



## Agenda Item Summary

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**File #: 25-00572**

**Agenda Date: 8/12/2025**

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**Agenda Item Name:**

**Single Source and Agreement 14665 with Euna Solutions Inc., to provide eCivis, for the County Manager's Office.**

**Presenter:**

Theodore White, Procurement Manager, 352-374-5202

**Description:**

Single Source and Agreement with Euna Solutions Inc. (14665), to provide eCivis, in the amount of \$76,750.00 for the County Manager's Office. This allows the County to continue to offer uninterrupted access to the eCivis grant research tool (Grants Navigator) to users from Community Based Organizations within Alachua County, Municipalities, and to County Departments through 9/30/2028 with Euna Solutions Inc. EUNA has agreed to a nominal 2% annual increase through the term of this renewal term.

**Recommended Action:**

Approve and authorize the Chair to execute the Single Source and Agreement 14665 with Euna Solutions Inc., for eCivis Access, in the amount of \$76,750.00.

**Prior Board Motions:**

September 2004 the Board of County Commissioners declared providing access to Grant Locator to Community Based organizations a Public Purpose and approved entering in an Agreement with eCivis. Subsequently the Board of County Commissioners has approved Agreements and renewals through the most recent renewal of 2023.

**Fiscal Note:**

Sufficient funds (\$75,247.00) have been identified in 001.17.1700.512.54.80, \$1,503.00 will be added to cover the contractual increase for the three years of the new Master Services Agreement, FY26, 27, 28

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

The first year is \$76,750.00, the subsequent years are subject to an annual 2% increase, second year \$78,285.00 and the third year \$79,850.00.

Alachua County procured a Master License agreement with eCivis 2004 at which time the Board of

County Commissioners determined it was a Public Purpose to procure a Master License, to provide sub-licenses to utilize eCivis for County Departments, the Library District, Municipalities in the County, and to County Community Based Organizations (CBO). Previously, eCivis used Carasoft as a Third-Party Provider of the software, now has been re-branded Euna Solutions, Inc. eCivis continues to facilitate those organizations to search and apply for available grants. Although there are other grant search systems, designating eCivis, provided by Euna Solutions, INC, as a Single Source will ensure uninterrupted operations and continuity for the current sub-licensee users of the system. Currently there are approximately 150 active users from Community Based Organizations, Alachua County Departments, and County Municipalities. There are additionally over 600 inactive users who have not logged in for a period of 6 months but can be reactivated upon request.

During the previous three-year period users received combined grant awards of approximately \$700,000.00 per year. Maintaining access for the sub-licensees the master Licenses Agreement must be renewed. Seeking an alternate source and the subsequent implementation would be detrimental and hinder users from taking advantage of grant opportunities. The format and information content of the service allows users to quickly locate grants, determine eligibility, match and performance requirements and provides links for application and contacts within the granting agency. The End User License Agreement allows the County to offer as many individual users access to the program as an agency may require.

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (27) of the Alachua County Procurement Code, Single Source procurements in accordance with the Procurement Procedures Manual; however, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this is being submitted for Board consideration and approval.