

Pattie-Cake Chrisitan Academy Response

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CONTACT INFORMATION

Company

Pattie-Cake Chrisitan Academy

Email

pattiecakepenguins@gmail.com

Contact

Dietra Sherman

Address

13805 NW 155th Ave
Alachua, FL 32615

Phone

N/A

Website

<https://www.pattiecakepenguins.com>

Submission Date

Jul 30, 2024 11:59 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1

Confirmed Aug 1, 2024 11:32 AM by Dietra Sherman

QUESTIONNAIRE

1. Corporate Resolution Granting Signature*

Pass Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

Please Note: Responses to this question may be publicly displayed after the due date has passed.

2. Drug Free Workplace*

Pass Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

Please Note: Responses to this question may be publicly displayed after the due date has passed.

3. Conflict of Interest*

Pass Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. (Select yes, if there is no conflict of interest)

Confirmed

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4. Responsible Agent Designation*

Pass Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT:

ADDRESS:

PHONE NO.:

EMAIL ADDRESS:

ALTERNATE RESPONSIBLE AGENT:

ADDRESS:

PHONE NO:

EMAIL ADDRESS:

Responsible Agent: Dietra H. Sherman - 13805 NW 155th Ave. Alachua, FL 32615 - (352) 283-4719
pattiecakepenguins@gmail.com

Alternate Responsible Agent: Labrisha Johnson - 19405 NW 164th Rd. High Springs FL 32643 - (352) 474-7976 -
dljohnson0902@gmail.com

Please Note: Responses to this question may be publicly displayed after the due date has passed.

5. Has your agency received funding in the Special Projects and Community Enhancements (SPACE) 24-416 RFA, CAPP or CHOICES?*

No Pass Fail

Please Note: Responses to this question may be publicly displayed after the due date has passed.

6. How many permanent, full-time employees are employed with your agency?*

Pass Fail

3 currently looking to expand to 8

Please Note: Responses to this question may be publicly displayed after the due date has passed.

7. What is your agency's net worth?*

Pass Fail

10,000

Please Note: Responses to this question may be publicly displayed after the due date has passed.

8. Provide your Employer Identification Number (EIN)*

Pass Fail

Do not include dashes.

Maximum response length: 9 characters

260864397

Please Note: Responses to this question may be publicly displayed after the due date has passed.

9. Provide physical address in Alachua County.*

Pass Fail

Maximum response length: 200 characters

Our current address is 13805 NW 155th Ave Alachua, FL but we will be expanding to 16518 NW CR 241 Alachua, FL 32615 on 08/01/2024

Please Note: Responses to this question may be publicly displayed after the due date has passed.

10. Provide a mailing address.*

Pass Fail

Maximum response length: 200 characters

13805 NW 155th Ave. Alachua, FL

Please Note: Responses to this question may be publicly displayed after the due date has passed.

11. Project Name*

Pass Fail

Pattie-Cake New Location Expansion

Please Note: Responses to this question may be publicly displayed after the due date has passed.

12. Amount of funds being requested*

Pass Fail

Maximum of \$15,000

Maximum response length: 7 characters

\$15,000

Please Note: Responses to this question may be publicly displayed after the due date has passed.

13. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?*

Yes Pass Fail

Please Note: Responses to this question may be publicly displayed after the due date has passed.

14. Does you proposed project fit into one of the BoCC's approved funding category?*

Pass Fail

Quality Child Care and Education

Please Note: Responses to this question may be publicly displayed after the due date has passed.

15. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level*

Maximum response length: 2500 characters Pass Fail

PROPOSED PROJECT: Our project aims to enhance Childcare services for low-income families in Alachua County. we aim to provide high-quality childcare services ensuring that children who attend our facility are well-prepared for the next phase in their educational journey.

The anticipated benefits is that we will be meeting the need in our community for low-income families that are living at or below the 150% federal poverty level. Pattie-Cake Chrisitan Academy is expanding to a facility in the city of Alachua, we have 16 years of experience and have a growing waiting list. We will be meeting the need of our community because the largest facility in our city that was meeting the needs of low-income families officially closed their doors June of this year which created a great need for affordable high-quality childcare.

This project aims to fill the gap left by the recent closure of a local childcare facility in June 2024.

We seek funding to help us with Capacity building and the infrastructure of Pattie-Cake Christian Academy which includes involves facilities, staff, training, software, auditing, education, consulting and other such business operations. This will include upgrading our kitchen so that we can Provide Nutritious Meals and snacks for the children and families in our care and successfully structure our business which includes hiring an accountant and a professional payroll agency so that we can ensure our longevity in the community as a top tier childcare learning facility that serve low-income families.

QUANTIFYING ANTICIPATED BENEFITS FOR ALACHUA COUNTY:

1. **Improved School Readiness:** **Metric:** Percentage of children meeting or exceeding developmental milestones. - **Target:** 85% of children will meet or exceed developmental milestones by the end of the program year.
2. **Increased Parental Involvement:** **Metric:** Number of parents attending workshops and utilizing resources. - **Target:** 70% of parents will attend at least one workshop or utilize provided resources.
3. **Nutritional Meals:** **Metric:** Number of children receiving nutritious meals daily. **Target:** 100% of enrolled children will receive nutritious meals daily that include breakfast, lunch and snacks.

4. **Enhanced Operational Efficiency: Metric:** Reduction in administrative time spent on enrollment, attendance tracking, and billing. **Target:** 70% reduction in administrative time through the use of management software, Professional accountant and payroll agency.

16. Please describe how your project will build capacity, enhance effectiveness and/or efficiency of your agency's service delivery*

Maximum response length: 2500 characters

Pass Fail

Our project will build capacity and enhance effectiveness by:

Implementing evidence-based early learning: We will create an environment tailored to the developmental needs of children from low-income families by structuring activities and educational programs that will enhance children's cognitive and social skills, preparing them for future academic success. This will help bridge the educational gap and ensure children are ready for school.

Providing Professional Development: Professional development for staff will enhance their skills in delivering high-quality early childhood education.

Engaging in Parental and community Support: by offering workshops and resources for parents to support their children's learning at home. Engaging parents in their children's education can significantly improve outcomes and establish a feedback system to continuously improve services based on parental input.

Improving Childcare Access: By providing affordable and quality childcare, the project will enable parents to pursue employment or education opportunities, thereby improving their economic stability.

Providing Nutritious Meals: Ensuring children receive balanced and healthy meals will contribute to their overall health and development, reducing the risk of malnutrition and related health issues.

Hire an Accountant: To help structure an accounting system to properly track income, expenses, and financial transactions. and to manage financial records and ensure compliance with tax regulations.

Hire a Professional Payroll Agency: To properly structure employee classification, a payroll system to manage wages, taxes and benefits also to ensure compliance with federal and state payroll regulations including tax withholdings and reporting.

Please Note: Responses to this question may be publicly displayed after the due date has passed.

17. Describe measurable outcomes for the project.*

Pass Fail

Maximum response length: 2500 characters

EXPECTED MEASURABLE OUTCOMES ARE:

Educational Impact: Children from low-income families will be better prepared for school reducing the educational gap

Parental Support: Increased Parental involvement will enhance children's learning and development.

Operational Efficiency: Streamlined processes will allow staff to focus more on children

Financial Health: A well-structured business and additional funding will ensure the sustainability and growth of the facility ensuring the longevity of meeting needs in our community.

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18. Describe the timeline and anticipated milestone dates for the project.*

Pass Fail

Maximum response length: 2500 characters

Improving Childcare Access - (PHASE ONE) MONTH 1-3 Oct 1, 2024 - December 1 2024 (Open Enrollment, continue our partnership with the Early Learning Coalition and Children Trust of Alachua County, The Business & Leadership Institute for Early Learning (BLI) and UF Lastinger Center for Learning.

Providing Nutritious Meals: (PHASE ONE, TWO and THREE) MONTHS 1-12 Oct. 1 - Sept 01, 2025 Phase one includes upgrading kitchen and kitchen equipment to be a fully functional kitchen in accordance with USDA, Department of Children and Families and local and county codes of regulations. PHASE TWO includes developing tasty meal plans that meet dietary guidelines and support children health and development. PHASE THREE includes meeting and maintain Phases one and two and serving meals to children and families.

Hire an Accountant: Will be implemented in Phase one but will be paid for the full year Oct. 1 - Sept 01, 2025

Hire a Professional Payroll Agency: Will be implemented in Phase one but will be paid for the full year Oct. 1 - Sept 01, 2025

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19. SGI Budget Template for which grant funds will be used and the dollar amount anticipated for each.*

Download and fill out the SGI Budget Template provided in the attachments, and upload it here. Pass Fail

 [Pattie-Cake_SGI_GRANT_2024_ALACHUA_COUNTY.xlsx](#)

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20. Acknowledgement of Requirements*

Pass Fail

Did you review and complete all the required documents, attachments, addenda and questions and answers?

Confirmed

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