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October 22, 2024

Robert C. Swain, Esq.
Deputy County Attorney
12 Southeast 1st Street
Gainesville, Florida 32601

Kim A. Barton
Supervisor of Elections
Alachua County
Josiah T. Walls Building
515 North Main Street
Suite 300
Gainesville, Florida 32601

Via Email

bswain@alachuacounty.us
kbarton@alachuacounty.us

Re: Keith Perry, Kimberly Hord, Jose Lopez and Sharla Head v. Alachua County Board of County Commissioners and Alachua County Supervisor of Elections

Dear Mr. Swain and Ms. Barton:

We are writing to confirm that the Alachua County Board of County Commissioners (the "Board") has engaged us as legal counsel to represent the Board and the Supervisor of Elections in an appeal in the captioned matter. In connection with this representation, we will pursue the appeal the Board has filed and seek to have it expedited. We are pleased to have this opportunity to represent the Board and the Supervisor of Elections in this matter, and we will endeavor at all times to provide effective, efficient, and responsive service.

Please note, the terms and conditions of our existing relationship with the Board will also apply to the current engagement as described above. My rate for the current matter will be \$500.00 hourly. To accommodate the Firm's financial year-end closing, we would appreciate that any invoices rendered by December 9, 2024 be paid by December 20, 2024.

Carlton Fields, P.A.

Carlton Fields, P.A. practices law in California through Carlton Fields, LLP.

Robert C. Swain, Esq.
Kim A. Barton
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Data Processing Addendum. Please access the below URL to review the Data Processing Addendum, which was created by Carlton Fields to comply with new laws:


<https://www.carltonfields.com/data-processing-addendum>

Corporate Transparency Act. The Corporate Transparency Act (“CTA”) requires certain business entities to file a report with the U.S. Treasury Department’s Financial Crimes Enforcement Network (“FinCEN”). “A Reporting Company” must provide the following information about each “Beneficial Owner” or “Applicant”- (a) full legal name, (b) date of birth, (c) current residential or business street address, and (d) the unique identifying number from an acceptable identification document or a FinCEN identifier for each beneficial owner or applicant. Any changes to much of this information must be reported to FinCEN within a very short (30-day) time frame, and there may be both civil and criminal penalties for failing to comply with the CTA. In no event shall the Firm have any obligation to notify you or monitor for changes that may require updates or amendments to your CTA reports even if we become aware of them. If the scope of our Firm’s representation includes advising you on the FinCEN reporting requirements, we will assist you in preparing the applicable forms and counsel you on the filing requirements. If the scope of our Firm’s representation includes preparing company formation documents, we will assist you in drafting your formation documents. However, our Firm will not execute or file your reporting or formation documents. **Our Firm’s policy is that clients or client representative(s) must sign the reporting and formation documents and either file them with the relevant government agency or direct a filing agency to file them on the client’s behalf. If requested, we will provide contact information for qualified filing agencies. We undertake no responsibility for filing formation documents or CTA-required filings on a client’s behalf.**

Please contact me if you have any questions. We look forward to continuing to work with you on this matter, and appreciate the opportunity to be of service to you.

Very truly yours,

CARLTON FIELDS

By: 
PETER D. WEBSTER

[PDW/ad]