



FLORIDA DEPARTMENT OF TRANSPORTATION  
FLORIDA'S SAFE ROUTES TO SCHOOL  
INFRASTRUCTURE APPLICATION

**SECTION 1 - SCHOOL, APPLICANT, MAINTAINING AGENCY & M/TPO INFORMATION**

*Notes: Signatures confirm the commitment of the School, Applicant and Maintaining Agency to follow the Guidelines of the Florida's Safe Routes to School Program. The School is responsible for the parent's surveys and student tallies before and after the project is built. It is also responsible for promoting safe walking and biking to and from school. The Maintaining Agency is generally responsible for entering into a Local Agency Program (LAP) agreement with the FDOT to design, construct, &/or maintain the project. Districts have the option to design and/or construct it, but the Maintaining Agency is always responsible for maintaining the project. Check with your District to see how they are handling these issues.*

**SCHOOL INFORMATION**

SCHOOL NAME: Mebane Middle School  
SCHOOL ADDRESS: 16401 NW 140<sup>th</sup> Street  
COUNTY: Alachua CITY: Alachua ZIP: 32615  
TYPE: Middle CONGRESSIONAL DISTRICT: 3  
PRINCIPAL'S NAME: Manda Bessner  
(Printed)  
PHONE #: 386-462-1648 EMAIL: bessnemg@gm.sbac.edu  
PRINCIPAL'S SIGNATURE: Manda Bessner DATE: 12/9/20

**APPLICANT INFORMATION**

APPLICANT: Adam Hall TITLE: Planner  
NAME OF APPLICANT AGENCY/ORGANIZATION: City of Alachua  
APPLICANT AGENCY/ORGANIZATION TYPE: Maintaining Agency  
APPLICANT: \_\_\_\_\_ TITLE: \_\_\_\_\_  
MAILING ADDRESS: PO Box 9  
CITY: Alachua STATE: FLORIDA ZIP: 32615  
PHONE #: 386-418-6100 E-MAIL: ahall@cityofalachua.com  
SIGNATURE: Adam Hall DATE: 12/17/20  
Applicant

*I attended the SRTS workshop and have reviewed this application for completeness.*

ATTENDEE'S SIGNATURE: Adam Hall DATE: 12/17/20



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MAINTAINING AGENCY INFORMATION

MAINTAINING AGENCY 1 City  County  Florida Department of Transportation  District \_\_\_\_

NAME OF MAINTAINING AGENCY: Alachua County DUNS #: \_\_\_\_\_

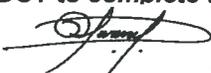
CONTACT PERSON: Ramon D. Gavarrete, P.E. TITLE: Public Works Director/County Engineer

MAILING ADDRESS: 5620 NW 120<sup>th</sup> Lane

PHONE #: 352-548-1214 E-MAIL: rgavarrete@alachuacounty.us

CITY: Gainesville STATE: FLORIDA ZIP: 32653

*Note: your signature below indicates your agency's willingness to enter into a LAP or other formal agreement with FDOT to complete the project if selected for funding.*

SIGNATURE:  Digitally signed by Ramon D. Gavarrete, P.E.  
Date: 2020.12.16 13:03:03 -05'00' DATE: 12/16/2020

MAINTAINING AGENCY 2 City  County  Florida Department of Transportation  District \_\_\_\_

NAME OF MAINTAINING AGENCY: City of Alachua DUNS #: \_\_\_\_\_

CONTACT PERSON: Gib Coerper TITLE: Mayor

MAILING ADDRESS: PO Box 9

PHONE #: 386-418-6100 E-MAIL: gcoerper@cityofalachua.org

CITY: Alachua STATE: FLORIDA ZIP: 32615

*Note: your signature below indicates your agency's willingness to enter into a LAP or other formal agreement with FDOT to complete the project if selected for funding.*

SIGNATURE:  DATE: \_\_\_\_\_

METROPOLITAN/TRANSPORTATION PLANNING ORGANIZATION (M/TPO) SUPPORT

If the city or county is located within an MPO/TPO urban area boundary, the MPO/TPO representative must fill in the required information below, to indicate support for the proposed project:

NAME OF MPO: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: FLORIDA ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA**

**Notes:** This section will help FDOT determine the eligibility and feasibility of the proposed project. Except for the questions in 2A-2C below answering "No" does not constitute elimination from project consideration. **You must fulfill requirements in 2A-2C below before applying!**

- A1. Has a school-based SRTS Committee (including school representation) been formed? .....  Yes  No
- A2. Has at least one meeting of this committee been held? Attach sign in sheet & minutes .....  Yes  No
- A3. Public notification of SRTS meeting? .....  Yes  No

- B1. Does the school agree to provide required data before and after the project is built, using the NCSRTS [Student In-Class Travel Tally](#) and [Parent Survey](#) forms at <http://saferoutesdata.org/> following the schedule provided by the District? .....  Yes  No
- B2. Have you attached the National Center's data summary for the [Student In-Class Travel Tally](#) and [Parent Survey](#) forms to this application? .....  Yes  No
- B3. Are the [Student In-Class Travel Tally](#) and Parent Survey data summaries attached? .....  Yes  No

**Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District.**

- C. Have you provided either survey/as-builts or right of way documentation that provides detail to show that adequate right of way exists for proposed improvement? .....  Yes  No
- D. Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a State agreement requiring the agency to design, construct, and/or maintain the project, abiding by Federal, State, & local requirements?) .....  Yes  No  
 If **No**:  
 Are they willing to become LAP Certified? .....  Yes  No  
 If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:

- E. Who do you propose to be responsible for each phase of the project?  
 Design:  City  County  Other, Including FDOT (Explain below)  
 Construction:  City  County  Other, Including FDOT (Explain below)  
 Maintenance:  City  County  Other, Including FDOT (Explain below)  
 If you checked **Other, including FDOT** for any of the above, please explain the responsible party for each phase, including who you have been talking to about this:

- F. Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed:  
 Install and/or maintain any traffic engineering equipment included in this project? .....  Yes  No  
 Construct and maintain the project on a state road? .....  Yes  No  N/A

- G. Public Support - *Explain your public information or public involvement process below. You may attach up to six unique letters, on official letterhead, from groups indicated below. The letters should indicate why and how the authors can support the proposed project at the affected school. **Failure to provide documentation of public involvement activities directly with affected property owners is grounds for an application to be excluded from consideration.***  
  
 What neighborhood association or other neighborhood meetings have been held to inform neighbors directly affected by this proposed project and the reaction? Letter sent to nearby homeowners informing them of project.  
 What PTA/PTO/school meetings have been held to inform parents and school staff about this project and the reaction? PTA meeting held via Zoom. Letter of support/ approval included.  
  
 Explain what other public meetings have been held, such as Metropolitan Planning Organizations, Regional Planning Councils, Citizens' Advisory Committees, Bicycle/Pedestrian Advisory Councils and Community Traffic Safety Teams and the reaction? \_\_\_\_\_  
  
 Explain what articles or letters to the editor have been written for newspapers, etc. and the reaction:  
Press release issued.  
  
 Please indicate whether you have attached letters of support from Law Enforcement or other individuals or groups not previously mentioned: .....  Yes  No

- H. If the proposed project has been identified as a priority in a Bicycle/Pedestrian or other Plan, or is a missing link in a pedestrian or bicycle system, please explain:

- I. Is this project in a Rural Economic Development Initiative (REDI) community? .....  Yes  No  
*FS defines a rural community as: A county with a population of 75,000 or less; A county with a population of 125,000 or less which is contiguous to a county with a population of 75,000 or less; or Any municipality with a county as described above.*



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**SECTION 3 – BACKGROUND INFORMATION: FIVE E’S**

**Notes:** SRTS is designed to be a comprehensive program. Describe the efforts your school and community have made to address the identified problem through each E so far, and what is planned in the future for each. Each box must be filled in. For more information on the E's, see Florida's SRTS Guidelines and the SRTS Guide: <http://www.saferoutesinfo.org/guide/>

**1. ENGINEERING**

<b>1A. PAST:</b> Conceptual sketches completed.	<b>1B. FUTURE:</b> Complete engineering and bid documents.
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**2. EDUCATION**

*If your school has taught or plans to teach the FLSRTS Curricula (<http://floridasrts.com/>) or other education program, please provide details below:*

<b>2A. PAST:</b> Press release issued. Surveys and tallies raised awareness.	<b>2B. FUTURE:</b> Near completion of project, a press release will be issued. City staff is also working to form a City wide Safe Routes to School working group to identify future projects.
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**3. ENCOURAGEMENT**

<b>3A. PAST:</b> The City of Alachua Comprehensive Plan and Long Range Transportation Plan both identify the need and goal of creating a transportation system that permit s and encourages safe and efficient travel through non-motorized means	<b>3B. FUTURE:</b> Information will be sent ot Principals regarding potential encouraging events such as park and walk, walking school bus, and other walk to school events. School Board will be asked to form a City of Alahua Safe Routes to School committee made up of members from each school PTA and principals and neighborhood organizations.
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**4. ENFORCEMENT**

<b>4A. PAST:</b> The City of Alachua Police Department enforces school safety zons operations and aggressively targets motorists not following the law. Crossing guards at Irby Elementary aid in enfocement and safety.	<b>4B. FUTURE:</b> Alachua PD will continue to enforce school zone operations and aggressively planned improvemnts will aid in enforcemetns by proviuding more visibility in these areas
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**5. EVALUATION**

<b>5A. PAST:</b> Parent and Student Surveys have been conducted to identify need for proposed improvements	<b>5B. FUTURE:</b> Future surveys will be issued and on site oservation made to determine project's success.
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**SECTION 4 – PROBLEM IDENTIFICATION**

*This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.*

**A. HAZARDOUS WALKING CONDITIONS**

1. Opportunity to resolve a documented hazardous walking condition and eliminate the resultant school busing.

Yes  No

If Yes, please enter the documented date and case number: \_\_\_\_\_

Include a discussion of public support for the project if busing were eliminated:

2. Opportunity to eliminate current courtesy busing being done for a perceived hazardous condition. Include a discussion of public support for the project if busing were eliminated:

- B.** Are many students already walking or bicycling to this school in less than ideal conditions?  Yes  No

If Yes:

- Explain more about the number of students affected: There are approximately 70 dwelling units that would be served by this project. This is estimated to generate approximately 10 middle school students.
- Explain more about the conditions/obstacles which prevent walking or bicycling to your school:  
Lack of readily accessible infrastructure that is safe or has appearance of safety.

- C.** Are enough students living near the school to allow many to walk or bike to school if conditions were improved?

Yes  No

If Yes:

- Explain more about the number of student living near the school and how this relates to the anticipated success of the proposed SRTS project: There are approximately 70 dwelling units that would be served by this project. This is estimated to generate approximately 10 middle school students.

- D.** Write a brief history of the neighborhood traffic issues as background for the proposed project:  
This section of Main Street in Alachua is largely residential with few supportive non-residential uses (churches, daycares, etc). An existing sidewalk and path to Mebane Middle exists, but terminates before reaching the end of Main Street. Residents must walk in the street, shoulder, or side of road to reach the existing sidewalk.

- E.** How do the demographics of the school population relate to the anticipated success of the proposed SRTS project? For instance, is there a population of students near the school from a culture which traditionally walks a lot? The proposed project would allow more students from near by neighborhoods to walk to Mebane Middle School. The adjacent neighborhood's demographics include populations that walk because of age, access to transportation, etc.

- F.** Provide the percent of free or reduced lunch program at the affected school: 46



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**SECTION 4 – PROBLEM IDENTIFICATION**

**G. STUDENT TRAVEL DATA:**

1. School data: based on the [Student In-Class Travel Tally](#):

- a. Number of students currently walking to school:..... 25
- b. Number of students currently biking to school: ..... 11
- c. Total currently walking or biking to school (add a & b)..... 36
- d. Number of students in this school: ..... 360
- e. Percent of student in school currently walking or biking to school: (c divided by d): ..... 10

2. Route Data:

- a. Number of students from the affected schools living along the proposed route: ..... 30
- b. Based on (mark all that apply): \*Existing School Data:  \*Visual Observation Survey:  \*Estimates:
- c. Number of student currently walking or biking along this route: ..... 10
- d. Number of student who could walk or bike along the proposed route after improvements: ..... 20

**SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED**

**A. LOCATION**

*Note: the entire proposed project must be within 2 miles of the school and in the attendance area for the affected schools.*

Request #1 St. Name: North Main Street Maintaining Agency:  City  County  State

From: 16200 North Main Street To: NW 166<sup>th</sup> Place

Project's closest point to school:  0 to ½ mile;  ½ to 1 mile;  1 to 1 ½ miles;  1 ½ miles+

Request #2 St. Name: NW 166<sup>th</sup> Place Maintaining Agency:  City  County  State

From: North Main Street To: NW 142<sup>nd</sup> Terrace

Project's closest point to school:  0 to ½ mile;  ½ to 1 mile;  1 to 1 ½ miles;  1 ½ miles+

See Attachment for additional project sites:

Discuss the projects' proximity (within 2 miles) to other facilities which might also benefit from the project, such as other schools or colleges, parks, playgrounds, libraries, or other pedestrian destinations:

**THERE IS A PRE-SCHOOL THAT WOULD BENEFIT BY HAVING A SIDEWALK NEARBY. ADDITIONAL, FUTURE RESIDENTIAL DEVELOPMENT IS ANTICIPATED TO CONNECT TO THE SIDEWALK SYSTEM, ALLOWING FOR STUDENTS OF THAT NEIGHBORHOOD TO WALK TO MEBANE MIDDLE SCHOOL.**

**B. SIDEWALK, BIKE LANE, PAVED SHOULDER, OR SHARED USE PATH**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Continuation of Existing Sidewalk | <input checked="" type="checkbox"/> New Sidewalk                                |
| <input type="checkbox"/> Continuation of Existing Bike Lane           | <input type="checkbox"/> New Bike Lane (includes re-striping or reconstruction) |
| <input type="checkbox"/> Continuation of Paved Shoulder               | <input type="checkbox"/> New Paved Shoulder                                     |
| <input type="checkbox"/> Continuation of Shared Use Path              | <input type="checkbox"/> New Shared Use Path                                    |

Comments: describe below your requests in detail, including location, length, side of road, etc

Request #1: Construct approximately 1,600 feet of sidewalk along the east side of North Main Street and the south side of NW 166<sup>th</sup> Place. A new crosswalk would be constructed at intersection of Main Street and NW 166<sup>th</sup> Place.

Request #2:

See Attachment for additional project sites:

Describe any other requests:



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**SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED**

**C. TRAFFIC CONTROLS**

Mark all that apply in regard to traffic control devices:

- We have all necessary traffic control devices (**Proceed to E**)
- We need pedestrian signals (features)                       We need other school-related signals or beacons
- We need traffic signs     We need other school-related signs
- We need marked crosswalks     We need other roadway markings

Describe the existing and needed traffic controls:

**D. TRAFFIC DATA**

*Notes: Posted Speed Limit is required. AADT stands for Average Annual Daily Traffic*

St 1: Posted Speed Limit: 30	Operating Speed: 35	AADT: ~1000
St 2: Posted Speed Limit: 30	Operating Speed: 35	AADT: ~500

**SECTION 6 – COST ESTIMATE**

This is designed to give FDOT a reasonable estimate of the cost of project. Make this cost estimate as accurate as possible as we do not allow contingency.

**FDOT District contact in the Estimates Offices can help you with your cost estimate ([directory](#)):**

Projects must follow appropriate design criteria. Projects on the State Highway System must follow the criteria in the Plans Preparation Manual (PPM) and FDOT Design Standards. Projects on local systems must meet the minimum the minimum standards and criteria in the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for streets and Highways (Florida Greenbook). These documents can be found on FDOT's web site at: <https://www.fdot.gov/roadway>

Construction Cost	134,456.92
Maintenance of Traffic (MOT)	13,445.69
Mobilization	13,445.69
Subtotal	161,348.30
Total Construction Cost	161,348.30
Professional Engineering Design	19,361.80
Construction Engineering and Inspection	19,361.80
<b>GRAND TOTAL</b>	<b><u>216,206.72</u></b>

Printed name of person preparing detailed cost estimate: Monique Heathcock, P.E.

Contact #: 352-331-1976 Email: moniqueh@chw-inc.com

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 6B– REQUEST FOR FUNDING COST ESTIMATE**

A Request for Funding Cost Estimate must be signed and sealed by P.E. and submitted as part of the application. Please access the accompanying Funding Cost Estimate form #500-000-30b [here](#).

**SECTION 7 - SUBMISSION CHECKLIST**



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**Notes:** *These will be counted toward total application score.*

- Application
- SRTS Meeting Public Notification
- Meetings Sign in Sheet & Minutes
- Student In-Class Travel Tally Data Summary
- Parent Survey Data Summary
- Proof of Right of Way
- Letters of Public Support (up to 5)
- Documentation Affected Homeowners were Notified
- Documentation of Hazardous Walking Condition (if applicable)
- Request for Funding Cost Estimate
- Before Color Pictures (jpg format)
- Color Project Map Showing School Location
- Map Showing Existing Conditions
- Map Showing Proposed Improvements
- Map Showing Where Students Attending School Live
- Traffic/Engineering Report Evaluating the Problem (if applicable)
- Signal Warrants (if applicable)