



Agenda Item Summary

File #: 25-00061

Agenda Date: 1/28/2025

Agenda Item Name:

Correction to Notice of Intent for Quail Street Special Assessment District

Presenter:

Ramon D. Gavarrete, P.E.

Description:

The Resolution and Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments for chip sealing Quail Street in Melrose contain a scrivener's error in the description of one of the properties contained in the District. This item corrects that description in the Resolution and Notice of Intent.

Recommended Action:

Approve the Resolution and Corrective Notice of Intent, authorize the Chair to sign the Resolution and Corrective Notice of Intent and authorize staff to record the Corrective Notice of Intent in the public records.

Prior Board Motions:

On June 25, 2024, the Board approved Resolution 24-59 authorizing the creation of a Special Assessment District to pay for the chip sealing of Quail Street and authorized the Chair to sign the Notice of Intent.

Fiscal Note:

There will be recording fees for the Corrective Notice of Intent. These recording fees will be charged to the Assessment to account 149.79.7923.541.46.00 with the account description of repairs and maintenance services.

Strategic Guide:

Infrastructure

Background:

On June 25, 2024, the Board approved Resolution 24-59 authorizing the creation of a Special Assessment District to pay for the chip sealing of Quail Street. The District contains eight properties and the list of the properties, together with a map of the properties, was attached to the resolution. In addition to listing the properties by Tax ID Number, a legal description of each of the properties was included with the resolution. The description of one of the listed properties (Tax Parcel # 18771-000-000) contained a scrivener's error in the description. The corrected description of all properties is contained in the Corrective Resolution.