

Emergency Certification Form

Date: March 17, 2025

Note: Complete this form with all pertinent information (Procurement Manual, 3.105 Emergency Purchases)
Submit this form and all emergency backup to Procurement.

Department: Alachua County Public Works Department

Division: Road & Bridge

Account Charged:

150 / 45 / 4510 / 552 / 63 / 98
Fund / Dept / Division / Activity / Element / Object

/ / / / /
Fund / Dept / Division / Activity / Element / Object

Authorized Department Signature: _____

Brian Kauffman

Type Name: Brian C. Kauffman, P.E., Assistant Public Works Director

Emergency Circumstances (Type in your information): Parking lot paving
Quote for Watson Construction Company, LLC for the World Masters event
that is to take place at West End Park.

Current Action Required:

☐ Work was initiated during non-work hours, completing the Procurement Process

OR

☒ Requesting the approval of the Emergency Procurement Process

***** Procurement Manager Use ONLY *****

Approved

Denied

TJ White
TJ White (Mar 17, 2025 16:55 EDT)

(Procurement Manager's Signature)

Mar 17, 2025

_____/_____/_____
(Date)

County Manager Approval

Mike

Date 3/15/2025



Alachua County Special Meeting

Minutes

August 8, 2024, 1:30 PM

Present: Chair Mary Alford, Vice Chair Charles S. Chestnut, IV,
Commissioner Ken Cornell, Commissioner Anna Prizzia,
Commissioner Marihelen Wheeler

A. Approval of Agenda

Chair Alford Called the meeting to order at 1:30pm with the request to remove item #2 Enforcement of school zone speed limits to a future meeting because the Sheriff is unable to attend the meeting and there has been changes.

Commissioner Cornell moved approval of the agenda removing item number two and postponing it to a later meeting.

2nd Commissioner Wheeler

The motion carried 5-0.

To approve the Agenda.

B. Items for Discussion

1. FY25 Budget Development Departmental Review 1 - 24-00693

Budget Manager Maureen Rischitelli presented the above item to the Board.

County Manager Budget Request:

- Recommendation to reduce General County Millage Rate from 7.6414 Mils to 7.6180 Mils.

- 1) Proceed with advertising the Ordinance related to Enforcement of School Zone Speed Limits.
- 2) Direct Staff to draft an Interlocal Agreement between the County and the Alachua County Sheriff's Office regarding program responsibilities and revenue-sharing.
3. **Request Approval of Manager Authority, Special Pay, and Piggy-Back Agreements with World Sports Turf and Geo Surfaces for West End Improvements, 24-00727**

Assistant County Manager Chief of Staff Gina Peebles and Parks Director Jason Maurer presented an update on the above item to the Board.

Chair Alford, Parks Director Jason Maurer, Commissioner Prizzia, Chair Alford, and County Attorney Torres presented comments.

Public Comment

Chair Alford recognized Tamara Robbins who presented comments.

Commissioner Cornell, Commissioner Prizzia, Parks Director Jason Maurer, and Commissioner Wheeler presented comments.

Commissioner Wheeler moved the following:

1. **Approve piggy-back agreements with World Sports Turf (Hillsborough County) and Geo Surfaces(TIPS Coop) and instruct the vendor to not use Herbicide.**
3. **Approve the Special Pay of \$4,595.90 for a skid steer rental which exceeded our \$3,500 purchasing threshold for Parks cleanup of the West End property.**

The motion carried 5-0.

2. Delegate signature authority to the County Manager for approved expenditures up to the \$645,000 of TDT funding for the West End improvements. Authorize the Manager to approve \$50,000+ West End improvements (not to exceed \$645,000, so long as it promotes tourism in Alachua County and is in compliance with the Tourist Development Tax statute). The list of improvements was approved at the July 9, 2024 Commission meeting.

The motion carried 4-1 with Commissioner Cornell voting “Nay”.

1. Approve piggy-back agreements with World Sports Turf (Hillsborough County) and Geo Surfaces(TIPS Coop)
2. Delegate signature authority to the County Manager for approved expenditures up to the \$645,000 of TDT funding for the West End improvements. Authorize the Manager to approve \$50,000+ West End improvements (not to exceed \$645,000, so long as it promotes tourism in Alachua County and is in compliance with the Tourist Development Tax statute). The list of improvements was approved at the July 9, 2024 Commission meeting.
3. Approve the Special Pay of \$4,595.90 for a skid steer rental which exceeded our \$3,500 purchasing threshold for Parks cleanup of the West End property.

4. Tree Protection in Developments, 24-00702

Growth Management Director Jeff Hays presented the above item regarding Tree Protection in Developments to the Board.

Commissioner Chestnut exits the meeting at 4:39pm

Current Natural Resource Protections

- Strategic Ecosystem – up to 50% of upland portion may be preserved
- Surface Waters and Wetlands –entire wetland and wetland buffer
- Significant Habitat- no more than 25% of upland portion of a parcel
- Significant Geologic Features – requires buffer; typically 75 feet
- Open Space – Conservation Management Area if applicable; then 10% for residential developments with locational criteria
- Tree Preservation

Leira Cruz Caliz

From: Ramon D. Gavarrete
Sent: Monday, March 17, 2025 4:43 PM
To: Leira Cruz Caliz; Brian C. Kauffman; Donald Clifton
Cc: Theodore "TJ" White, Jr.
Subject: RE: Emergency Certification Form for Watson Construction Company World Masters

He is the Assistant Public Works Director and as such he has the authority to sign.

You can always take this email as such.

Sincerely,

Ramon D. Gavarrete, P.E.
Public Works Director
Alachua County Public Works
5620 NW 120th Lane
Gainesville, FL 32653
Direct: (352) 548-1214
Fax: (352) 337-6243
Cell: (863) 381-6875

PLEASE NOTE: Florida has a very broad public records law (F. S. 119). All e-mails to and from County Officials are kept as public records. Your e-mail communications, including your e-mail address, may be disclosed to the public and media at any time.

From: Leira Cruz Caliz <lcruzcaliz@alachuacounty.us>
Sent: Monday, March 17, 2025 3:51 PM
To: Brian C. Kauffman <bkauffman@alachuacounty.us>; Donald Clifton <dclifton@alachuacounty.us>; Ramon D. Gavarrete <rgavarrete@alachuacounty.us>
Cc: Theodore "TJ" White, Jr. <twhite@alachuacounty.us>
Subject: RE: Emergency Certification Form for Watson Construction Company World Masters

Do we have a signature authorization memo to sign this?
If we don't, Ramón needs to be the one signing it.

Leira Cruz Caliz, NIGP-CPP, CPPB, CAPM

Procurement Agent III
Procurement
12 SE 1st St, 3rd floor • Gainesville • FL • 32601
352-337-6268 (office)
352-337-6268 (Direct)



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From: Brian C. Kauffman <bkauffman@alachuacounty.us>

Sent: Monday, March 17, 2025 3:49 PM

To: Donald Clifton <dclifton@alachuacounty.us>; Leira Cruz Caliz <lcruzcaliz@alachuacounty.us>; Ramon D. Gavarrete <rgavarrete@alachuacounty.us>

Subject: Emergency Certification Form for Watson Construction Company World Masters

Please find enclosed a signed Emergency Certification Form for Watson Construction Company – Paving at Westend Park for World Masters Event.

Brian

Brian C. Kauffman

Assistant Public Works Director
Public Works
5620 NW 120th Lane • Gainesville • Florida • 32653
352-548-1306 (office)



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From: Ramon D. Gavarrete <rgavarrete@alachuacounty.us>

Sent: Monday, March 17, 2025 3:40 PM

To: Brian C. Kauffman <bkauffman@alachuacounty.us>

Subject: FW: Emergency Certification For.

Ramon D. Gavarrete, P.E.

Public Works Director/County Engineer

Public Works

5620 NW 120th Lane • Gainesville • Florida • 32653

352-548-1214 (office) • (863) 381-6875 (mobile) • (352) 337-6243 (fax)



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----- Original message -----

From: Donald Clifton <dclifton@alachuacounty.us>

Date: 3/17/25 3:17 PM (GMT-05:00)

To: "Ramon D. Gavarrete" <rgavarrete@alachuacounty.us>

Cc: Leira Cruz Caliz <lcruzcaliz@alachuacounty.us>

Subject: Emergency Certification For.

Ramon,

Please see attached files Word & PDF format, for approval and signature.

Sincerely,

Donald Clifton

Road Superintendent

Public Works

5620 NW 120th Lane • Gainesville • FL • 32653

352-374-5245 (office) • 352-213-4832 (mobile)



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Emergency Certification Form FY25

Final Audit Report

2025-03-17

Created:	2025-03-17
By:	Leira Cruz Caliz (lcruzcaliz@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxNHQjjiZI96MRg5KezIEvNZdmTrBSiZc

"Emergency Certification Form FY25" History

-  Document created by Leira Cruz Caliz (lcruzcaliz@alachuacounty.us)
2025-03-17 - 8:53:31 PM GMT
-  Document emailed to TJ White (twhite@alachuacounty.us) for signature
2025-03-17 - 8:53:36 PM GMT
-  Email viewed by TJ White (twhite@alachuacounty.us)
2025-03-17 - 8:54:47 PM GMT
-  Document e-signed by TJ White (twhite@alachuacounty.us)
Signature Date: 2025-03-17 - 8:55:56 PM GMT - Time Source: server
-  Agreement completed.
2025-03-17 - 8:55:56 PM GMT



Signature:

Email: mlieberman@alachuacounty.us