

# Old Town Ministries Response

*Pricing unsealed at Aug 14, 2024 2:01 PM*

## CONTACT INFORMATION

Company

Old Town Ministries

Email

twgroup1@gmail.com

Contact

Ted Welcome

Address

5200 NW 43rd Street  
Suite 102-301  
Gainesville, FL 32606

Phone

(352) 870-7240

Website

[oldtownministries.com](http://oldtownministries.com)

Submission Date

Jul 29, 2024 9:14 PM (Eastern Time)

## ADDENDA CONFIRMATION

Addendum #1

*Confirmed Aug 2, 2024 12:23 PM by Ted Welcome*

## QUESTIONNAIRE

**1. Corporate Resolution Granting Signature\***

Pass  Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**2. Drug Free Workplace\*** Pass  Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**3. Conflict of Interest\*** Pass  Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. ( Select yes, if there is no conflict of interest)

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**4. Responsible Agent Designation\*** Pass  Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT:

ADDRESS:

PHONE NO.:

EMAIL ADDRESS:

ALTERNATE RESPONSIBLE AGENT:

ADDRESS:

PHONE NO:

EMAIL ADDRESS:

RESPONSIBLE AGENT: Ted Welcome

ADDRESS: 9622 SW 33rd Lane, Gainesville, Florida 32608

PHONE NO.: (352) 870-7240

EMAIL ADDRESS: elderwelcome@yahoo.com

ALTERNATE RESPONSIBLE AGENT: William Flagg

ADDRESS: 7804 W SR 235 Alachua, Florida

PHONE NO: 352-682-1699

EMAIL ADDRESS: wflaggsr@rtix.com

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**5. Has your agency received funding in the Special Projects and Community Enhancements (SPACE) 24-416 RFA, CAPP or CHOICES?\***

No

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**6. How many permanent, full-time employees are employed with your agency?\***

Pass  Fail

Volunteer Staff - Part-time currently

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**7. What is your agency's net worth?\***

Pass  Fail

\$5,000.00

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**8. Provide your Employer Identification Number (EIN)\***

Pass  Fail

Do not include dashes.

Maximum response length: 9 characters

273289576

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**9. Provide physical address in Alachua County.\***

Pass  Fail

Maximum response length: 200 characters

5200 NW 43rd Street, Suite 102-301 Gainesville, FL 32606

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**10. Provide a mailing address.\*** Pass  Fail*Maximum response length: 200 characters*

5200 NW 43rd Street, Suite 102-301 Gainesville, FL 32606

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**11. Project Name\*** Pass  Fail

Old Town Ministries Capacity Building Initiative – Food, Quality Education and Safe Affordable Housing

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**12. Amount of funds being requested\*** Pass  Fail

Maximum of \$15,000

*Maximum response length: 7 characters*

\$15,000

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**13. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?\***

Yes

 Pass  Fail**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**14. Does your proposed project fit into one of the BoCC's approved funding category?\*** Pass  Fail

Quality Child Care and Education

Adequate Food

Safe, Affordable Housing

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.**15. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level\****Maximum response length: 2500 characters* Pass  Fail

The proposed project will be to strengthen the organization, Old Town Ministries Inc., by building a stronger internal structure to allow for a more organized and functional organization to effectively deliver services to Alachua County residents living at or below 150% Federal Poverty Level.

Old Town Ministries, Inc. is currently set up as a 501C(3). Even though the organization has been established as a Non-Profit for a while, the organization is still in the infancy/emerging state. We have provided after-school reading literacy and are involved with providing a summer youth mentoring initiative, this summer. Our current organization is comprised of volunteer staff. Through this capacity building initiative, we desire to obtain necessary assistance and training, to put in place systems to help the organization to be more sustainable and successful as we look to deliver services in the areas of food (food distribution), quality education/childcare (mentoring/summer camps) and safe affordable housing (education/referral to resources) for the targeted population,(i.e. living at or below the 150% of the Federal Poverty Level).

Strengthening the organization involves establishing or improving systems key to the organization's continuance and viability for service delivery (such as, proper accounting, legal assistance, access to and management of capital/financial resources, and staff and board training). By doing this, Old Town Ministries, Inc. can be in a better position to be more efficient and effective in our service delivery to the targeted population this initiative is looking to serve.

By so doing, the targeted community benefits from an organization that is in a better position to serve them through a more efficiently run organization, office space for the organization to have a place for maintaining operations/meetings/training to strengthen the organization. The benefits to residents of Alachua residents that fall within these criteria include eligible Alachua County residents can have access to youth educational/mentoring sessions/summer camps, food distribution, and educational/informational sessions on affordable housing along with the organization's hope of being able to eventually provide some level of affordable housing.

**16. Please describe how your project will build capacity, enhance effectiveness and/or efficiency of your agency's service delivery\***

Maximum response length: 2500 characters

Pass  Fail

The proposed project will build capacity by helping to formally establish the organization's structure, implement accounting systems and controls, provide board and staff (currently volunteer) development and training, obtaining legal assistance, implementation of systems for use in data collection and services to help the organization be positioned for additional support via being compliant/grant preparedness and readiness. By endeavoring to build organizational capacity, we become better positioned to effectively serve the intended population, i.e. Alachua County Residents living at or below the 150% Federal Poverty Level in the areas of Quality childcare and educational services and safe, affordable Housing. It allows for putting in place or improving existing systems - accounting, data tracking, legal assistance and organizational review/structuring. By building/strengthening the organization's structure we believe we can more effectively deliver services and expand our capacity to reach/serve a greater portion of the intended population.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**17. Describe measurable outcomes for the project.\***

Pass  Fail

Maximum response length: 2500 characters

Measurable outcomes for the project to include:

- Obtaining accounting assistance and implementing a system to handle organization's Accounting.
- Obtaining Legal assistance to ensure appropriate structuring of organization and access to legal assistance for proper structuring of organization and access to legal assistance.
- Obtaining services of consultant(s) to provide Grant readiness training and assistance through a review of the organization, systems for collecting and tracking of data and helping to position the organization to be grant ready to pursue additional support and funding involving delivery of services in the priority areas of childcare/educational services, adequate food and safe affordable housing to the intended population here in Alachua County.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**18. Describe the timeline and anticipated milestone dates for the project.\***

Pass  Fail

Maximum response length: 2500 characters


MILESTONE	TIMELINE	ANTICIPATED MILESTONE DATES
•		

Obtain Accounting Assistance	within 60 days of receipt of SGI Award or Funding	By January 1, 2025
Implement Accounting System	within 90 days of receipt of SGI Award or Funding	By February 1, 2025
Obtain Legal Assistance	within 30 days of receipt of SGI Award or Funding	By Nov 1, 2024
Formalize Organizational Structure	within 90 days of receipt of SGI Award or Funding	By December 31, 2024
Obtain Consultant Assistance: (Board / Leadership) Staff Training) Organization Review & Recommendations for Grant Preparedness/Readiness to help build the organization's capacity to help the organization to be sustainable and viable.	within 60 days of receipt of SGI Award or Funding	By January 1, 2025
Board Development / Board and Staff Training	Commence training by January of 2025 and complete on or before August 31, 2025	January – August 31, 2025

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**19. SGI Budget Template for which grant funds will be used and the dollar amount anticipated for each.\***

Download and fill out the SGI Budget Template provided in the attachments, and upload it here.  Pass  Fail

 [Old\\_Town\\_Ministries\\_Inc\\_Capacity\\_Building\\_25-416\\_SGI\\_Budget\\_Template.xlsx](#)

 [Old\\_Town\\_Ministries,\\_Inc.\\_-Division\\_of\\_Corporations\\_-\\_Sunbiz.pdf](#)

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**20. Acknowledgement of Requirements\***  Pass  Fail

Did you review and complete all the required documents, attachments, addenda and questions and answers?

Confirmed

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