



# **ALACHUA COUNTY**

## ***Budget and Fiscal Services***

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### ***Procurement***

Theodore "TJ" White, Jr. CPPB  
Procurement Manager

Thomas J. Rouse  
Contracts Supervisor

November 18, 2024

### **MEMORANDUM**

**To:** Theodore "TJ" White, Jr. CPPB, Procurement Manager

**From:** Leira Cruz Cáliz, NIGP-CPP, CPPB, Procurement Agent III <sup>LC</sup>

**SUBJECT: INTENT TO AWARD**  
**RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations**

<u>Solicitation Deadline:</u>	2:00 PM, Wednesday, October 30, 2024
<u>Solicitation Notifications View Count:</u>	612 Vendors
<u>Solicitation Downloads:</u>	21 Vendors
<u>Solicitation Submissions:</u>	2 Vendors

### **Vendors:**

MagneGrip  
Cincinnati, OH 45242

Safe Air Corporation  
Sarasota, FL 34230-3077

**RECOMMENDATION:**

The board approves the Evaluation Committee's award ranking below for **RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations.**

1. Safe Air Corporation
2. MagneGrip

Approve the above ranking and authorize staff to negotiate agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

The actual RFP award is subject to the appropriate signature authority identified in the Procurement Code.



[TJ White \(Nov 20, 2024 17:49 EST\)](#)

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Theodore "TJ" White, Jr., CPPB  
Procurement Manager

TW/lcc

**Vendor Complaints or Grievances; Right to Protest**

Unless otherwise governed by state or Federal law, this part shall govern the protest and appeal of Procurement decisions by the County. As used in Part A of Article 9 of the Procurement Code, the term “Bidder” includes anyone that submits a response to an invitation to bid or one who makes an offer in response to a solicitation (e.g., ITB, RFP, ITN), and is not limited solely to one that submits a bid in response to an Invitation to Bid (ITB).

- (1) *Notice of Solicitations and Awards.* The County shall provide notice of all solicitations and awards by electronic posting in accordance with the procedures and Florida law.
- (2) *Solicitation Protest.* Any prospective Bidder may file a solicitation protest concerning a solicitation.
  - (a) *Basis of the Solicitation Protest:* The alleged basis for a solicitation protest shall be limited to the following:
    - i. The terms, conditions or specifications of the solicitation are in violation of, or are inconsistent with this Code, Florida Statutes, County procedures and policies, or the terms of the solicitation at issue, including but not limited to the method of evaluating, ranking or awarding of the solicitation, reserving rights of further negotiations, or modifying or amending any resulting contract; or
    - ii. The solicitation instructions are unclear or contradictory.
  - (b) *Timing and Content of the Solicitation Protest:* The solicitation protest must be in writing and must be received by the Procurement Manager, [twhite@alachuacounty.us](mailto:twhite@alachuacounty.us) by no later than the solicitation’s question submission deadline. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the Bidder’s right to protest or appeal any solicitation defects, and shall bar the Bidder from subsequently raising such solicitation defects in any subsequent Award Protest, if any, or any other administrative or legal proceeding. In the event a solicitation protest is timely filed, the protesting party shall be deemed to have waived any and all solicitation defects that were not timely alleged in the protesting party’s solicitation protest, and the protesting party shall be forever barred from subsequently raising or appealing said solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. The solicitation protest must include, at a minimum, the following information:
    - i. The name, address, e-mail and telephone number of the protesting party;
    - ii. The solicitation number and title;
    - iii. Information sufficient to establish that the protesting party has legal standing to file the solicitation Protest because:
      1. It has a substantial interest in and is aggrieved in connection with the solicitation; and
      2. That the protesting party is responsive, in accordance with the criteria set forth in the solicitation, unless the basis for the Solicitation Protest alleges that the criteria set forth in the solicitation is defective, in which case the protesting party must demonstrate that it is responsive in accordance with the criteria that the protesting party alleges should be used;
    - iv. A detailed statement of the basis for the protest;
    - v. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
    - vi. All supporting evidence or documents that substantiate the protesting party’s alleged basis for the protest; and
    - vii. The form of the relief requested.
  - (c) *Review and Determination of Protest:* If the Solicitation Protest is not timely, the Procurement Manager shall notify the protesting party that the Solicitation Protest is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Solicitation Protests and may conduct any inquiry that the Procurement Manager deems necessary to make a determination regarding a protest. The Procurement Manager shall issue a written determination granting or denying the protest. The written determination shall contain a concise statement of the basis for the determination.

(d) *Appeal*: If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based, including all supporting documentation. The scope of the appeal shall be limited to the basis alleged in the Solicitation Protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was sent to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said Solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. After considering the appeal, the County Manager must determine whether the solicitation should stand, be revised, or be cancelled, and issue a written determination and provide copies of the determination to the protesting party. The determination of the County Manager shall be final and not subject to further appeal under this code.

(3) *Award Protest*. Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an award protest. However, an award protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

(a) *Basis of the Award Protest*: The alleged basis for an Award Protest shall be limited to the following:

- i. The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;
- ii. The County failed to substantively follow the procedures or requirements specified in the solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and
- iii. The County made a mathematical error in evaluating the responses to the solicitation, resulting in an incorrect score and not *protesting party not being selected for award*.

(b) *Timing and Content of the Award Protest*: The Award Protest must be in writing and must be received by the Procurement Manager, [twhite@alachuacounty.us](mailto:twhite@alachuacounty.us) by no later than 3:00 PM on the third business day after the County's proposed Award decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal the County's proposed Award decision in any administrative or legal proceeding. In the event an Award Protest is timely filed, the protesting party shall be deemed to have waived any and all proposed Award defects that were not timely alleged in the protesting party's Award Protest, and the protesting party shall be forever barred from subsequently raising or appealing said Award defects in any administrative or legal proceeding. The Award Protest must include, at a minimum, the following information:

- i. The name, address, e-mail and telephone number of the protesting party;
- ii. The Solicitation number and title;
- iii. Information sufficient to establish that the protesting party's response was responsive to the Solicitation;
- iv. Information sufficient to establish that the protesting party has legal standing to file the Solicitation Protest because:
  1. The protesting party submitted a response to the Solicitation or other basis for establishing legal standing;
  2. The protesting party has a substantial interest in and is aggrieved in connection with the proposed Award decision; and
  3. The protesting party, and not any other bidder, should be awarded the Solicitation if the protesting party's Award Protest is upheld.
- v. A detailed statement of the basis for the protest;
- vi. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;

- vii. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
  - viii. The form of the relief requested.
- (c) *Review and Determination of Protest:* If the Award Protest is not timely, the Procurement Manager shall notify the protesting party that the Award Protests is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Award Protests and may conduct any inquiry that the county Procurement Manager deems necessary to resolve the protest by mutual agreement or to make a determination regarding the protests. The Procurement Manager shall issue a written determination granting or denying each protest. The written determination shall contain a concise statement of the basis for the determination.
- (d) Appeal:
- i. If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based. The scope of the appeal shall be limited to the basis alleged in the award protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was mailed to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said award defects in any administrative or legal proceeding.
  - ii. After reviewing the appeal, the County Manager will issue a written final determination and provide copies of the determination to the protesting party. Prior to issuing a final determination, the County Manager, in his or her discretion, may direct a hearing officer, or magistrate, to conduct an administrative hearing in connection with the protest and issue findings and recommendations to the County Manager. Prior to a hearing, if held, the Procurement Manager must file with the hearing officer the protest, any background information, and his or her written determination. The protesting party and the County shall equally share the cost of conducting any hearing, including the services of the hearing officer. If applicable, the County Manager may wait to issue a written final determination until after receipt of the findings and recommendations of the hearing officer. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (4) *Burden of Proof:* Unless otherwise provide by Florida law, the burden of proof shall rest with the protesting party.
- (5) *Stay of Procurements during Protests.* In the event of a timely protest, the County shall not proceed further with the solicitation or with the award of the contract until the Procurement Manager, after consultation with the head of the using department, makes a written determination that the award of the solicitation without delay is:
- (a) Necessary to avoid an immediate and serious danger to the public health, safety, or welfare;
  - (b) Necessary to avoid or substantial reduce significant damage to County property;
  - (c) Necessary to *avoid or substantially reduce interruption of essential County Services; or;*
  - (d) Otherwise in the best interest of the public.

**Public Meeting Minutes (Start Recording)**  
**RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations**

Date: Monday November 18, 2024

Start Time: 9:00 AM

Location: 12 SE 1 Street  
 3<sup>rd</sup> Floor Conf. Room  
 Gainesville, FL 32601

1. **Call Meeting to Order**

2. **RFP Process Overview for Today’s Meeting**

- 2.1. Good morning, I am **Leira Cruz Cáliz** with Procurement, and I will be administrating this meeting as the Committee Chair (non-voting member), introduce committee, Kenneth Kurth, Jeff Taylor and Danny Moore.
- 2.2. Thank you, committee, for taking the time out of your busy schedule to evaluate these proposals. Welcome to the citizens attending this Public Meeting; this meeting is open to the public and you will have an announced time (3 minutes; no response required) for public comments. Please review the agenda that is on the screen.
- 2.3. The RFP team will be evaluating vendors’ proposals, discussing their scores, and approving the Team’s Ranking. This Team’s final ranking will be submitted to the BoCC with the negotiated contract(s) for approval.

3. **RFP Committee Members Process Instructions**

- 3.1. **First**, in OPENGOV, all evaluators have certified that they have no Conflict of Interest, and I will show them on screen, discuss if necessary.
- 3.2. **Second**, due to the cone-of-silence imposed on the committee members, this is the first occasion members have been able to talk and work together as a committee.
- 3.3. *As committee members you have broad latitude in your discussions, deliberations and ranking provided you are not arbitrary and capricious.*
- 3.4. **Third**, provide procurement points to members for the – Volume of Previous Work (VOW),
- 3.5. **Fourth**, we will record and discuss the preliminary scores on the screen. Call for validation of scores to ensure they are the scores the members entered in OPENGOV.
- 3.6. The team will discuss, evaluate, and rank all vendor submittals one by one. Starting with the team leader allow each member to give feedback. (**Encourage dialog**)
  - 3.6.1. Discuss scores and make Changes if pertinent.
  - 3.6.2. Discussion record and Update: **Evaluation Scores**
    - 3.6.2.1. Encourage discussion on the proposals, scoring and until all members are satisfied.
    - 3.6.2.2. NOTE: Agents will monitor the discussion, keep it on track; keep it on topic.

Vendor	Kenneth Kurth	Danny Moore	Jeff Taylor	Total Score (Max Score 175)
Safe Air Corporation	158	131	152	147
MagneGrip	129	139	166	144.67

- 4. Motion to Approve Ranking: Danny Moore motioned to approve the above ranking and authorize staff to negotiate agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth; Jeff Taylor seconded the motion.  
 Vote 3-0 in favor.
- 5. Public Comments (3 minutes): SafeAir Corporation, MagneGrip

6. Motion to Approve the Meeting Minutes: Kenneth Kurth moved to approve the Minutes, Jeff Taylor seconded the motion.  
Vote 3-0 in favor.
7. Meeting Adjourn at – 9:20 AM



Alachua County, Florida

# Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

## EXECUTIVE SUMMARY

### RFP No. RFP 25-514-LC

## Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

RESPONSE DEADLINE: October 30, 2024 at 2:00 pm

Monday, November 18, 2024

## SOLICITATION OVERVIEW

<b>Project Title</b>	Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations
<b>Project ID</b>	RFP 25-514-LC
<b>Project Type</b>	Request For Proposal
<b>Release Date</b>	September 25, 2024
<b>Due Date</b>	October 30, 2024
<b>Procurement Agent</b>	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
<b>Evaluators</b>	Kenneth Kurth, Danny Moore, Jeff Taylor
<b>Project Description</b>	<p>Alachua County has received \$628,050 from 2023 Assistance to Firefighters Grant.</p> <p>The intent of this solicitation is to establish a contract with a qualified vendor to provide Alachua County Fire Rescue a vehicle exhaust removal system at eleven (11) Fire Rescue Stations. Each proposal must be made on the basis of and must meet or exceed each of the requirements contained in this solicitation.</p> <p>Each proposal should be based on the building and vehicle details provided in Exhibits A and B.</p>

## Introduction

### Summary

Alachua County Board of County Commissioners (hereinafter, the "County" or "Alachua County") is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the "proposer") for the provision of RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations.



## EXECUTIVE SUMMARY

RFP No. RFP 25-514-LC

Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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The following apply to this request for proposal: [Instruction to Proposers](#), [Terms and Conditions](#), [Insurance](#), [Scope of Work](#), [Proposal Requirements and Organization](#), [Request for Proposal Selection Procedures](#), [Evaluation Phases](#), [Attachments](#), [Submittals](#) and [Sample Agreement](#).

Alachua County has received \$628,050 from 2023 Assistance to Firefighters Grant.

The intent of this solicitation is to establish a contract with a qualified vendor to provide Alachua County Fire Rescue a vehicle exhaust removal system at eleven (11) Fire Rescue Stations. Each proposal must be made on the basis of and must meet or exceed each of the requirements contained in this solicitation.

Each proposal should be based on the building and vehicle details provided in Exhibits A and B.

### Background

**Location:** Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

**Form of Government:** Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

### Contact Information

**Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM**

Procurement Agent III

Email: [lcruzcaliz@alachuacounty.us](mailto:lcruzcaliz@alachuacounty.us)

Phone: [\(352\) 337-6268](tel:(352)337-6268)

**Department:**

Fire Rescue

### Timeline

<b>Solicitation Release Date</b>	September 25, 2024
<b>2nd Advertisement Date</b>	October 2, 2024
<b>Pre-Solicitation Meeting (Mandatory)</b>	October 16, 2024, 9:00am Fire Station 23 at 600 Fort Clarke Blvd, Gainesville, FL 32606

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Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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<p><b>Question Submission Deadline</b></p>	<p>October 20, 2024, 12:01am</p>
<p><b>Solicitation Submission Deadline</b></p>	<p>October 30, 2024, 2:00pm</p>
<p><b>Solicitation Opening – Teams Meeting</b></p>	<p>October 30, 2024, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the proposals opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting</p> <p><a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</a></p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Download Teams   Join on the web Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at <a href="mailto:ADA@alachuacounty.us">ADA@alachuacounty.us</a> or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service).</p>

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Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

### SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Aug 7, 2024 8:24 AM	Draft	Leira Cruz Cáliz, NIGP-CPP, CPPB
Aug 13, 2024 3:05 PM	Review	Leira Cruz Cáliz, NIGP-CPP, CPPB
Sep 25, 2024 9:40 AM	Final	Leira Cruz Cáliz, NIGP-CPP, CPPB
Sep 25, 2024 9:40 AM	Post Pending	Leira Cruz Cáliz, NIGP-CPP, CPPB
Sep 25, 2024 9:41 AM	Open	Leira Cruz Cáliz, NIGP-CPP, CPPB
Oct 30, 2024 2:00 PM	Pending	OpenGov Bot
Oct 30, 2024 2:16 PM	Evaluation	Leira Cruz Cáliz, NIGP-CPP, CPPB

### PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	MagneGrip	Greg Roach groach@magnetgrip.com	Oct 29, 2024 3:41 PM
No Bid	Patterson Veterinary	Gregory Pounds pvs.orders.gov- institute@pattersonvet.com	Sep 25, 2024 9:45 AM
Submitted	Safe Air Corporation	Laura Lutz llutz@safeairco.com (800) 798-8820	Oct 30, 2024 9:16 AM
No Bid	Williams Diesel Service	Michael Ginn mike.ginn@ocaladiesel.com (352) 425-3639	Sep 25, 2024 10:49 AM

### VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	MagneGrip	Safe Air Corporation
Corporate Resolution Granting Signature	Pass	Pass
Mandatory Pre-Bid Attendance	Pass	Pass
State Compliance	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response

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Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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Question Title	MagneGrip	Safe Air Corporation
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response
Drug Free Workplace	Pass	Pass
Vendor Eligibility	Pass	Pass
NON-SBE Subcontractors	Pass	Pass
Responsible Agent Designation	Pass	Pass
Conflict of Interest	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass
Acknowledgement of Requirements	Pass	Pass

## QUESTIONS AND ANSWERS

### Approved, Unanswered Questions

### Approved, Answers Provided

#### 1. Site Visit

*Sep 27, 2024 4:00 PM*

**Question:** After the October 16th meeting, would it be possible to visit the 11 stations for a site survey on that day and or the following day as necessary?

*Sep 27, 2024 4:00 PM*

**Answered by Leira Cruz Cáliz, NIGP-CPP, CPPB:** The County will attempt to visit 4 different locations during the pre-bid meeting of October 16, 2024. After this meeting, no other visits will be scheduled for vendors.

*Oct 14, 2024 11:57 AM*

#### 2. Additional Details

*Sep 27, 2024 4:16 PM*

**Question:** If a site visit is not allowable, would it be possible to get the information listed below? - Apparatus Bay wall, ceiling, and roof construction(i.e.- block walls with brick veneer, sheetrock ceiling, bar joist, metal roof, etc.) -Ceiling Height -location of existing overhead fans, heaters -Distance between apparatus in each bay (side to side) -vertical stacks exhaust count -passenger side exhaust capture count

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Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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-driver side exhaust capture count -Type and size of bay doors -power supply, voltage, phase and location in relation to apparatus bays of each station

*Sep 27, 2024 4:16 PM*

**Answered by Leira Cruz Cáliz, NIGP-CPP, CPPB:** Due to the nature of the plans, the County will be emailing the information to the vendors who request it as soon as possible. These documents are deemed confidential and public records exempt.

*Oct 14, 2024 11:57 AM*

## ADDENDA & NOTICES

ADDENDA ISSUED:

*No Addenda issued.*

NOTICES ISSUED:

**Notice #1**

*Oct 17, 2024 11:00 AM*

Find attached the Sign in Sheet and Meeting Minutes for RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations Mandatory Pre Bid Meeting conducted on October 16, 2024

*Attachments:*

· [SIS RFP 25-514-LC](#)

· [MPB Minutes RFP 25-514](#)

**Notice #2**

*Oct 30, 2024 2:06 PM*

Bid Tabulation attached.

*Attachments:*

· [BT RFP 25-514-LC](#)

**Notice #3**

*Oct 31, 2024 11:52 AM*

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on **Monday, November 18, 2024 at 9:00 AM**, to evaluate technical and written proposals and make final recommendations of the proposals for competitive solicitation for RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations. The final recommendations will be sent to the Board of County Commissioners.

Topic: Public Notice of Evaluation Committee Meeting RFP 25-514-LC Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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Time: Monday, November 18, 2024, at 9:00 AM Eastern Time (US and Canada)

Location: Alachua County Administration Building  
Third Floor Conference Room  
12 SE 1st Street, Gainesville, FL 32601, Third Floor

Microsoft Teams  
[Join the meeting now](#)  
Meeting ID: 259 098 093 603  
Passcode: xL4Xed

Dial in by phone  
[+1 469-998-7938,81314854#](#) United States, Dallas  
[Find a local number](#)  
Phone conference ID: 813 148 54#

These meetings are subject to change and/or cancellation. If you have any questions regarding these meetings, please call 352.384.3090. All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose, they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. If any accommodations are needed for persons with disabilities, please contact the County’s Equal Opportunity Office at (352)374-5275 or (TTD) (352)-374-5284.

## EVALUATION

### PHASE 1

#### EVALUATORS

Name	Title	Agreement Accepted On
Kenneth Kurth	Captain	Nov 12, 2024 6:39 PM
Danny Moore	Project Coordinator	Nov 7, 2024 8:52 AM
Jeff Taylor	Deputy Chief	Nov 1, 2024 1:31 PM

#### EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Ability and Competency of the Consultant	Points Based	50 (28.6% of Total)

Description:

- A. Did the Consultant provide a brief statement of background, organization, and size?

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- B. Does the Consultant have experience with past work of similar scope and budget?
- C. Has the Consultant recently done this type of work for a state, or local government in the past?
- D. Does the Consultant’s workload and ability satisfy County requirements for this project?
- E. Is any of this work to be subcontracted? If so, what are the abilities of the firm(s) to be subcontracted?

Based on questions above, award points as follows:

- A. 50 - 40 points - Exceptional Experience
- B. 39 - 20 points - Average Experience
- C. 19 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Project Manager and Project Team's Competency and Qualifications	Points Based	30 (17.1% of Total)

Description:

- A. Was a project team identified?
- B. Do the Project Manager, Project Team and Key Staff have experience with projects comparable in size and scope?
- C. Do the Project Manager, Project Team and Key Staff have experience with state or local government?
- D. Does the Project Manager have a stable job history?
- E. Is the team makeup appropriate for the project?
- F. Are there factors, such as unique abilities, which would make a noticeable (positive) impact on the project?
- G. Was a point of contact identified?
- H. Was there an alternate to the point of contact identified?
- I. Are the subcontractors, if any, identified?
- J. Does the subcontractor have experience with projects comparable in size and scope?

Based on questions above, award points as follows:

- A. 30 - 20 points - Exceptional Experience
- B. 19 - 10 points - Average Experience
- C. 9 - 0 points - Minimal Experience

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Purchase and Installation of Vehicle Exhaust System for Fire Rescue Stations

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Criteria	Scoring Method	Weight (Points)
Project Understanding and Approach	Points Based	50 (28.6% of Total)

Description:

- A. Did the proposal indicate a thorough understanding of the project, the scope, and objectives through a concise narrative?
- B. Did the Consultant describe the approach to the provision of services as required and the specific work plan to be employed to implement it?
- C. Is the appropriate emphasis placed on the various work tasks?
- D. Did the firm develop a workable approach to the project?
- E. Does the proposal specifically address the County's needs or is it "generic" in content?
- F. Does the proposal indicate how this project fits into the total workload of the Consultant during the project period?

Based on questions above, award points as follows:

- A. 50 - 40 points - Exceptional Experience
- B. 39 - 20 points - Average Experience
- C. 19 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Ability to Meet Project Schedule and Budget Requirements	Points Based	30 (17.1% of Total)

Description:

- A. Did Consultant provide a draft project schedule that includes: milestones, individual tasks and major deliverable deadlines?
- B. Is the draft project schedule reasonable based on quantity of personnel assigned to the project?
- C. Did the Consultant provide the Project Manager, Project Team, and Key Staff's percentage of involvement, tasks and/or hours assigned?
- D. Are the hours assigned to the various team members for each task appropriate?
- E. Is the pricing provided reasonable for the project's tasks?
- F. Is the pricing in line with the County's budget?
- G. Does the information contained in the proposal indicate that the firm will, or will not, meet time and budget requirement?



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Based on questions above, award points as follows:

- A. 30 - 20 points - Exceptional Experience
- B. 19 - 10 points - Average Experience
- C. 9 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Proposal Organization	Points Based	10 (5.7% of Total)

Description:

- A. Was proposal organization per the RFP? Did Consultant include a letter of interest?
- B. Was all required paperwork submitted and completed appropriately?
- C. Did the proposal contain an excessive amount of generic boilerplate, resumes, pages per resume, photographs, etc.?

Based on questions above, award points as follows:

- A. 10 - 8 points - Exceptional Experience
- B. 7 - 5 points - Average Experience
- C. 4 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Volume of Previous Work (VOW) awarded by the County	Points Based	5 (2.9% of Total)

Description:

Points Provided by Procurement.

**AGGREGATE SCORES SUMMARY**

Vendor	Kenneth Kurth	Danny Moore	Jeff Taylor	Total Score (Max Score 175)
Safe Air Corporation	158	131	152	147
MagneGrip	129	139	166	144.67

**VENDOR SCORES BY EVALUATION CRITERIA**

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Vendor	Ability and Competency of the Consultant Points Based 50 Points (28.6%)	Project Manager and Project Team's Competency and Qualifications Points Based 30 Points (17.1%)	Project Understanding and Approach Points Based 50 Points (28.6%)	Ability to Meet Project Schedule and Budget Requirements Points Based 30 Points (17.1%)
Safe Air Corporation	43.7	25.3	42.3	23.3
MagneGrip	41.3	24.7	42	23

Vendor	Proposal Organization Points Based 10 Points (5.7%)	Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.9%)	Total Score (Max Score 175)
Safe Air Corporation	7.3	5	<b>147</b>
MagneGrip	8.7	5	<b>144.67</b>

INDIVIDUAL PROPOSAL SCORES

**MagneGrip**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Kenneth Kurth: 36

Danny Moore: 43

Jeff Taylor: 45

Brief statement with all points provided. Consultant provided several references for relevant and government related experience. References support information and customer service claims made in submission. Workload and ability seem to satisfy County requirements for this project. Subcontractor for electrical work is user determined. Positive of this is user choice and ability to utilize local electrician. Drawback is user is responsible to determine the ability of the sub to perform the work. Point deductions attributed to inability to determine subcontractor abilities as one is not identified.

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Kenneth Kurth: 22

Danny Moore: 24

Jeff Taylor: 28

Project team identified and all positions have appropriate experience both with comparable projects and with government entities. Team makeup is appropriate and all members have stable work history within project scope. Submission identified equipment benefits over competing brands and provided warranty and service information. Point of contact, and alternate contacts, provided. Point deduction for subcontractor questions per previous section.

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**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Kenneth Kurth: 36

Danny Moore: 40

Jeff Taylor: 50

Vendor demonstrated a thorough understanding of the project and provided a reasonable approach to complete it within timelines and budget. Submission was well organized into a single PDF with appropriate section divisions making information easy to locate and evaluate. Work emphasis and approach were appropriate with County specific project notes on each station provided. Boiler plate information was appropriate. Proposal indicated appropriate workload during the project period. Proposal did not indicate any supply chain issues that might affect ability to receive needed equipment that would delay the project.

**Ability to Meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Kenneth Kurth: 22

Danny Moore: 19

Lacked detail of schedule and teams' percentage of involvement

Jeff Taylor: 28

Vendor project schedule provided a range of time for project start. Completion of work time period was better defined. Timeline meets requirements of AFG grant and seems reasonable given the scope of work and team size. No mention of team member work times or size of install crew and points deduction reflects this. Pricing is reasonable and follows an understandable pattern for station size and apparatus numbers. Proposal indicates vendor will meet time and budget requirements.

**Proposal Organization | Points Based | 10 Points (5.7%)**

Kenneth Kurth: 8

Danny Moore: 8

Jeff Taylor: 10

Proposal was well organized and easy to follow. All paperwork submitted and completed appropriately. Use of boilerplate and team intros was bulk of the document but appropriately so.

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Kenneth Kurth: 5

Danny Moore: 5

Jeff Taylor: 5

**Safe Air Corporation**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Kenneth Kurth: 44

Danny Moore: 42

Jeff Taylor: 45

Consultant provided brief statement of background, organization, and size. Consultant has experience with past work of similar scope and budget and with government agencies. Workload and ability meets County requirements. Electrical work to be contracted to a vendor who is out of the area and whose abilities and work quality are unknown.

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Kenneth Kurth: 27

Danny Moore: 24

Jeff Taylor: 25

Project team was identified and all parties have experience with projects of similar size and scope. All team members have experience with government entities and have stable job histories. Team makeup is appropriate. Point of contact and alternates provided. Name of electrical subcontractor provided but is not known to evaluator so experience is not able to be evaluated resulting in point deduction.

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Kenneth Kurth: 44

Danny Moore: 38

no work plan provided

Jeff Taylor: 45

Proposal demonstrated a good understanding of the project, scope and objectives through a concise narrative. Approach to the project and a work plan was provided but projected timelines were not found in the proposal. The list of parts/materials needed for each project station were included and demonstrates a workable approach the specifically meets the County's needs. I did not locate information that indicated how this project would fit in the Consultant's total workload during the project period.

**Ability to Meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Kenneth Kurth: 28

Danny Moore: 17

no draft schedule provided

Jeff Taylor: 25

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A draft project schedule as described in "A" was not located and could not be evaluated for reasonableness as a result. Key positions and their responsibilities were provided. Evaluator was unable to evaluate hours assigned to any particular team member. Pricing is in line with County budget though pricing from station to station was confusing as some larger stations has vastly different cost estimates to small stations and the differences were not well understood. For example, Station 23 cost vs Station 33 cost vs Station 36 cost. Unable to determine the consultants ability to meet the time requirement though budget requirement is met. References related some availability and customer service concerns.

**Proposal Organization | Points Based | 10 Points (5.7%)**

Kenneth Kurth: 10

Danny Moore: 5

Proposal was disorganized and difficult to navigate. Excessive boilerplate info.

Jeff Taylor: 7

Organization of proposal as a series of PDFs vs a single document made evaluation time consuming. Letter of interest included and paperwork were submitted and completed appropriately. Proposal contained a reasonable amount of boilerplate information and team member bio/experience. Reference information was not accurate or improperly listed. For example, Sumter County Fire Rescue has 18 stations not 23. The Villages listed 5 stations the department with 18 systems installed.

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Kenneth Kurth: 5

Danny Moore: 5

Jeff Taylor: 5






# ITA 25-514-LC

Final Audit Report

2024-11-20

Created:	2024-11-18
By:	Leira Cruz Caliz (lcruzcaliz@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAH74ojcxVThxAZmFa2RRb9yZ9_WEhUUZP

## "ITA 25-514-LC" History

-  Document created by Leira Cruz Caliz (lcruzcaliz@alachuacounty.us)  
2024-11-18 - 3:09:16 PM GMT
-  Document emailed to TJ White (twhite@alachuacounty.us) for signature  
2024-11-18 - 3:10:01 PM GMT
-  Email viewed by TJ White (twhite@alachuacounty.us)  
2024-11-20 - 8:54:40 PM GMT
-  Document e-signed by TJ White (twhite@alachuacounty.us)  
Signature Date: 2024-11-20 - 10:49:13 PM GMT - Time Source: server
-  Agreement completed.  
2024-11-20 - 10:49:13 PM GMT