



Agenda Item Summary

File #: 24-00984

Agenda Date: 11/12/2024

Agenda Item Name:

Change Order 4 to Blanket Purchase Order (BPO) 24-593 with Midwest Veterinary Supply Inc., increasing the amount by \$5,752.00 for Animal Resources.

Presenter:

Julie Johnson, Animal Resources Director, 352.264.6890
Theodore White, Procurement Manager, 352.374.5202

Description:

Change Order 4 to Blanket Purchase Order 24-593 with Midwest Veterinary Supply Inc., increasing the amount by \$5,752.00 for Animal Resources. The revised Blanket Purchase Order is \$89,752.00.

Recommended Action:

Approve the issuance of Change Order 4 to Blanket Purchase Order 24-593 with Midwest Veterinary Supply Inc., increasing the amount by \$5,752.00. The revised Blanket Purchase Order is \$89,752.00.

Prior Board Motions:

August 13, 2024, the Board approved Change Order 3 to Blanket Purchase Order 24-593 with Midwest Veterinary Supply Inc., in the amount of \$14,000.00 for Animal Services. Item 24-00704

April 9, 2024, the Board approved the issuance of Change Order 2 to Blanket Purchase Order 24-593 to Midwest Veterinary Supply, Inc., in the amount of \$25,000.00. Item 24-00247

January 10, 2023, the Board approved the Award of Bid 23-56 Annual Purchase of Veterinary Medical Supplies, to B & R Supply, LLC, Covetrus North America, LLC, Hemera Holding, LLC, Midwest Veterinary Supply Inc., and MWI Veterinary Supply Co., for the purchase of veterinary medical supplies, for Animal Resources. Item 23-0259.

Fiscal Note:

There are sufficient funds in the FY24 Animal Resources & Care Budget to cover the increase; however, the Donation Fund was added to the purchase order to cover the costs from this amendment.

This purchase order utilizes the General Fund accounts: 001.25.2500.562.52.00 Operating Supplies and 001.25.2500.562.52.50 Operating Supplies- Medical. And now the Donation Fund account: 167.25.2500.562.52.00 Operating Supplies.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

Original Purchase Order:	\$32,000.00
Change Order 1:	\$13,000.00
Change Order 2:	\$25,000.00
Change Order 3:	\$14,000.00
Change Order 4:	<u>\$ 5,752.00</u>
Revised Purchase Order Total:	\$89,752.00

The department Annual Blanket PO is going over the \$50,000.00 Procurement Manger approval authority and being presented to the BOCC for approval. Veterinary medical supply costs and quantities have incrementally increased over the past year. Bid 23-56 Annual Purchase of Veterinary Medical Supplies was released on October 26, 2022. The deadline for receipt of Bid 23-56 Annual Purchase of Veterinary Medical Supplies was November 23, 2022; five (5) vendors responded.

The Project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/29279>.