

# Tee Foundation Assistance Network, Inc. Response

*Pricing unsealed at Aug 14, 2024 2:01 PM*

## CONTACT INFORMATION

Company

Tee Foundation Assistance Network, Inc.

Email

tfanserves@gmail.com

Contact

Patricia Lee

Address

602 S Main Street  
Gainesville, FL 32601

Phone

(352) 459-8331

Website

[www.teefan.org](http://www.teefan.org)

Submission Date

Jul 23, 2024 11:52 PM (Eastern Time)

## ADDENDA CONFIRMATION

Addendum #1

*Confirmed Aug 3, 2024 10:56 AM by Patricia Lee*

## QUESTIONNAIRE

**1. Corporate Resolution Granting Signature\***

Pass  Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**2. Drug Free Workplace\***

Pass  Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

### 3. Conflict of Interest\*

Pass  Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. ( Select yes, if there is no conflict of interest)

Confirmed

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### 4. Responsible Agent Designation\*

Pass  Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT:

ADDRESS:

PHONE NO.:

EMAIL ADDRESS:

ALTERNATE RESPONSIBLE AGENT:

ADDRESS:

PHONE NO:

EMAIL ADDRESS:

**Responsible Agent:** Patricia Lee

P O Box 357685 Gainesville, FL 32635

352.459.8331

[tfanserves@gmail.com](mailto:tfanserves@gmail.com)

**Alternate Responsible Agent:** Wayne Jenkins

P O Box 357685 Gainesville, FL 32635

941.320.0694

[w\\_jenkins64@yahoo.com](mailto:w_jenkins64@yahoo.com)

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

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**5. Has your agency received funding in the Special Projects and Community Enhancements (SPACE) 24-416 RFA, CAPP or CHOICES?\***

No

Pass  Fail

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

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**6. How many permanent, full-time employees are employed with your agency?\***

Pass  Fail

1

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

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**7. What is your agency's net worth?\***

Pass  Fail

\$25,000

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

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**8. Provide your Employer Identification Number (EIN)\***

Pass  Fail

Do not include dashes.

*Maximum response length: 9 characters*

841840451

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

**9. Provide physical address in Alachua County.\*** Pass  Fail*Maximum response length: 200 characters*

602 S Main Street Gainesville, FL 32601

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**10. Provide a mailing address.\*** Pass  Fail*Maximum response length: 200 characters*

P O Box 357685 Gainesville, FL 32635

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**11. Project Name\*** Pass  Fail

Business &amp; Education Support Services (BESS)

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**12. Amount of funds being requested\*** Pass  Fail

Maximum of \$15,000

*Maximum response length: 7 characters*

\$15,000

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**13. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?\***

Yes

 Pass  Fail**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**14. Does your proposed project fit into one of the BoCC's approved funding category?\*** Pass  Fail

Quality Child Care and Education

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**15. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level\****Maximum response length: 2500 characters* Pass  Fail

Funds are requested to aid the start-up of our Business and Education Support Services (BESS) a unique operation that provides wrap around services to emerging entrepreneurs, their children and/or other residents of Alachua County living at or below 150% Federal Poverty Level.

Our BESS Project will employ strategies from three of our proprietary initiatives as follows: (1) **AIM High Project:** Aim High is a "High Income" **career exploration project** that includes consideration of entrepreneurship as a career option. We also incorporate a personal money management (Financial Literacy/Education) component as well as the exploration of high paying careers in finance. (2) **Self-Sufficiency Through Self Employment:** We plan to provide entrepreneurial and business money management education, technical assistance and/or access to capital assistance to at least 20 Alachua County residents with the primary focus on technical assistance and aiding the participants in gaining access to capital. (3) **Financial Improvement Project:** This component will consist of preparing children and

adult participants to understand the importance of managing financial resources to grow generational wealth, setting financial goals, and keeping financial records to stay focused on those goals and to monitor progress towards attainment of financial goals.

We will serve at least 20 people which is a very economical \$750 per person. Each person will have full access to our service offerings for the entire year. We will also seek to leverage any grant we receive to be able to provide at least **one important wrap around component** to our service offerings: offer **childcare** for our program participants who are parents. If the child is too young to participate in an age-appropriate version of the parents' projects, we will have our screened childcare providers teach the Spanish language to children in their care and/or provide other stimulating educational activities for the children. Research has proven it is easier to learn a second language at a young age and doing so aids the command of the English language as well.

Rather than just recruiting and providing services in Gainesville only, we will market and provide services in Newberry, High Springs and Alachua as well if residents of those areas register for our assistance programs as described here in.

We will also provide healthy snacks for our program participants and have formal recognition for achievements and good attendance.

#### 16. Please describe how your project will build capacity, enhance effectiveness and/or efficiency of your agency's service delivery\*

Maximum response length: 2500 characters

Pass  Fail

People tend to believe the careers they see in their immediate surroundings are all the options that are available to them. Also, it is not common knowledge that there are a number of high paying career paths that do not require college degrees though some may require relocation to other locations. The **Aim High** career exploration project will expose program participants to careers they may not be aware of. Further, having program participants research, write about and give oral presentations on various careers will sharpen the written and oral communications skills most employers desire in their employees, regardless of the job classification.

Our **Self-Sufficiency through Self-Employment** initiative will help participants consider the feasibility, risks, and rewards of self-employment as a career path. More importantly, participants will learn they don't have to come up with the next best original business idea to become successful in business. Our exploration of franchising and buying existing businesses will expose program participants to these alternatives for becoming successful entrepreneurs. Small businesses still create more jobs than their major counterparts and are still a primary way to enter the economic main stream.

**Personal money management** is one of the most important aspects for a quality adult lifestyle. Yet, it is one of the often-overlooked areas when preparing children and young adults to live independently of their parents and/or the restrictive lifestyle of being on public assistance. It is a misnomer that having great wealth is all one needs to be set in life. Great wealth disappears rapidly in the hands of those who are not prepared with the knowledge they need to manage that wealth. This is evident in the numerous instances where former mega lottery winners and/or multimillion-dollar entertainers and athletes find themselves bankrupt within a few years of acquiring that wealth. Our program will explore the attitudes, habits and mechanics of gaining and maintaining generational wealth.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

#### 17. Describe measurable outcomes for the project.\*

Pass  Fail

Maximum response length: 2500 characters

Complete paid and volunteer project staff selection by the end of Month 1.

Secure facility(s) for conducting sessions and prepare schedules (library conference rooms preferably)

Purchase initial equipment and supplies

Immediately Launch marketing strategy to recruit at least 20 project participants to enroll

Have each enrollee sign an attendance and program participation and completion commitment as acceptance of the grant funded scholarship that pays for their participation in the program

Do career interest, business and money management assessments for each program participant enrolled

Conduct Quarterly trainings in each of the primary program components.

Do monthly checks of individual development plan activities and outline corrective action as necessary

Conduct quarterly assessments based on the individual development plans of each program participant

Have a program completion rate of at least 90%

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**18. Describe the timeline and anticipated milestone dates for the project.\***

Pass  Fail

*Maximum response length: 2500 characters*

Program participants will be encouraged to sign up for a full year or at least the completion of each self-improvement segment during any portion of that year that works for them

Quarterly rewards for satisfactory completion of that quarters activities

Formal program completion ceremony at year end.

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**19. SGI Budget Template for which grant funds will be used and the dollar amount anticipated for each.\***

Download and fill out the SGI Budget Template provided in the attachments, and upload it here.  Pass  Fail

 [TFAN\\_25-416\\_SGI\\_Budget\\_BEES.pdf](#)

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**20. Acknowledgement of Requirements\***

Pass  Fail

Did you review and complete all the required documents, attachments, addenda and questions and answers?

Confirmed

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