

Community Impact Corporation Response

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CONTACT INFORMATION

Company

Community Impact Corporation

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Contact

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Submission Date

Aug 13, 2024 2:37 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1

Confirmed Jul 31, 2024 1:21 PM by Richard Anderson

QUESTIONNAIRE

1. Corporate Resolution Granting Signature*

Pass Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

Please Note: Responses to this question may be publicly displayed after the due date has passed.

2. Drug Free Workplace*

Pass Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

Please Note: Responses to this question may be publicly displayed after the due date has passed.

3. Conflict of Interest*

Pass Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. (Select yes, if there is no conflict of interest)

Confirmed

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4. Responsible Agent Designation*

Pass Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT:

ADDRESS:

PHONE NO.:

EMAIL ADDRESS:

ALTERNATE RESPONSIBLE AGENT:

ADDRESS:

PHONE NO:

EMAIL ADDRESS:

Karl D. Anderson

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Please Note: Responses to this question may be publicly displayed after the due date has passed.

5. Has your agency received funding in the Special Projects and Community Enhancements (SPACE) 24-416 RFA, CAPP or CHOICES?*

No Pass Fail

Please Note: Responses to this question may be publicly displayed after the due date has passed.

6. How many permanent, full-time employees are employed with your agency?* Pass Fail

1.5

Please Note: Responses to this question may be publicly displayed after the due date has passed.

7. What is your agency's net worth?* Pass Fail

\$219,000

Please Note: Responses to this question may be publicly displayed after the due date has passed.

8. Provide your Employer Identification Number (EIN)* Pass Fail

Do not include dashes.

Maximum response length: 9 characters

464985525

Please Note: Responses to this question may be publicly displayed after the due date has passed.

9. Provide physical address in Alachua County.* Pass Fail

Maximum response length: 200 characters

3575 NE 15th Street; Gainesville, FL 32609 Location is at Upper Room Ministries in east Gainesville, located by formerly named Village and Forest Green

Please Note: Responses to this question may be publicly displayed after the due date has passed.

10. Provide a mailing address.* Pass Fail

Maximum response length: 200 characters

PO Box 140027, Gainesville, FL 32614

Please Note: Responses to this question may be publicly displayed after the due date has passed.

11. Project Name*

Pass Fail

CIC Cares

Please Note: Responses to this question may be publicly displayed after the due date has passed.

12. Amount of funds being requested*

Pass Fail

Maximum of \$15,000

Maximum response length: 7 characters

\$13,000

Please Note: Responses to this question may be publicly displayed after the due date has passed.

13. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?*

Yes Pass Fail

Please Note: Responses to this question may be publicly displayed after the due date has passed.

14. Does your proposed project fit into one of the BoCC's approved funding category?*

Pass Fail

Adequate Food

Please Note: Responses to this question may be publicly displayed after the due date has passed.

15. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level*

Maximum response length: 2500 characters Pass Fail

Alachua County has seen an increase in persons needing housing, food and clothing due to increased homelessness and people living at or below the 150% Federal poverty Level. The Community Impact Corporation is proposing to use funds from this grant to provide food and clothing to individuals and families in need. We have served citizens throughout Alachua County since the year 2015. We operate a food give-away and clothing drive on Tuesdays with donations from churches and grocery stores. Bi-Monthly, we have been able to provide food from the Food Bank. This proposal is to expand the distribution of food to every Tuesday by securing funding to pay for food items every week so that there will be a guaranteed food supply available each week. We currently do not have the funds to pay for the Food Bank truck to come on a weekly basis. The funding received from this resource will allow us to meet the goal of serving those in need on a weekly basis. Since our facility is located in the Northeast section of Gainesville, we believe that we are positioned to be able to create a haven that assists with services that meet the needs of children, youth, adults and seniors to impact and enhance their lives. Our priority population is to serve individuals and families with low-income who are marginalized and under-served, that need assistance by providing them food, clothing and resources to improve their lives. All services will be geared to serving those individuals and families that are at or below the 150% poverty level. Since the inception of the food and clothing giveaways, we have served more than 46,000 individuals and families, with over 150-200 being served each month. Our plan is to serve over 3300

individuals/families annually, serving 260 each month. Our process for providing these services will be to access qualifications and then provide the food and clothing on a first come first serve basis. All persons will receive a resource and referral list to assist them with other needs.

16. Please describe how your project will build capacity, enhance effectiveness and/or efficiency of your agency's service delivery*

Maximum response length: 2500 characters

Pass Fail

Many times we are unable to provide the quantity and quality of food that is needed by the individuals seeking services as there is not any consistency on the supply of food we have on the non-Food Bank Tuesdays. This create hardship, disappointment and uncertainty on the quantity, quality and availability on what we can giveaway on those Tuesdays. We believe that receiving funds from this program will increase our capacity to serve more individuals and families with children that need food and clothing. We currently serve between 150-200 individuals and families. With this funding, we will be able to serve an additional 150 individuals and families, as well as add additional days that we are able to pay for the Food Bank to deliver food to our site for distribution. We will therefore provide better quality food, increase the quantity of food and serve more people in need of food. This project will also enhance service delivery as we are able to become more efficient at distribution and establish processes and protocols for service delivery to serve individuals and families in need due to the increased frequency of food and supplies that we are able to fund through the Food Bank.

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17. Describe measurable outcomes for the project.*

Pass Fail

Maximum response length: 2500 characters

Data collection will be an important component to measure the success and progress of the giveaway program to citizens of Alachua County. In order to collect data, we will use a sign in sheet each week. We will provide a survey at the beginning of the funding cycle to determine need and one at the 12-month interval to determine if the needs are the same or if there have been improvements in their economic status. We will provide resource lists to assist these individuals with other services that can further enhance their lives.

- Establish a weekly food giveaway service for individuals and families that are at or below the 150% poverty level in Alachua County

Measure: Documentation of sign in sheets to reflect that the weekly food and clothing giveaway occurs

- Increase the quality and quantity of food given by having a truck from the Food Bank each week

Measure: Contract with the Food Bank to provide a truck weekly

- Provide food to 3380 individuals/families within the 12-month period of this grant

Measure: Maintain a sign-in sheet to determine the number served

- Create a sign-in sheet to determine who is served, numbers served and numbers in the household impacted by the food giveaway service.

Measure: Sign-in sheet developed with columns to reflect this data

- Provide a resource list for participants

Measure: Develop a resource list for participants

- Conduct brief pre-post survey to determine needs and to assess change at the 12-month interval

Measure: Develop the surveys and have them completed by participating individuals/families

- Conduct a customer survey to determine satisfaction

Measure: Develop a customer survey and have them completed by participants

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18. Describe the timeline and anticipated milestone dates for the project.*

Pass Fail

Maximum response length: 2500 characters

The Community Impact Corporation has the infrastructure in place to begin implementation within the **first month** after the award as shown below.

Key Activity & Responsible Staff	Year (in months)											
	1	2	3	4	5	6	7	8	9	10	11	12
START UP	X											
Award coordination; notification to CIC Board and staff (CEO and Program Coordinator)	X											
Sign and initiate contract	X											
Initial coordination with stakeholders (CEO, PC)	X											
Solicit volunteers (PC)	X											
Program orientation/initial training of all volunteers (PC)	X											
Create sign-in sheet	X											
Develop Surveys	X											
Create Resource list	X											
Establish Contract and rates for Food Bank	X											
IMPLEMENTATION												
Outreach and engagement to community (CEO, PC and Volunteers)	X	X	X	X	X	X	X	X	X	X	X	X
Initiate Food Bank schedule for delivery	X											
Copy the sign-in sheets and surveys (PC, V)	X											
Implement weekly food and clothing giveaway services (PC, V)	X	X	X	X	X	X	X	X	X	X	X	X
Continually train and increase volunteer staff (PC)	X	X	X	X	X	X	X	X	X	X	X	X
Provide Resource List	X	X	X	X	X	X	X	X	X	X	X	X
Conduct Surveys	X				X				X			X
EVALUATION/REPORTS												
Collect sign in sheets to capture number served data (PC, V)	X	X	X	X	X	X	X	X	X	X	X	X
Collect Survey Data (PC, V)	X				X				X			X
Complete Quarterly Survey Reports (PC)					X				X			X
Submit Progress Report (PC, V)					X							X
Submit Annual/Final Report (CFO)												X

Key: CEO-Chief Executive Officer; PC-Program Coordinator; V-Volunteers

Please Note: Responses to this question may be publicly displayed after the due date has passed.

19. SGI Budget Template for which grant funds will be used and the dollar amount anticipated for each.*

Download and fill out the SGI Budget Template provided in the attachments, and upload it here.

Pass Fail

 [25-416_SGI_Budget_Template_completed.xlsx](#)

Please Note: Responses to this question may be publicly displayed after the due date has passed.

20. Acknowledgement of Requirements*

Pass Fail

Did you review and complete all the required documents, attachments, addenda and questions and answers?

Confirmed

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