



Agenda Item Summary

BCC Approved File ID 24-00704 BF

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**File #: 24-00704**

**Agenda Date: 8/13/2024**

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**Agenda Item Name:**

Change Order 3 to Blanket Purchase Order 24-593 with Midwest Veterinary Supply Inc., in the amount of \$14,000.00 for Animal Services.

**Presenter:**

Julie Johnson, Animal Services Director, 352.264.6890

Theodore White, Procurement Manager, 352.374.5202

**Description:**

Change Order 3 to Blanket Purchase Order 24-593 with Midwest Veterinary Supply Inc., in the amount of \$14,000.00 for Animal Services The revised Blanket Purchase Order is \$84,000.00.

**Recommended Action:**

Approve the issuance of Change Order 3 to Blanket Purchase Order 24-593 with Midwest Veterinary Supply Inc., in the amount of \$14,000.00. The revised Blanket Purchase Order is \$84,000.00.

**Prior Board Motions:**

January 10, 2023, the Board approved the Award of Bid 23-56 Annual Purchase of Veterinary Medical Supplies, to B & R Supply, LLC, Covetrus North America, LLC, Hemera Holding, LLC, Midwest Veterinary Supply Inc., and MWI Veterinary Supply Co., for the purchase of veterinary medical supplies, for Animal Resources. Item 23-0259.

April 9, 2024, the Board approved the issuance of Change Order 2 to Blanket Purchase Order 24-593 to Midwest Veterinary Supply, Inc., in the amount of \$25,000.00. Item 24-00247

**Fiscal Note:**

There are sufficient funds in the FY24 Animal Resources & Care Budget to cover the purchase order increase. There is \$17,000 available in rental and leases (account: 001.25.2500.562.44.00) that will be used towards this purchase order instead.

This purchase order utilizes accounts: 001.25.2500.562.52.00 Operating Supplies and 001.25.2500.562.52.50 Operating Supplies- Medical.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

Original Purchase Order: \$32,000.00

Change Order 1: \$13,000.00

Change Order 2: \$25,000.00

Change Order 3: \$14,000.00

Revised Purchase Order Total: \$84,000.00

The department Annual Blanket PO is going over the \$50,000.00 Procurement Manger approval authority and being presented to the BOCC for approval. Bid 23-56 Annual Purchase of Veterinary Medical Supplies was released on October 26, 2022. The deadline for receipt of Bid 23-56 Annual Purchase of Veterinary Medical Supplies was November 23, 2022; five (5) vendors responded.

The Project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/29279>.