on waste reduction and consumption reduction using strategies such as: a. reusing, repairing, and repurposing goods, b. purchasing goods with minimal packaging and items that can be repaired and recycled c. purchase items made from the highest available post-consumer recycled content and products otherwise certified by a third-party to minimize negative environmental and social impacts of the product or service. d. Use lease and take-back program options when feasible, and implement technologies that facilitate reuse and lean inventories 2) We ask our staff to develop a comprehensive sustainable procurement policy that will:

a. Encompass environmental, social, health, and economic impacts of county procurement using a life cycle perspective and include, but not be limited to: i. Chemically intensive products and services ii. Consumable products, such as office supplies and event materials iii. Furniture and furnishings iv. IT and equipment v. Food Service vi. Textiles and linens vii. Transportation and fuels viii. Construction and demolition ix. Professional services b. Use best practices by industry to determine ideal, sustainability standards or labels that have been developed by an impartial third party, such as Good Food Purchasing for food, Electronic Product Environmental Assessment Tool (EPEAT) for IT, Forest Stewardship Council (FSC) for paper, Green Seal for cleaning, etc. ... c. Require that all durable goods and assets owned have a maintenance and disposal/recycling plan established with targets for durability.

May 27, 2025, meeting the Board moved to have staff bring back a presentation of their green procurement procedures and recommendations for sustainable procurement policy per direction given in 2022.

Fiscal Note:

N/A

Strategic Guide:

Environment, Infrastructure

Background:

Staff presented updated green procurement procedures to the Board on May 27, 2025 (Exhibit 1). The purpose of these procedures is to support sustainability, fiscal efficiency, and waste prevention at Alachua County Board of County Commissioners and to provide guidelines, information, and resources in procuring products that will minimize negative impacts on society and the environment to the greatest extent practicable. At that May meeting, the Board moved to have staff bring back a presentation of the green procurement procedures and recommendations for a sustainable procurement policy.