



## Agenda Item Summary

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**File #:** 25-00653

**Agenda Date:** [Publish Date]

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**Agenda Item Name:**

**Notice of Administrative Order to create a department**

**Presenter:**

Michele Lieberman – County Manager

**Description:**

Notice of Administrative Order to create a department

**Recommended Action:**

Hear the Manager's proposal to create a department

**Prior Board Motions:**

N/A

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services –

**Background:**

In an effort to maximize efficiencies and manage operations with the acquisition of the Sports and Events Center by the County, the County Manager is proposing to create a new department. The changes are reflected in the organization chart included.

**County Ordinance: Sec. 21.51. - Establishment, reorganization and abolishment.**

By administrative order, the county manager may establish, reorganize, or abolish departments and offices in the Article III executive branch. The county manager shall provide such administrative order to the board in a regularly scheduled meeting at least 30 calendar days prior to the effective date of the order to permit the board members to state objections of the manager's order. By a majority vote of the board, the board may overrule an administrative order issued pursuant to this section.