



## Agenda Item Summary

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**File #: 25-00510**

**Agenda Date: 7/8/2025**

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**Agenda Item Name:**

**First Amendment to Agreement with Kittelson & Associates, Inc. (14136).**

**Presenter:**

Jeffrey Hays, Growth Management Director, 352.374.5249  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

First Amendment to Agreement with Kittelson & Associates, Inc. (14136), for a Countywide Bicycle-Pedestrian Master Plan, to extend the term of the agreement through September 30, 2027, with one (1) additional one (1) year term renewal option

**Recommended Action:**

Approve and authorize the Chair to execute First Amendment to Agreement with Kittelson & Associates, Inc. (14136).

**Prior Board Motions:**

June 25, 2024, the Board approved and authorized the Chair to execute Agreement 14136 with Kittelson & Associates, Inc. for the Preparation of the Alachua Countywide Bicycle-Pedestrian Master Plan, in the amount Not to Exceed amount of \$254,700.00. Item 24-00381.

January 9, 2024, the Board approved the ranking of Request for Proposal (RFP) 23-426-DK Alachua County Wide Bicycle-Pedestrian Master Plan and University of Florida Supplement and authorized staff to negotiate an agreement with the top ranked firm: Kittelson & Associates, Inc. Item 24-00018

**Fiscal Note:**

Budget for this project, \$254,700.00, is available in 008.65.6509.549.34.00. Project to be reimbursed by Metropolitan Transportation Planning Organization (MTPO).

**Strategic Guide:**

Public Safety

**Background:**

The purpose of the Alachua Countywide Bicycle-Pedestrian Master Plan is to make walking and biking attractive transportation choices for residents and visitors of all ages and abilities. It aims to do so

through the creation of goals, policies, programs, and projects that will make walking and biking safer, more comfortable, and more convenient.

RFP 23-426-DK Alachua County Wide Bicycle-Pedestrian Master Plan and University of Florida Supplement was released August 9, 2023. The deadline for receipt of RFP 23-426-DK Alachua County Wide Bicycle-Pedestrian Master Plan and University of Florida Supplement was September 13, 2023; five (5) vendors responded. Proposals were excluded during the evaluation process and were not part of the final evaluation for Patel, Greene and Associates, LLC and Toole Design Group, LLC.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/50831>