

SINGLE/SOLE SOURCE JUSTIFICATION FORM

Complete this form when requesting an exception to the county's competitive procurement policy where only one firm has a product that will meet the project's needs or product specifications, or only one firm can do the work requested. Completing this form does not guarantee that the proposed vendor will be selected. It is the requester's responsibility to provide all required information and documentation as indicated in this form.

Procurement Manager reserves the right to competitively bid, negotiate, or solicit additional information and remains the final authority on all procurement issues.

Type of Source
<p>Sole Source: The <i>ONLY</i> known supplier for unique products and services where no other options are available</p> <p>Single Source: Though there may be alternate sources for the product or service requested, circumstances dictate the use of the proposed vendor, i.e., availability, timeliness, location, etc.</p>

Part I: General Requester Information

Department Name: Alachua County Public Works	Division Name: Fleet Management
Will the Annual Amount Exceed \$50,000.00? <input checked="" type="radio"/> Yes <input type="radio"/> No	

Part II: Vendor Information

Vendor Name: Cumberland International Truck	Vendor Contact Name: Josh Mobley
Vendor Contact Phone: 352-732-8151	Vendor Contact Email: jmobley@cltte.com

Part III: Single/Sole Source Justification (check one or more)
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DESCRIPTION OF PURPOSE: The Manufacturer, model number and / or generic description.

Commercial services, repairs, parts and misc supplies

1	Parts/Equipment can Only be Obtained from Original Manufacturer - Not Available through Distributors.
2	Only Authorized Area Distributor of The Original Manufacturer.
3	<input checked="" type="checkbox"/> Proprietary Item/Service <u>(Explain Below)</u>
4	<input checked="" type="checkbox"/> Parts/Equipment Not Interchangeable with Similar Parts of Another Manufacturer <u>(Explain Below)</u>
5	This is the Only Known Item/Source that will Meet the Specialized Needs of this Department Or Perform the Intended Function. <u>(Explain Below)</u>
6	Parts/Equipment are Required from this Vendor to Provide Standardization <u>(Explain Below)</u>
7	Upgrade to Existing Software. Available Only from The Producer of this Software Who Sells on Direct Basis Only.
8	An Awarding Agency or Passthrough that Was Competitively Procured.
9	None of the Above Apply. Detailed Explanation for Source Request (Explain Below) <i>Describe the full scope of work contemplated including installation if required; items should include brand, model and part number if applicable;</i>

Cumberland is the local dealer for service and parts for international brand trucks.

Part IV: Confirmation of Documentation

Have you provided required documentation including vendors quote, for this request in support of the justification in Parts III of this form?

Yes No

You may also attach any additional information not specifically requested on this form to support your single/sole source justification.

Part V ESTABLISHMENT OF PRICE REASONABLENESS

Analysis of offer and/or offers has determined that the price proposed is determined to be fair, reasonable and in the best interests of the County based on the following:

- 1 Price obtained was from a catalog or standard price list regularly maintained by the vendor covering standard commercial products sold. (Attach copy of vendor's price list.)
- 2 Price obtained includes a discount from current list prices. (Attach copy of quote showing list price and net price paid.)
- 3 Other. (Explain Below.)

Part VI: Department

Jonathan P. Dotzler

Requester Name

J P Dotzler
Requester Signature

09/03/2024

Date of Signature

Ramon D. Gavarrete

Director

[Signature]
Director Signature

09/03/2024

Date of Signature

Part VII: Procurement & BOCC

Single Source

Sole Source

TJ White

Procurement Manger

TJ White
TJ White (09/21, 2024 07:57 EDT)

Procurement Manger Signature

10/21/24

Date of Signature

Chair

Chair Signature

Date of Signature

Cumberland

5221 Highway 40 West, Ocala, FL 34482

Date: October 16, 2024

To Whom It May Concern,

This letter serves to confirm that Cumberland International Trucks is the exclusive provider of parts and services for the International Truck brand within Alachua County. We are the sole authorized dealer for the sale, distribution, and servicing of the International Truck brand in this area of responsibility.

Should you require further information, please do not hesitate to contact me at (352) 732-5151.

Thank you for your interest in our products and services.

Sincerely,

Will Harris
Parts Manager

NASHVILLE, TN (HQ)
333 PLUS PARK BLVD
NASHVILLE, TN 37217
(615) 256-4633

ORLANDO, FL (IDEALEASE)
4900 N. ORANGE BLOSSOM TRL
ORLANDO, FL 32810
(407) 295-9777

NASHVILLE, TN
640 MASSMAN DRIVE
NASHVILLE, TN 37210
(615) 829-7800

JACKSONVILLE, FL
1881 PICKETTVILLE RD
JACKSONVILLE, FL 32220
(904) 783-9822

MURFREESBORO, TN
295 BUTLER DRIVE
MURFREESBORO, TN 37127
(615) 427-4600

OCALA, FL
5221 HIGHWAY 40 WEST
OCALA, FL 34482
(352) 732-8151

LEBANON, TN
980 LEEVILLE RD
LEBANON, TN 37090
(615) 994-3115

DAYTONA BEACH, FL
739 FENTRESS BLVD
DAYTONA BEACH, FL 32114
(386) 254-7207

ORLANDO, FL
2110 S. DIVISION AVE
ORLANDO, FL 32805
(407) 849-6440

PALM BAY, FL
1875 ROBERT J CONLAN BLVD
PALM BAY, FL 32905
(321) 984-2899



Honor Readiness Victory Loyalty

Mandy Mullins

From: Joshua Mobley <jmobley@cltte.com>
Sent: Wednesday, October 16, 2024 6:47 PM
To: Jonathan Dotzler
Cc: Mandy Mullins; Will Harris
Subject: Re: Sole Source Justification Letter
Attachments: Sole Source Letter_Alachua.docx

See attached letter



Josh Mobley

Part Sales, Cumberland International Trucks

Mobile [352-613-1487](tel:352-613-1487) Website cumberland-companies.com

Email jmobley@cltte.com

Address [5221 Highway 40 West, Ocala, FL 34482](#)

Cumberland

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***EXCLUSIONS APPLY**

From: Jonathan Dotzler <jdotzler@alachuacounty.us>
Sent: Tuesday, October 15, 2024 7:49:43 AM
To: Joshua Mobley <jmobley@cltte.com>
Cc: Mandy Mullins <mmmullins@alachuacounty.us>
Subject: RE: Sole Source Justification Letter

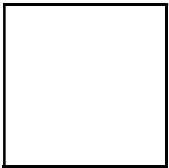
Josh,

Good morning, sir! Just checking in on any update for a Cumberland sole source letter. Thanks!

Jonathan P. Dotzler

From: Joshua Mobley <jmobley@cltte.com>
Sent: Wednesday, October 2, 2024 11:44 AM
To: Jonathan Dotzler <jdotzler@alachuacounty.us>
Cc: Mandy Mullins <mmmullins@alachuacounty.us>
Subject: Re: Sole Source Justification Letter

Do you need the letter to come from Cumberland or Navistar

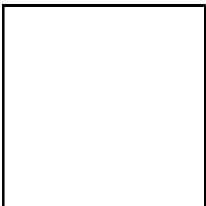
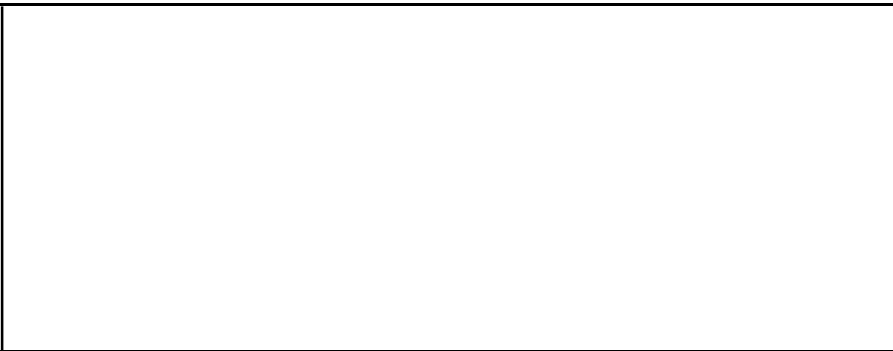


Josh Mobley
Part Sales, Cumberland International Trucks

Mobile [352-613-1487](tel:352-613-1487) Website cumberland-companies.com
Email jmobley@cltte.com
Address [5221 Highway 40 West, Ocala, FL 34482](#)



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From: Jonathan Dotzler <jdotzler@alachuacounty.us>
Sent: Tuesday, October 1, 2024 2:38:18 PM
To: Joshua Mobley <jmobley@cltte.com>
Cc: Mandy Mullins <mmmullins@alachuacounty.us>
Subject: RE: Sole Source Justification Letter

Josh,

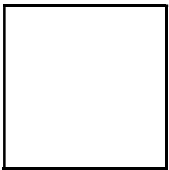
Hope you are doing well. Just wanted to touch base and see if you were able to get us a letter regarding sole source justification? I have copied our Procurement Agent on this email in case you need any additional information. Thank you!

Jonathan P. Dotzler

From: Joshua Mobley <jmobley@cltte.com>
Sent: Monday, September 16, 2024 10:00 AM
To: Jonathan Dotzler <jdotzler@alachuacounty.us>
Subject: Re: Sole Source Justification Letter

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I will work on this

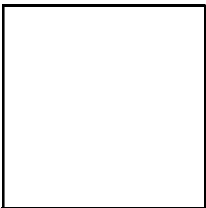
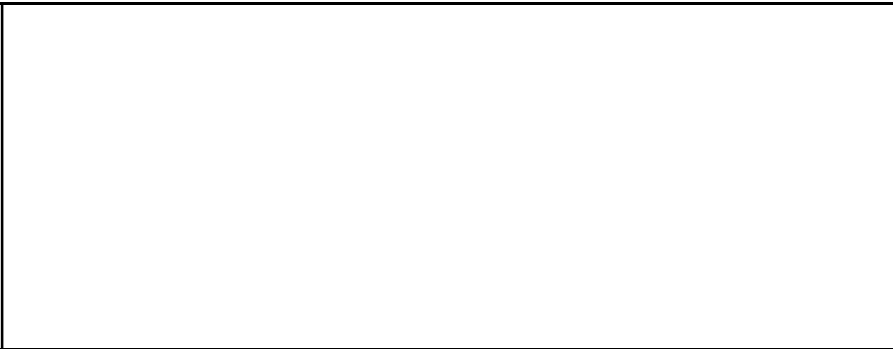


Josh Mobley
Outside Part Sales, Cumberland International Trucks

Mobile [352-613-1487](tel:352-613-1487) Website cumberland-companies.com
Email jmobley@cltte.com
Address [5221 Highway 40 West, Ocala, FL 34482](#)



[Read our email communication disclaimer here.](#)



From: Jonathan Dotzler <jdotzler@alachuacounty.us>
Sent: Monday, September 16, 2024 9:56:38 AM

To: Joshua Mobley <jmobley@cltte.com>

Subject: Sole Source Justification Letter

Josh

Can I get a letter from you for my Procurement Team stating that Cumberland is our sole source provider for parts and services for International brand trucks? Thanks!



Jonathan Dotzler

Fleet Manager

Public Works

5620 NW 120th Lane • Gainesville • FL • 32653

352-548-1259 (office) • 3522134828 (mobile) • 3864180331 (fax)



PLEASE NOTE: Florida has a very broad public records law (F.S.119).

All e-mails to and from County Officials and County Staff are kept as public records. Your e-mail communications, including your e-mail address, may be disclosed to the public and media at any time.

[Skip the Line! Order Parts **Online** with RepairLink](#)

Cumberland-Companies.com

Recent Awards

[2022 IC Bus Dealer of the Year Award](#)

[2022 International Presidential Award](#)

[2022 Top Company for Women to Work for in Transportation](#)

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[Dealer Network](#) [Dealer Locator](#)

DEALER NETWORK

FILTERS

[Clear Filters](#)

42 results

- 1** **LOVES-TRUCK CARE - 363** 29.4 MI

[📍 7791 NW 47th Ave., Ocala, FL 34482-7659](#)

[🕒 Opens 7am](#)

[📞 Service \(352\) 368-5719](#)
- 2** **CUMBERLAND INTERNATIONAL TRUCKS OF FLORIDA** 36.2 MI

[📍 5221 W. Hwy 40, Ocala, FL 34482](#)

[🕒 Opens 7am](#)

[📞 Sales/Service \(352\) 732-8151](#)
- 3** **SPEEDCO - 724** 36.3 MI

[📍 13700 S Us Highway 441, Lake City, FL](#)



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X

📍 17110 Brandy Branch Rd., Baldwin, FL 32234-4636

🕒 Opens 7am

- 5 **SPEEDCO - 894** 66.8 MI
 - 📍 1025 SR 206 W, Saint Augustine, FL 32086
 - 🕒 Opens 7am
 - 📞 **Service** [\(904\) 417-9010](tel:(904)417-9010)

- 6 **CUMBERLAND INTERNATIONAL TRUCKS OF FLORIDA** 67.9 MI
 - 📍 1881 Picketville Road, Jacksonville, FL 32220
 - 🕒 Opens 7am
 - 📞 **Sales/Service** [\(904\) 783-9822](tel:(904)783-9822)

- 7 **CONTINENTAL AUTO & TRUCK SERVICE CENTER, INC.** 68.3 MI
 - 📍 985 State Road 206 W, Saint Augustine, FL 32086-4800
 - 🕒 Opens 8am
 - 📞 **Service** [\(904\) 797-2665](tel:(904)797-2665)

- 8 **LOVES-TRUCK CARE - 708** 73.0 MI
 - 📍 2615 W C-48, Bushnell, FL 33513
 - 📞 **Service** [\(352\) 793-1019](tel:(352)793-1019)

- 9 **LOVES-TRUCK CARE - 470** 74.2 MI
 - 📍 11459 SW 61st Way, Jasper, FL 32052-6784
 - 🕒 Opens 7am
 - 📞 **Service** [\(386\) 792-9095](tel:(386)792-9095)

- 10 **SPEEDCO - 828** 79.2 MI
 - 📍 12921 Duval Rd., Jacksonville, FL 32218-2425
 - 🕒 Opens 7am

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OUR COMPANY	INDUSTRIES	PRODUCTS	PARTS	SERVICES	DEALER NETWORK
Vision and Strategy	Bus	Trucks	Fleetrite	Connected Services	Dealer Locator
Sustainability	Construction	Medium	Online Ordering	Fleet Charge	Inventory
Our People	Government and Municipal	Heavy	Parts Specials	Fleet Electrification	Prestige Certified
Careers	Private and General Freight	Severe		Fleet Resources	Technician Recruitment
Partnerships	Specialized Hauling	Legacy Trucks		Financing	
News	Utility	Used Trucks		Maintenance Services	
Stories	Waste and Recycling	IC Bus		Promotions	
Locations		Engines and Powertrains		Sourcewell	
Governance		Features		Warranties	
Investors		Resources			
Whistleblower Reporting		TEM Body Builder			
Contact Us					

INTERNATIONAL ▾



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CONFIRM





Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 25-523-MM

Intended Single/Sole Source Purchase of International Truck Brand Parts, Supplies and Services from Cumberland International Truck

RESPONSE DEADLINE: November 7, 2024 at 5:00 pm

Friday, November 8, 2024

SOLICITATION OVERVIEW

Project Title	Intended Single/Sole Source Purchase of International Truck Brand Parts, Supplies and Services from Cumberland International Truck
Project ID	SS- ITA 25-523-MM
Project Type	Single-Sole Source
Release Date	October 21, 2024
Due Date	November 7, 2024
Procurement Agent	Mandy Mullins
Project Description	<p>This is a Notice for a Single Source Source designation for Alachua County Board of County Commissioners.</p> <p><u>Commodity or Service Required:</u></p> <p>International Trucks Commercial Services, Repairs, Parts and Miscellaneous Supplies</p> <p><u>Justification for Single Source Acquisition:</u></p> <p>Cumberland International Trucks is the exclusive provider of parts and services for the International Truck brand within Alachua County.</p> <p><u>Recommended Procurement Approach:</u></p> <p>For the reason stated above, Alachua County Procurement Division intends to utilize the Single Source Procurement method to contract with Cumberland International Truck for supplying the above.</p>

Summary

This is not a formal solicitation and there are no submissions required. The proposed action is for product or services for which the County intends to negotiate and award with only one source under the authority of and in accordance with Florida State Statute 287.057(3)(c). Any responses received as a

EXECUTIVE SUMMARY

Single-Sole Source - Intended Single/Sole Source Purchase of International Truck Brand Parts, Supplies and Services from Cumberland International Truck

EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 25-523-MM

Intended Single/Sole Source Purchase of International Truck Brand Parts, Supplies and Services from Cumberland International Truck

result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

Summary

The description of services intended for purchase from a Single/Sole Source is posted in accordance with section 287.057(3)(c), Florida Statutes and will be posted for a minimum of 15 business days.

This is a Notice for a Single Source Source designation for Alachua County Board of County Commissioners.

Commodity or Service Required:

International Trucks Commercial Services, Repairs, Parts and Miscellaneous Supplies

Justification for Single Source Acquisition:

Cumberland International Trucks is the exclusive provider of parts and services for the International Truck brand within Alachua County.

Recommended Procurement Approach:

For the reason stated above, Alachua County Procurement Division intends to utilize the Single Source Procurement method to contract with Cumberland International Truck for supplying the above.

Contact Information

Mandy Mullins

Procurement Agent I

Email: mmmullins@alachuacounty.us

Phone: (352) 384-3090

Department:

Fleet Management Division

Timeline

OpenGov Project Release Date	October 21, 2024
OpenGov Submission Deadline	November 7, 2024, 5:00pm

SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Oct 21, 2024 11:40 AM	Draft	Mandy Mullins

EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 25-523-MM

Intended Single/Sole Source Purchase of International Truck Brand Parts, Supplies and Services from Cumberland International Truck

Date	Changed To	Changed By
Oct 21, 2024 11:59 AM	Review	Mandy Mullins
Oct 21, 2024 11:59 AM	Final	Mandy Mullins
Oct 21, 2024 11:59 AM	Post Pending	Mandy Mullins
Oct 21, 2024 12:07 PM	Open	Mandy Mullins
Nov 7, 2024 5:00 PM	Pending	OpenGov Bot
Nov 8, 2024 7:01 AM	Closed	Mandy Mullins

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
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QUESTIONS AND ANSWERS

No Questions Received.

ADDENDA & NOTICES

ADDENDA ISSUED:

No Addenda issued.

NOTICES ISSUED:

No Notices issued.