



Agenda Item Summary

File #: 24-01070

Agenda Date: 12/10/2024

Agenda Item Name:

Special Pay for United Rent-All

Presenter:

Ramon Gavarrete, Public Works Director, 352-548-1214

Description:

Special Pay Request for United Rent-All

Recommended Action:

Approve Special Pay for United Rent-All in the amount of \$6,435.06

Prior Board Motions:

None

Fiscal Note:

Approve Special Pay for United Rent-All in the amount of \$6,435.06, there is sufficient funds in the FY24 budget in account 149.79.7900.541.44.22 with the account description of rentals and leases.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

Public Works has purchase orders for the rental of equipment for maintenance of road and bridges. Public Works rented a mini skid steer from United Rent-All. The normal practice of the industry is to issue monthly invoices for the rental of equipment. This vendor did not issue monthly instead they provided a single invoice upon the equipment's return. Had monthly billing occurred, the additional expenses would have been identified earlier, allowing for proper procedures to be followed and the PO adjusted accordingly. The invoices (\$8,820.11) when provided exceeded the remaining amount on the purchase order (\$2,385.05) by \$6,435.06 and the department is requesting approval of a special pay in the amount of \$6,435.06 to United Rent-All.