## SINGLE/SOLE SOURCE JUSTIFICATION FORM

Complete this form when requesting an exception to the county's competitive procurement policy where only one firm has a product that will meet the project's needs or product specifications, or only one firm can do the work requested. Completing this form does not guarantee that the proposed vendor will be selected. It is the requester's responsibility to provide all required information and documentation as indicated in this form.

Procurement Manager reserves the right to competitively bid, negotiate, or solicit additional information and remains the final authority on all procurement issues.

| Type of Source     |  |  |  |
|--------------------|--|--|--|
| Sole Source:       |  | products and services where no other options are available   |  |
| _                  | Though there may be alternate sources timeliness, location, etc.   | s for the product or service requested, circumstances dictate the use of the proposed vendor,  |  |
| Part I: Gener      | al Requester Information   |  |  |
| Department Name    | Public Works   | Division Name: Fleet Management  |  |
| Will the Annual An | nount Exceed \$50,000.00?  | Yes No   |  |
|                    | or Information   |  |  |
| Vendor Name: N     | extran Truck Center  | Vendor Contact Name: James Bennett   |  |
| Vendor Contact Ph  | none: 386-758-8822   | Vendor Contact Email: jwbennett@nextranusa.com   |  |
|                    | e/Sole Source Justification (check<br>URPOSE: The Manufacturer, model numbe  |  |  |
| The parts a        |  | in the Alachua area is a proprietary product which is given to   |  |
| 1                  | Parts/Equipment can Only be Obtained from Original Manufacturer - Not Available through Distributors.  |  |  |
| 2                  | Only Authorized Area Distributor of The Original Manufacturer.   |  |  |
| 3                  | Proprietary Item/Service (Explain Below)   |  |  |
| 4                  | Parts/Equipment Not Interchangeable with Similar Parts of Another Manufacturer (Explain Below)   |  |  |
| 5                  | This is the Only Known Item/Source that will Meet the Specialized Needs of this Department Or Perform the Intended Function. (Explain Below) |  |  |
| 6                  | Parts/Equipment are Required from this Vendor to Provide Standardization (Explain Below)   |  |  |
| 7                  | Upgrade to Existing Software. Available Only from The Producer of this Software Who Sells on Direct Basis Only.                              |  |  |
| 8                  | An Awarding Agency or Passthrough that Was Competitively Procured.   |  |  |
| 9                  | None of the Above Apply. Detailed Explana<br>Describe the full scope of work contemplat  | ation for Source Request (Explain Below)<br>ted including installation if required; items should include brand, model and part number if applicable; |  |
| parts and s        | ervice. Alachua County is  | ller code (C620) is the assigned dealer for Alachua County for "NOT" with in Nextran Jacksonvville's assigned area of ies are made daily as needed.  |  |

| Part IV: Confirmation of Documentation  |   |                         |                                 |                         |  |  |
|---|---|-------------------------|---------------------------------|-------------------------|--|--|
| Have you provided required documentation including this request in support of the justification in Parts III o      |   | Yes                     | No                              |                         |  |  |
| You may also attach any additional information not spe<br>on this form to support your single/sole source justifica | · · · · · · · · · · · · · · · · · · ·   |                         |                                 |                         |  |  |
| Part V ESTABLISHMENT OF PRICE REASON  | NABLENESS   |                         |                                 |                         |  |  |
| Analysis of offer and/or offers has determined that to following:   |   | ed to be fair, reasonab | le and in the best interests of | the County based on the |  |  |
| _   | Price obtained was from a catalog or standard price list regularly maintained by the vendor covering standard commercial products sold. (Attach |                         |                                 |                         |  |  |
| 2 Price obtained includes a discount from   | Price obtained includes a discount from current list prices. (Attach copy of quote showing list price and net price paid.)                      |                         |                                 |                         |  |  |
| 3 Other. (Explain Below.)   |   |                         |                                 |                         |  |  |
|   |   |                         |                                 |                         |  |  |
|   |   |                         |                                 |                         |  |  |
|   |   |                         |                                 |                         |  |  |
| Part VI: Department   |   |                         |                                 |                         |  |  |
| Jonathan Dotzler  | J P Dotzler   |                         | 10,                             | /08/24                  |  |  |
| Requester Name  | Req   | uester Signature        |                                 | Date of Signature       |  |  |
| Ramon D. Gavarrete  | Janne   |                         | 10,                             | /08/24                  |  |  |
| Director  | Dir   | ector Signature         |                                 | Date of Signature       |  |  |
| Part VII: Procurement & BOCC  |   |                         |                                 |                         |  |  |
| © Cingle Course   |   | O Solo Soure            |                                 |                         |  |  |

|                              | / _/                             |                   |  |
|------------------------------|----------------------------------|-------------------|--|
| Director                     | Director Signature               | Date of Signature |  |
| Part VII: Procurement & BOCC |                                  |                   |  |
| Single Source                | O Sole Source                    |                   |  |
| TJ White                     | TJ White (0.0 8, 2024 09:21 EDT) | 10/08/24          |  |
| Procurement Manger           | Procurement Manger Signature     | Date of Signature |  |
|                              | Chair Signature                  |                   |  |

To whom it may Concern:

The Alachua County area is assigned to Nextran Lake City's area of responsibility by Mack Trucks because of Nextran Lake City's logistical location to the area. The parts and service of Mack Trucks in the Alachua area is a proprietary product which is given to Nextran Truck Center in Lake City, FL. Nextran Lake City's Mack Trucks dealer code (C620) is the assigned dealer for Alachua County for parts and service. Alachua County is "NOT" with in Nextran Jacksonvville's assigned area of operation from Mack Trucks.

Thanks,

James Bennett







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