



Agenda Item Summary

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**File #: 25-00102**

**Agenda Date: 2/11/2025**

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**Agenda Item Name:**

**Report of Contracts signed by County Manager or Designee in the months of October, November, and December 2024.**

**Presenter:**

Theodore White, Procurement Manager, 352.374.5202

Thomas Rouse, Procurement Contracts Supervisor, 352.374.5202S

**Description:**

Report of contracts signed by the County Manager and authorized designee(s) during the months of October, November, and December 2024, as authorized by guidelines adopted by the Board of County Commissioners.

**Recommended Action:**

No action necessary; for informational purposes only. The report and a copy of the contracts have been submitted to the Clerk for inclusion into the minutes.

**Prior Board Motions:**

N/A

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

At their regular meeting on July 8, 2014, the Board of County Commissioners adopted Resolution 14-49 adopting guidelines for signature authority for contracts that could be signed by the County Manager, authorized designees, and staff. The guidelines provided that a copy the contracts will be attached to the Clerk's copy of the agenda for inclusion into minutes.

This report includes fully approved contracts and grants approved during October, November, and December 2024.

Electronic copies of agreements are maintained by the County and copies can be made available for review upon request. Additionally, contracts signed as of July 1, 2024, can be accessed by the following link:

<https://alachuacounty.cobblestone.software/public/Default.aspx>