



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

RESPONSE DEADLINE: August 7, 2024 at 2:00 pm

Friday, September 6, 2024

SOLICITATION OVERVIEW

Project Title	Annual Aquatic and Right of Way (ROW) Vegetation Management
Project ID	ITB 25-226-MB
Project Type	Invitation To Bid
Release Date	June 26, 2024
Due Date	August 7, 2024
Procurement Agent	Markisha Boykin, NIGP-CPP, CPPB
Project Description	Alachua County is calling for and requesting the submission of bids for Annual Aquatic Vegetation Management Services and ROW Vegetation Management Services. This is vegetation management through chemical control primarily, as well as through other means including mechanical and biological control systems.

Introduction

Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for ITB 25-226-MB Annual Aquatic and Right of Way (ROW) Vegetation Management.

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Attachments](#), [Sample Agreement](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

EXECUTIVE SUMMARY

ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

Alachua County is calling for and requesting the submission of bids for Annual Aquatic Vegetation Management Services and ROW Vegetation Management Services. This is vegetation management through chemical control primarily, as well as through other means including mechanical and biological control systems.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Markisha Boykin, NIGP-CPP, CPPB

Procurement Agent III

Email: mboykin@alachuacounty.us

Phone: [\(352\) 384-3092](tel:(352)384-3092)

Department:

Public Works

Timeline

Solicitation Release Date	June 26, 2024
Pre-Proposal Meeting (Non-Mandatory)	July 11, 2024, 9:30am Alachua County Public Works 5620 NW 120th Ln Gainesville, FL 32653
Question Submission Deadline	July 28, 2024, 12:00am
Solicitation Submission Deadline	August 7, 2024, 2:00pm

<p>Solicitation Opening – Teams Meeting</p>	<p>August 7, 2024, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>
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SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Jun 3, 2024 6:30 PM	Draft	Markisha Boykin, NIGP-CPP, CPPB
Jun 6, 2024 3:24 PM	Review	Markisha Boykin, NIGP-CPP, CPPB

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ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

Date	Changed To	Changed By
Jun 25, 2024 2:51 PM	Final	Markisha Boykin, NIGP-CPP, CPPB
Jun 25, 2024 2:51 PM	Post Pending	Markisha Boykin, NIGP-CPP, CPPB
Jun 26, 2024 9:00 AM	Open	OpenGov Bot
Aug 7, 2024 2:00 PM	Pending	OpenGov Bot
Aug 12, 2024 10:57 AM	Evaluation	Markisha Boykin, NIGP-CPP, CPPB

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	078800225	Byron Waters byron@airboataddicts.com	Jul 17, 2024 10:37 AM
Submitted	Bio-Tech Consulting LLC	David Sieg dsieg@bio-techconsulting.com	Aug 6, 2024 3:29 PM
Submitted	MacLaren Farms LLC DBA MacLaren Agriforestry	John MacLaren maclarenfarms@gmail.com	Aug 7, 2024 1:53 PM
No Bid	Patterson Veterinary	Gregory Pounds pvs.orders.gov- institute@pattersonvet.com	Jun 26, 2024 9:19 AM
Submitted	Skipper Terrain & Vegetation Solutions	Kristin Skipper info@skiphelps.com (352) 317-8391	Aug 7, 2024 9:46 AM
Submitted	Solitude Lake Management, LLC	Laurie Ethridge laurie.ethridge@solitudelake.com (904) 318-3383	Aug 7, 2024 12:38 PM
Submitted	Terra Maintenance	Felix Rivera frivera.terra@gmail.com	Aug 6, 2024 7:31 PM

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	078800225	Bio-Tech Consulting LLC	MacLaren Farms LLC DBA MacLaren Agriforestry	Skipper Terrain & Vegetation Solutions
Submittal Confirmation	Pass	Pass	Pass	Pass
Corporate Resolution	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass

EXECUTIVE SUMMARY

ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

Question Title	078800225	Bio-Tech Consulting LLC	MacLaren Farms LLC DBA MacLaren Agriforestry	Skipper Terrain & Vegetation Solutions
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	Pass	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	Pass	Pass	Pass
SBE Certificate	No Response	No Response	No Response	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	Pass	Pass	Pass
Option 3: SBE Participation.	Pass	Pass	Pass	Pass
Option 4: SBE Good Faith Effort.	Pass	Pass	Pass	Pass
Alachua County Government Minimum Wage (GMW)	Pass	Pass	Pass	Pass
DRUG FREE WORKPLACE	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass

EXECUTIVE SUMMARY

ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

Question Title	078800225	Bio-Tech Consulting LLC	MacLaren Farms LLC DBA MacLaren Agriforestry	Skipper Terrain & Vegetation Solutions
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass	Pass	Pass	Pass
Responsible Agent	Pass	Pass	Pass	Pass
Number of years in this type of service?	Pass	Pass	Pass	Pass
Number of years licensed in Alachua County?	Pass	Pass	Pass	Pass
How many employees "ON THE JOB" each week?	Pass	Pass	Pass	Pass
Number of employees "ON CALL" each week?	Pass	Pass	Pass	Pass
Major Equipment	Pass	Pass	Pass	Pass
Do you currently hold any municipality contracts?	Pass	Pass	Pass	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass	Pass	Pass	Pass
References	Pass	Pass	Pass	Pass
Are your employees screened by:	Pass	Pass	Pass	Pass
Cancelled or Termination	Pass	Pass	Pass	Pass
Cancellation and Termination	No Response	Pass	Pass	Pass
What constitutes your normal business days and working hours?	Pass	Pass	Pass	Pass

EXECUTIVE SUMMARY

ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

Question Title	078800225	Bio-Tech Consulting LLC	MacLaren Farms LLC DBA MacLaren Agriforestry	Skipper Terrain & Vegetation Solutions
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	Pass	Pass	Pass
Conflict of Interest		Pass	Pass	Pass
Acknowledgement of Requirements		Pass	Pass	Pass

Question Title	Solitude Lake Management, LLC	Terra Maintenance
Submittal Confirmation	Pass	Pass
Corporate Resolution	Pass	Pass
State Compliance	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	Pass
SBE Certificate	No Response	No Response
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	Pass
Option 3: SBE Participation.	Pass	Pass
Option 4: SBE Good Faith Effort.	Pass	Pass
Alachua County Government Minimum Wage (GMW)	Pass	Pass
DRUG FREE WORKPLACE	Pass	Pass
Vendor Eligibility	Pass	Pass

EXECUTIVE SUMMARY

ITB No. ITB 25-226-MB

Annual Aquatic and Right of Way (ROW) Vegetation Management

Question Title	Solitude Lake Management, LLC	Terra Maintenance
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass	Pass
Responsible Agent	Pass	Pass
Number of years in this type of service?	Pass	Pass
Number of years licensed in Alachua County?	Pass	Pass
How many employees "ON THE JOB" each week?	Pass	Pass
Number of employees "ON CALL" each week?	Pass	Pass
Major Equipment	Pass	Pass
Do you currently hold any municipality contracts?	Pass	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass	Pass
References	Pass	Pass
Are your employees screened by:	Pass	Pass
Cancelled or Termination	Pass	Pass
Cancellation and Termination	Pass	Pass
What constitutes your normal business days and working hours?	Pass	Pass
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	Pass
Conflict of Interest	Pass	Pass
Acknowledgement of Requirements	Pass	Pass

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. ITB 25-226-MB

Jul 16, 2024 11:26 AM

Question: We have a couple of questions to submit: 1. Are there any herbicide restrictions? 2. Do you have guidelines around the postings? 3. For the items marked "Each" for Unit Cost, is that treatment cost per cycle? 4. Is the Spray & Squirt for 20 acres? 5. Could we have access to the last bid tabulation? 6. Will there be another site meeting?

Jul 16, 2024 11:26 AM

Answered by Neil Greishaw: 1. There are no herbicide restrictions. 2. Please clarify "guidelines around the postings". Question is not understood as worded. 3. The only treatment costs per cycle apply to the Cogongrass sites (2x per year) and the Pond/Basins (4x per year). The rest would fall under miscellaneous applications on an as needed basis. 4. "Hack and Squirt" is not for a specified area, just a treatment technique on an as needed basis. 5. The last bid tabulation has been published on here under the Addenda & Official Notices tab. 6. There will not be another site meeting.

Jul 17, 2024 9:02 AM

2. Follow up to Questions -

Jul 17, 2024 11:31 AM

Question: 2. Please clarify "guidelines around the postings". Question is not understood as worded. Within the package contractor will have to place postings, is this after treatments, specific areas, and will contractor furnish the signs?

Jul 17, 2024 11:31 AM

Answered by Neil Greishaw: This has not been and is not a requirement of this contract. All application information is expected to be furnished in reports within 7 days of completion per sections 5.1 and 5.2 in the Scope of Services, however.

Jul 22, 2024 1:54 PM

3. Follow up Question to Response

Jul 22, 2024 10:12 AM

Question: 3. The only treatment costs per cycle apply to the Cogongrass sites (2x per year) and the Pond/Basins (4x per year). The rest would fall under miscellaneous applications on an as needed basis. Follow up question to your response - Is this is a per day price or per acre price

Jul 22, 2024 10:12 AM

Answered by Neil Greishaw: The Cogongrass and Pond/Basin treatments are based on acreage. The miscellaneous applications have specific applicable (per trunk/stem/backpack, etc.) units or should fall under a "minimum mobilization fee". Miscellaneous applications will be by request for proposal, again, as they will be on an as needed basis.

Jul 22, 2024 1:56 PM

4. SBE

Jul 22, 2024 2:16 PM

Question: Can you supply a list of the approved SBE contractors please.

Jul 22, 2024 2:16 PM

Answered by Markisha Boykin, NIGP-CPP, CPPB: Please refer to Official Notice #1 Non-Mandatory Minutes for the Alachua County Small Business Enterprise Directory under NMPB Meeting Vendors' List of Questions and Answers/Clarifications. After clicking on the site, click "For an alphabetical list of companies click here". Lastly, click "All" for the list of all the vendors on the list.

Jul 22, 2024 3:41 PM

5. Line 17-20

Jul 23, 2024 8:04 AM

Question: 1. Line items 17 - 20 reflect a treatment type which you are requesting we quote per tree or per backpack? -This is like quoting a lawn per blade of grass or per tank of gas. It doesn't make sense. If these items were able to be bid on per 1000 square feet of the area being treated plus a minimum mobilization cost to compensate for any treatment under 1000 square feet, It would make it much easier for us contractors to put together quotes for these services. If you were to give an acre to walk through but only treat 15 trees, it wouldn't be worth the time of the contractor. On the other side if you give an area completely infested the contractor could exhaust the funds for the project rather quickly. 2. If the contractor applies a basal bark application in a thicket is the contractor going to have to spend time counting each individual stem treated? 3. What qualifies as a tree? 10 feet tall? Would that indicate that we can't charge for a tree treated at 5 feet? 3 feet?

Jul 23, 2024 8:04 AM

Answered by Neil Greishaw: 1. The miscellaneous services is not a one size fits all. The real world application of this will be individual requests for proposals that must match invoice amounts for billing. The awarded contractor will be compensated for their services and any requested proposals need to have some frame of reference, reflected in the pricing table. That being said, if a minimum mobilization cost for a treatment area of less than 1000 ft. sq. is a reasonable threshold for bidding purposes, we will edit the pricing table to reflect this. It is realistic we would request stump treatment of a line of freshly cut Chinaberry trees greater with greater than 20" diameter cut stumps. These will typically be in the Right of Way adjacent to County maintained roadways with easy access. 2. Not necessarily. Pricing table will be edited to reflect measurements mentioned in response to question #1 above. 3. A tree will defined be as a woody single trunked perennial species that exceeds 10' in height and a two inch diameter stem/trunk. Less than this size, herbaceous, or with multiple trunks will be considered a shrub. All accepted and completed work will be receive compensation.

Jul 24, 2024 2:52 PM

ADDENDA & NOTICES

ADDENDA ISSUED:

Addendum #1

Jul 17, 2024 9:03 AM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

- Pricing form has been updated. For any bids that have been submitted, please resubmit using the updated pricing form. Changes can be made until the solicitation's due date and time.

Addendum #2

Jul 19, 2024 2:56 PM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

- the bid deadline has been extended to Wednesday, August 7, 2024.

Addendum #3

Jul 22, 2024 1:56 PM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

- Pricing form has been updated. For any bids that have been submitted, please resubmit using the updated pricing form. Changes can be made until the solicitation's due date and time.

Addendum #4

Jul 24, 2024 2:52 PM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

- Pricing form has been updated. For any bids that have been submitted, please resubmit using the updated pricing form. Changes can be made until the solicitations' due date and time.

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
078800225	X	Jul 17, 2024 10:20 AM	Byron Waters
Bio-Tech Consulting LLC	X	Aug 2, 2024 3:32 PM	David Sieg
Terra Maintenance	X	Aug 6, 2024 6:42 PM	Felix Rivera
Skipper Terrain & Vegetation Solutions	X	Aug 1, 2024 3:02 PM	Kristin Skipper
Solitude Lake Management, LLC	X	Aug 1, 2024 2:16 PM	Laurie Ethridge

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Maclaren Farms LLC DBA Maclaren Agriforestry	X	Aug 7, 2024 1:04 PM	John Maclaren
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Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
078800225	X	Jul 21, 2024 8:08 AM	Byron Waters
Bio-Tech Consulting LLC	X	Aug 2, 2024 3:32 PM	David Sieg
Terra Maintenance	X	Aug 6, 2024 6:42 PM	Felix Rivera
Skipper Terrain & Vegetation Solutions	X	Aug 1, 2024 3:02 PM	Kristin Skipper
Solitude Lake Management, LLC	X	Aug 1, 2024 2:16 PM	Laurie Ethridge
Maclaren Farms LLC DBA Maclaren Agriforestry	X	Aug 7, 2024 11:59 AM	John Maclaren

Addendum #3

Proposal	Confirmed	Confirmed At	Confirmed By
078800225	X	Jul 24, 2024 10:05 PM	Byron Waters
Bio-Tech Consulting LLC	X	Aug 2, 2024 3:32 PM	David Sieg
Terra Maintenance	X	Aug 6, 2024 6:42 PM	Felix Rivera
Skipper Terrain & Vegetation Solutions	X	Aug 1, 2024 3:02 PM	Kristin Skipper
Solitude Lake Management, LLC	X	Aug 1, 2024 2:16 PM	Laurie Ethridge
Maclaren Farms LLC DBA Maclaren Agriforestry	X	Aug 7, 2024 12:00 PM	John Maclaren

Addendum #4

Proposal	Confirmed	Confirmed At	Confirmed By
078800225	X	Jul 24, 2024 10:05 PM	Byron Waters
Bio-Tech Consulting LLC	X	Aug 2, 2024 3:32 PM	David Sieg
Terra Maintenance	X	Aug 6, 2024 6:42 PM	Felix Rivera
Skipper Terrain & Vegetation Solutions	X	Aug 1, 2024 3:03 PM	Kristin Skipper
Solitude Lake Management, LLC	X	Aug 1, 2024 2:16 PM	Laurie Ethridge
Maclaren Farms LLC DBA Maclaren Agriforestry	X	Aug 7, 2024 11:58 AM	John Maclaren

NOTICES ISSUED:

Notice #1

Jul 15, 2024 4:22 PM

Please see the attached document.

Attachments:

· [Meeting Minutes \(ncg edits\) Letterhead 7.15.2024](#)

Notice #2

Jul 15, 2024 4:23 PM

Please see the attachment.

Attachments:

· [19-226 Submittal-Bio-Tech Consulting, Inc](#)

Notice #3

Jul 17, 2024 9:02 AM

Please see the attached document.

Attachments:

· [BT 19-226 Annual Aquatic Vegetation Management Services](#)

Notice #4

Aug 21, 2024 3:59 PM

RECOMMENDATION:

The Board approve the bid award to Bio-Tech Consulting LLC, as the lowest, most responsive, and responsible vendor.

The actual ITB award is subject to the appropriate signature authority identified in the Procurement Code.

Attachments:

· [ITA 25-226-MB Annual Aquatic and Right of Way \(ROW\) Vegetation Management - Combined Final](#)

Notice #5

Sep 5, 2024 10:59 AM

This was made in error.

EVALUATION

SELECTED VENDOR TOTALS

Vendor	Total
Bio-Tech Consulting LLC	\$7,710.17
Terra Maintenance	\$14,293.23
078800225	\$16,029.75
MacLaren Farms LLC DBA MacLaren Agriforestry	\$24,546.58
Skipper Terrain & Vegetation Solutions	\$68,354.12

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Vendor	Total
Solitude Lake Management, LLC	\$196,683.278

SUBDIVISION/LOCATION

Treatment Cost Per Cycle

Vendor	Total
Solitude Lake Management, LLC	\$793.278
Bio-Tech Consulting LLC	\$1,090.17
MacLaren Farms LLC DBA MacLaren Agriforestry	\$1,561.58
Terra Maintenance	\$1,969.23
078800225	\$4,089.75
Skipper Terrain & Vegetation Solutions	\$9,044.50

TABLE

Vendor	Total
Terra Maintenance	\$1,900.00
Bio-Tech Consulting LLC	\$2,365.00
078800225	\$4,135.00
MacLaren Farms LLC DBA MacLaren Agriforestry	\$8,800.00
Solitude Lake Management, LLC	\$10,265.00
Skipper Terrain & Vegetation Solutions	\$11,650.00

COGONGRASS PROGRAM SITES

Treatment Cost Per Cycle

Vendor	Total
Bio-Tech Consulting LLC	\$3,465.00

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Vendor	Total
Terra Maintenance	\$6,174.00
078800225	\$7,245.00
MacLaren Farms LLC DBA MacLaren Agriforestry	\$10,521.00
Skipper Terrain & Vegetation Solutions	\$42,525.00
Solitude Lake Management, LLC	\$184,275.00

TABLE

Vendor	Total
Bio-Tech Consulting LLC	\$250.00
078800225	\$300.00
Solitude Lake Management, LLC	\$450.00
MacLaren Farms LLC DBA MacLaren Agriforestry	\$525.00
Terra Maintenance	\$700.00
Skipper Terrain & Vegetation Solutions	\$1,634.62

MISCELLANEOUS

Vendor	Total
078800225	\$260.00
Bio-Tech Consulting LLC	\$540.00
Solitude Lake Management, LLC	\$900.00
MacLaren Farms LLC DBA MacLaren Agriforestry	\$3,139.00
Skipper Terrain & Vegetation Solutions	\$3,500.00
Terra Maintenance	\$3,550.00

