



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

RESPONSE DEADLINE: April 10, 2024 at 2:00 pm

Monday, June 17, 2024

SOLICITATION OVERVIEW

Project Title	Annual Environmental Consulting Services
Project ID	RFP 25-171-MM
Project Type	Request For Proposal
Release Date	March 13, 2024
Due Date	April 10, 2024
Procurement Agent	Mandy Mullins
Evaluators	Mark Brown, Christopher Gilbert, Stacie Greco, Emily Uhlmann
Project Description	The services requested, herein, are for Annual Environmental Consulting Services .

Introduction

Summary

Alachua County Board of County Commissioners (hereinafter, the "County" or "Alachua County") is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the "proposer") for the provision of RFP 25-171-MM Annual Environmental Consulting Services.

The following apply to this request for proposal: [Instruction to Proposers](#), [Terms and Conditions](#), [Insurance](#), [Scope of Work](#), [Proposal Requirements and Organization](#), [Request for Proposal Selection Procedures](#), [Evaluation Phases](#), [Attachments](#), [Submittals](#) and [Sample Agreement](#).

The services requested, herein, are for **Annual Environmental Consulting Services**.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee,

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Mandy Mullins

Procurement Agent I

Email: mmmullins@alachuacounty.us

Phone: [\(352\) 384-3090](tel:(352)384-3090)

Department:

Environmental Protection

Timeline

Solicitation Release Date	March 13, 2024
Question Submission Deadline	March 31, 2024, 12:00am
Solicitation Submission Deadline	April 10, 2024, 2:00pm

<p>Solicitation Opening – Teams Meeting</p>	<p>April 10, 2024, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the proposals opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Download Teams Join on the web Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service).</p>
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SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Feb 8, 2024 7:52 PM	Draft	Mandy Mullins
Feb 12, 2024 7:01 PM	Review	Mandy Mullins
Mar 8, 2024 6:22 AM	Final	Mandy Mullins
Mar 8, 2024 6:22 AM	Post Pending	Mandy Mullins
Mar 13, 2024 6:00 AM	Open	OpenGov Bot
Apr 10, 2024 2:00 PM	Pending	OpenGov Bot
Apr 12, 2024 2:30 AM	Evaluation	Mandy Mullins
Jun 6, 2024 9:22 AM	Award Pending	Mandy Mullins

SELECTED VENDORS

VENDORS RECOMMENDED BY THE EVALUATION PROCESS

Vendor	Location
Geosyntec Consultants, Inc.	Gainesville, FL
GSE Engineering and Consulting	Gainesville, FL
Jones Edmunds & Associates, Inc.	Alachua, FL
Water & Air Research Inc.	Gainesville, FL
WSP USA Environment & Infrastructure Inc.	Kennesaw, GA

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	American Compliance Technologies, Inc. dba A-C-T Environmental & Infrastructure, Inc.	Business Development estimating@a-c-t.com (863) 533-2000	Apr 10, 2024 9:26 AM
No Bid	American Family Life Assurance Company of Columbus	Diane Haywood aflacorporatebids@aflac.com (334) 560-4048	Mar 13, 2024 8:09 AM
Submitted	Bio-Tech Consulting LLC	David Sieg dsieg@bio-techconsulting.com (407) 894-5969	Apr 9, 2024 5:18 PM
Submitted	CHA Consulting, Inc.	Lauren Voit lvoit@chacompanies.com	Apr 9, 2024 1:59 PM
Submitted	CPH, LLC.	Nik Jindal njindal@cphcorp.com (407) 322-6841	Apr 10, 2024 12:41 PM

EXECUTIVE SUMMARY
RFP No. RFP 25-171-MM
Annual Environmental Consulting Services

Status	Vendor	Contact Info	Submission Date
Submitted	Colliers Engineering & Design, Inc.	Michelle Eguia flprocurement@collierseng.com (813) 582-4652	Apr 10, 2024 1:26 PM
Submitted	DB Environmental, Inc.	Michelle Kharbanda michelle@dbenv.com	Apr 10, 2024 1:47 PM
Submitted	ECT, Inc.	Suzy Baird sbaird@ectinc.com (352) 363-5635	Apr 10, 2024 1:30 PM
Submitted	GLE Associates, Inc.	Marketing Department marketing@gleassociates.com	Apr 10, 2024 1:24 PM
Submitted	GSE Engineering and Consulting	GSE Engineering admin@gseengineering.com	Apr 10, 2024 11:51 AM
Submitted	Geosyntec Consultants, Inc.	Mark Ellard mellard@geosyntec.com (386) 256-1477	Apr 10, 2024 10:02 AM
Submitted	Jones Edmunds & Associates, Inc.	Kristen Farrell marketing@jonesedmunds.com (352) 377-5821	Apr 9, 2024 4:52 PM
Submitted	NV5	Mike Hulst mike.hulst@nv5.com (602) 980-1137	Apr 10, 2024 12:51 PM
Submitted	NorthStar Contracting Group	Brent Anderson, PE, PG co40@northstar.com (813) 684-4400	Apr 10, 2024 11:28 AM
Submitted	Professional Service Industries, Inc.	Douglas Coleman douglas.coleman@intertek.com (813) 619-5013	Apr 10, 2024 4:57 AM
Submitted	S&ME, Inc.	Gustavo Toledo-Melendez gtoledo@smeinc.com (816) 763-6097	Apr 10, 2024 10:23 AM
Submitted	WGI, Inc.	WGI Business Development katherine.heighway@wginc.com (561) 687-2220	Apr 10, 2024 10:47 AM
Submitted	WSP USA Environment & Infrastructure Inc.	Kayla Jimmerson wds.floridamarketing@wsp.com	Apr 9, 2024 12:17 PM
Submitted	Water & Air Research Inc.	Barry Vance bvance@waterandair.com (352) 224-1558 Ext: 178	Apr 10, 2024 1:09 PM

VENDOR QUESTIONNAIRE PASS/FAIL

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

Question Title	American Compliance Technologies, Inc. dba A-C-T Environmental & Infrastructure, Inc.	Bio-Tech Consulting LLC	CHA Consulting, Inc.	CPH, LLC.
Corporate Resolution Granting Signature	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	Pass	Pass
Conflict of Interest	Pass	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass	Pass

Question Title	Colliers Engineering & Design, Inc.	DB Environmental, Inc.	ECT, Inc.	GLE Associates, Inc.
Corporate Resolution Granting Signature	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

Question Title	Colliers Engineering & Design, Inc.	DB Environmental, Inc.	ECT, Inc.	GLE Associates, Inc.
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	Pass	Pass
Conflict of Interest	Pass	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass	Pass

Question Title	GSE Engineering and Consulting	Geosyntec Consultants, Inc.	Jones Edmunds & Associates, Inc.	NV5
Corporate Resolution Granting Signature	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

Question Title	GSE Engineering and Consulting	Geosyntec Consultants, Inc.	Jones Edmunds & Associates, Inc.	NV5
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	Pass	Pass
Conflict of Interest	Pass	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass	Pass

Question Title	NorthStar Contracting Group	Professional Service Industries, Inc.	S&ME, Inc.	WGI, Inc.
Corporate Resolution Granting Signature	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass		Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

Question Title	NorthStar Contracting Group	Professional Service Industries, Inc.	S&ME, Inc.	WGI, Inc.
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	Pass	Pass
Conflict of Interest	Pass	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass	Pass

Question Title	WSP USA Environment & Infrastructure Inc.	Water & Air Research Inc.
Corporate Resolution Granting Signature	Pass	Pass
State Compliance	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response
Drug Free Workplace	Pass	Pass
Vendor Eligibility	Pass	Pass
NON-SBE Subcontractors	Pass	Pass
Responsible Agent Designation	Pass	Pass
Conflict of Interest	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass

Question Title	WSP USA Environment & Infrastructure Inc.	Water & Air Research Inc.
Acknowledgement of Requirements	Pass	Pass

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. Local Preference

Mar 13, 2024 2:48 PM

Question: Is there a local preference for this contract?

Mar 13, 2024 2:48 PM

Answered by Mandy Mullins: No.

Mar 14, 2024 5:54 AM

2. Previous Award

Mar 14, 2024 2:31 PM

Question: Who is the incumbent?

Mar 14, 2024 2:31 PM

Answered by Mandy Mullins: See Official Notice #1

Mar 19, 2024 2:01 PM

3. Award

Mar 18, 2024 4:10 PM

Question: How many awards does the county intend to make for this opportunity? It is understood that this number will depend on the number and quality of submittals received, but how many firms are typically under contract?

Mar 18, 2024 4:10 PM

Answered by Mandy Mullins: Currently there are five contracts. See Official Notice #1

Mar 19, 2024 2:01 PM

4. Award

Mar 18, 2024 4:12 PM

Question: To be awarded a contract, are capabilities and experience required for each scope of work category?

Mar 18, 2024 4:12 PM

Answered by Shane Williams: No, it is not required to have capabilities in each category.

Mar 19, 2024 2:01 PM

5. Selection Committee

Mar 20, 2024 8:53 AM

Question: Who are the members of the RFP selection committee?

Mar 20, 2024 8:53 AM

Answered by Mandy Mullins: To ensure fair consideration for all consultants, the County prohibits communication to or with any department, employee, elected official, or anyone evaluating or considering the proposals during the submission process, except as provided in RFP. Additionally, the County prohibits communications initiated by a Consultant to any department, employee, elected official, or anyone evaluating or considering the proposals prior to the time an award decision has been made. Shane Williams, Stormwater Engineer • Environmental Protection Department Mark Brown, Natural Resources Program Manager • Environmental Protection Department Chris Gilbert, Hazardous Materials Program Manager • Environmental Protection Department Emily Uhlmann, Senior Planner • Environmental Protection Department

Mar 22, 2024 2:00 PM

6. Task Order List

Mar 19, 2024 4:33 PM

Question: Is a list of task orders issued under the previous contracts available?

Mar 19, 2024 4:33 PM

Answered by Mandy Mullins: Yes. See Official Notice #2

Mar 22, 2024 2:00 PM

7. Schedule

Mar 19, 2024 4:34 PM

Question: Do we need to provide a sample project schedule from a previous project with client specific details removed or a general schedule that is non-specific to any of the many potential scope items?

Mar 19, 2024 4:34 PM

Answered by Mandy Mullins: The County does not advise on what information is submitted by the respondent.

Mar 22, 2024 2:00 PM

8. Submittal Format

Mar 20, 2024 8:52 AM

Question: Regarding format of the submittal, 6.2 and 6.4 are each identified for resume placement and information on key personnel. 6.4 is not identified as part of the 8.1 evaluation criteria. Should 6.4 be deleted from the submittal format?

Mar 20, 2024 8:52 AM

Answered by Mandy Mullins: Per the RFP, please include the resumes in appropriate sections/tabs.

Mar 22, 2024 2:00 PM

9. Submittal Format

Mar 20, 2024 4:56 PM

Question: In RFP 25-171-MM, resumes are requested in section “6.2. Project Manager and Project Team's Competency and Qualifications” and section “6.4. Ability of Consultant's Professional Personnel”. Should the resumes be included in both sections?

Mar 20, 2024 4:56 PM

Answered by Mandy Mullins: Per the RFP, please include the resumes in appropriate sections/tabs.

Mar 22, 2024 2:00 PM

10. Prim Subcontractor arrangement

Mar 19, 2024 4:30 PM

Question: Can a prime contractor be a subcontractor on another team?

Mar 19, 2024 4:30 PM

Answered by Shane Williams: Yes.

Mar 22, 2024 2:00 PM

11. Submittals 9.9

Mar 20, 2024 4:59 PM

Question: In RFP 25-171-MM, are the “primary liaison” and “alternate liaison” on page 20 the same persons as the “responsible agent” and “alternate responsible agent” on page 34?

Mar 20, 2024 4:59 PM

Answered by Shane Williams: Yes.

Mar 22, 2024 2:00 PM

12. Item 2.7. Proposed Subcontractors Non-SBE

Mar 21, 2024 1:51 PM

Question: Could you please clarify what is meant by NON-SBE?

Mar 21, 2024 1:51 PM

Answered by Mandy Mullins: Non-SBE is a vendor who is not a registered Small Business Enterprise with the SBE Program

Mar 22, 2024 2:00 PM

13. Small Business Enterprise

Mar 21, 2024 1:56 PM

Question: Does the county have an SBE requirement?

Mar 21, 2024 1:56 PM

Answered by Mandy Mullins: This RFP does not have a Small Business Enterprise requirement.

Mar 22, 2024 2:00 PM

14. Item 9.8. NON-SBE Subcontractors*

Mar 21, 2024 1:57 PM

Question: Could you provide clarification regarding the SBE requirement and whether the requirements for NON-SBEs are the same as those for SBEs?

Mar 21, 2024 1:57 PM

Answered by Mandy Mullins: See question 12 and 13

Mar 22, 2024 2:00 PM

15. Sub Mark Up

Mar 19, 2024 4:29 PM

Question: Are we allowed to apply markups on subcontractor services?

Mar 19, 2024 4:29 PM

Answered by Mandy Mullins: See Official Notice #1 Agreements.

Mar 22, 2024 2:00 PM

16. Item 10. Sample Agreement

Mar 22, 2024 3:26 PM

Question: In the sample agreement, Exhibit 3 is mentioned and said to be attached. However, there does not seem to be an attached example of Exhibit 3. Could we please be provided with Exhibit 3, or is there a typo?

Mar 22, 2024 3:26 PM

Answered by Mandy Mullins: The agreement attached is a "SAMPLE"

Mar 24, 2024 1:47 PM

17. DBE Requirements

Mar 25, 2024 9:00 AM

Question: Per question and answer #13, there are no SBE requirements. Are there DBE (Disadvantaged Business Enterprise) requirements?

Mar 25, 2024 9:00 AM

Answered by Mandy Mullins: No.

Mar 25, 2024 9:26 AM

18. Resumes

Mar 25, 2024 10:17 AM

Question: Section 6.2 requests that we provided resumes for the Project Manager, Project Team and Key Staff personnel as well as subcontractors. However, Section 6.4 also requests that we provide resumes of the key staff including the Project Manager and other project team professionals. Please clarify what the difference is between these two sections.

Mar 25, 2024 10:17 AM

Answered by Mandy Mullins: Per the RFP, please include the resumes in appropriate sections/tabs.

Mar 25, 2024 10:20 AM

19. Required Forms

Mar 25, 2024 10:18 AM

Question: Are the Submittals starting on page 31 of the RFP to be submitted as part of the technical or are they to be uploaded separately?

Mar 25, 2024 10:18 AM

Answered by Mandy Mullins: Section 2. Instruction to Proposers Section 2.1 "Any required uploaded documents should be done in PDF format and be labeled correctly unless the solicitation states otherwise. The PDF document should be titled with proposer's name, RFP number, and if the response is submitted in parts, include "Part # of x". Section 9. Submittals If a document is requested upload the appropriate document for the question.

Mar 28, 2024 8:00 PM

20. 6.5 Schedule

Mar 25, 2024 10:19 AM

Question: Please clarify what you are looking for in terms of a draft project schedule as there is no specific project, deadlines, or milestones to meet as this is a general consulting services contract.

Mar 25, 2024 10:19 AM

Answered by Shane Williams: Proposals should demonstrate how the potential vendor sets and maintains project schedules. For example, does the vendor use project management software to set schedules, how will the vendor's project managers ensure a proposed schedule is maintained, is there excess staff capacity to do the County's projects or will the County's projects affect or be affected by the schedules of other work, and so forth? Finally examples of projects completed on time may be provided.

Mar 28, 2024 8:00 PM

21. Scope of Services - Item I

Mar 25, 2024 4:33 PM

Question: Could you provide further details regarding the intended scope of Item I, evaluation of environmental control alternatives and new technology assessment? Additionally, could you define what is meant by "environmental control alternatives"?

Mar 25, 2024 4:33 PM

Answered by Shane Williams: Environmental control alternatives are approaches, technologies, products, etc. that prevent or remediate environmental contamination or degradation. Work under Item I can include providing the County with the available approaches, technologies, products, etc. that will meet the County's goals for a project and make recommendations on the best choice. The vendor may also be requested to provide literature review on new or emerging technologies and to install and monitor the performance of such technologies.

Mar 28, 2024 8:01 PM

22. Section 6.5 Criteria

Mar 25, 2024 2:09 PM

Question: Pages 20 (Section 6.5 of the Requirements and Organization) and Page 28 (Section 4 of the Evaluation Criteria) appear to be for a project-specific submittal. Will those criteria be adjusted for this qualifications-based submittal that does not include a specific project budget or schedule?

Mar 25, 2024 2:09 PM

Answered by Mandy Mullins: See answer #20.

Mar 28, 2024 8:01 PM

23. Volume of Work (Section 2.6)

Mar 26, 2024 10:04 AM

Question: Will the county calculate the volume of work for the consultant as mentioned in section 2.6 (volume of work) on page 7 of the RFP or will the consultant have to calculate this themselves and provide it in their response submittal?

Mar 26, 2024 10:04 AM

Answered by Mandy Mullins: Procurement will provide VOW points.

Mar 28, 2024 8:02 PM

24. Evaluation Criteria

Mar 27, 2024 2:04 PM

Question: There are several mentions of pricing in the evaluations criteria. However, there is no mention of pricing in the RFP. Will you be revising the evaluation criteria?

Mar 27, 2024 2:04 PM

Answered by Mandy Mullins: No.

Mar 29, 2024 9:25 AM

25. 9. Submittal Format

Mar 27, 2024 11:41 AM

Question: The requirement is asking for resumes in 2 sections. Please clarify what the difference is in the resumes being requested?

Mar 27, 2024 11:41 AM

Answered by Mandy Mullins: Provide resumes in the appropriate sections of the submittal.

Mar 29, 2024 9:25 AM

26. Definition

Mar 28, 2024 12:08 PM

Question: Could you please differentiate between subcontractor and subconsultant under this contract?

Mar 28, 2024 12:08 PM

Answered by Mandy Mullins: Subcontractor or Subconsultant means an individual or firm engaged by a Contractor or Consultant to provide services related to the Contract.

Mar 29, 2024 9:25 AM

ADDENDA & NOTICES

ADDENDA ISSUED:

No Addenda issued.

NOTICES ISSUED:

Notice #1

Mar 19, 2024 2:01 PM

Award Recommendation and Current Agreements

Attachments:

- [AR 20-171 Annual Environmental Consulting Services](#)
- [Agreement 11406 DB Environmental Adm 1](#)
- [Agreement 11406 DB Environmental](#)
- [Agreement 11406 DB Environmental Adm 2](#)
- [Agreement 11407 Geosyntec Consultants, Inc](#)
- [Agreement 11407 Geosyntec Consultants, Inc Adm 2](#)
- [Agreement 11407 Geosyntec Consultants, Inc Adm 1](#)
- [Agreement 11408 Wood Environment & Infrastructure Solutions](#)
- [Agreement 11408 Wood Environment & Infrastructure Solutions Adm 1](#)
- [Agreement 11408 WSP USA Environment & Infrastructure\(Wood\) Adm 3](#)
- [Agreement 11408 Wood Environment & Infrastructure Solutions Adm 2](#)
- [Agreement 11409 Water & Air Research](#)
- [Agreement 11409 Water & Air Research Adm 1](#)
- [Agreement 11409 Water & Air Research Adm 2](#)
- [Agreement 11410 GSE Engineering & Consulting, Inc Adm 1](#)
- [Agreement 11410 GSE Engineering & Consulting, Inc](#)
- [Agreement 11410 GSE Engineering & Consulting, Inc Adm 2](#)

Notice #2

Mar 22, 2024 1:59 PM

List of task orders issued under the current contracts available.

Attachments:

- [Contract Tracking_DB](#)
- [Contract Tracking_Geosyntec](#)
- [Contract Tracking_GSE](#)
- [Contract Tracking_Wood](#)
- [Contract Tracking_WAR](#)

Notice #3

Apr 10, 2024 2:15 PM

Please see bid tabulation attached for this solicitation.

Attachments:

- [BT RFP 25-171-MM](#)

Notice #4

Apr 18, 2024 5:09 PM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on **Tuesday June 4, 2024 at 9:00 am**, to discuss and update of the proposals for competitive solicitation for RFP 25-171-MM Annual Environmental Consulting Services. The final recommendations will be sent to the Alachua County Board of County Commissioners.

-
Topic: Public Notice of Evaluation Committee Meeting for RFP 25-171-MM Annual Environmental Consulting Services
Time: Tuesday, June 4, 2024, at 9:00 am Eastern Time (US and Canada)
Location: Alachua County Administration Building
3rd Floor Conference Room
12 SE 1st Street, Gainesville, FL 32601

Join Virtually Microsoft Teams
https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzc1YWQzYjctNmY4OC00YjJhLWlxZTctYmY0OWUyN2RkMmFj%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d

Meeting ID: 294 143 495 958
Passcode: 9xjDmX

Dial-in by phone
[+1 469-998-7938](tel:+14699987938), [811435746#](tel:+14699987938) United States, Dallas
Phone conference ID: 811 435 746#

These meetings are subject to change and/or cancellation. If you have any questions regarding these meetings, please call 352.384.3090. All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose, they

may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. If any accommodations are needed for persons with disabilities, please contact the County’s Equal Opportunity Office at (352)374-5275 or (TTD) (352)-374-5284.

Attachments:

· [PM Notice RFP 25-171 Annual Environmental Consulting Services](#)

Notice #5

Jun 6, 2024 10:47 AM

RECOMMENDATION:

The board approves the Evaluation Committee’s award ranking below for RFP 225-171-MM Annual Environmental Consulting Services.

- A. Water & Air Research Inc.
- B. GSE Engineering and Consulting, Inc
- C. Jones, Edmunds & Associates, Inc.
- D. Geosyntec Consultants, Inc.
- E. WSP USA

Approve the above ranking and authorize staff to negotiate agreements with the top five (5) ranked firms.

The actual RFP award is subject to the appropriate signature authority identified in the Procurement Code.

Attachments:

· [PM Minutes RFP 25-171 Annual Environmental Consulting Services](#)

· [PM Agenda RFP 25-171 Annual Environmental Consulting Services](#)

· [Public Meeting RFP 25-171-MM Annual Environmental Consulting Services-20240604_090055-Meeting Recording](#)

· [ITA Notice RFP 25-171 Annual Environmental Consulting Services](#)

EVALUATION

PHASE 1

EVALUATORS

Name	Title	Agreement Accepted On
Mark Brown	NR Program Manager	May 21, 2024 10:50 AM
Christopher Gilbert	Hazardous Materials Program Manager	Apr 17, 2024 7:53 AM
Stacie Greco	Water Resources Program Manager	May 1, 2024 10:11 AM

Name	Title	Agreement Accepted On
Emily Uhlmann	Environmental Specialist	Apr 16, 2024 10:35 AM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Ability and Competency of the Consultant	Points Based	50 (28.6% of Total)

Description:

- A. Did the Consultant provide a brief statement of background, organization, and size?
- B. Does the Consultant have experience with past work of similar scope and budget?
Has the Consultant recently done this type of work for a state, or local government in the past?
- C. Does the Consultant’s workload and ability satisfy County requirements for this project?
- D. Is any of this work to be subcontracted? If so, what are the abilities of the firm(s) to be subcontracted?

Based on questions above, award points as follows:

- A. 50 - 40 points - Exceptional Experience
- B. 39 - 20 points - Average Experience
- C. 19 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Project Manager and Project Team's Competency and Qualifications	Points Based	30 (17.1% of Total)

Description:

- A. Was a project team identified?
- B. Do the Project Manager, Project Team and Key Staff have experience with projects comparable in size and scope?
- C. Do the Project Manager, Project Team and Key Staff have experience with state or local government?
- D. Does the Project Manager have a stable job history?
- E. Is the team makeup appropriate for the project?
- F. Are there factors, such as unique abilities, which would make a noticeable (positive) impact on the project?
- G. Was a point of contact identified?

- H. Was there an alternate to the point of contact identified?
- I. Are the subcontractors, if any, identified?
- J. Does the subcontractor have experience with projects comparable in size and scope?

Based on questions above, award points as follows:

- A. 30 - 20 points - Exceptional Experience
- B. 19 - 10 points - Average Experience
- C. 9 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Project Understanding and Approach	Points Based	50 (28.6% of Total)

Description:

- A. Did the proposal indicate a thorough understanding of the project, the scope, and objectives through a concise narrative?
- B. Did the Consultant describe the approach to the provision of services as required and the specific work plan to be employed to implement it?
- C. Is the appropriate emphasis placed on the various work tasks?
- D. Did the firm develop a workable approach to the project?
- E. Does the proposal specifically address the County's needs or is it "generic" in content?
- F. Does the proposal indicate how this project fits into the total workload of the Consultant during the project period?

Based on questions above, award points as follows:

- A. 50 - 40 points - Exceptional Experience
- B. 39 - 20 points - Average Experience
- C. 19 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Ability to meet Project Schedule and Budget Requirements	Points Based	30 (17.1% of Total)

Description:

- A. Did Consultant provide a draft project schedule that includes: milestones, individual tasks and major deliverable deadlines?

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

- B. Is the draft project schedule reasonable based on quantity of personnel assigned to the project?
- C. Did the Consultant provide the Project Manager, Project Team, and Key Staff's percentage of involvement, tasks and/or hours assigned?
- D. Are the hours assigned to the various team members for each task appropriate?
- E. Is the pricing provided reasonable for the project's tasks?
- F. Is the pricing in line with the County's budget?
- G. Does the information contained in the proposal indicate that the firm will, or will not, meet time and budget requirement?

Based on questions above, award points as follows:

- A. 30 - 20 points - Exceptional Experience
- B. 19 - 10 points - Average Experience
- C. 9 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Proposal Organization	Points Based	10 (5.7% of Total)

Description:

- A. Was proposal organization per the RFP? Did Consultant include a letter of interest?
- B. Was all required paperwork submitted and completed appropriately?
- C. Did the proposal contain an excessive amount of generic boilerplate, resumes, pages per resume, photographs, etc.?

Based on questions above, award points as follows:

- A. 10 - 8 points - Exceptional Experience
- B. 7 - 5 points - Average Experience
- C. 4 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Volume of Previous Work (VOW) awarded by the County	Points Based	5 (2.9% of Total)

Description:

Points Provided by Procurement.

AGGREGATE SCORES SUMMARY

Vendor	Mark Brown	Christopher Gilbert	Stacie Greco	Emily Uhlmann
Water & Air Research Inc.	158	135	135	159
GSE Engineering and Consulting	136	153	137	150
Geosyntec Consultants, Inc.	135	147	143	141
Jones Edmunds & Associates, Inc.	135	141	146	144
WSP USA Environment & Infrastructure Inc.	150	132	144	136
ECT, Inc.	133	138	128	152
DB Environmental, Inc.	150	117	141	126
WGI, Inc.	119	119	126	145
NorthStar Contracting Group	121	124	106	150
S&ME, Inc.	118	132	112	120
NV5	124	131	90	122
CPH, LLC.	50	153	111	128
Professional Service Industries, Inc.	84	134	93	125
Colliers Engineering & Design, Inc.	48	153	95	131
American Compliance Technologies, Inc. dba A-C-T Environmental & Infrastructure, Inc.	72	120	90	126
GLE Associates, Inc.	56	139	94	113
CHA Consulting, Inc.	61	125	105	109
Bio-Tech Consulting LLC	74	121	90	109

EXECUTIVE SUMMARY
RFP No. RFP 25-171-MM
Annual Environmental Consulting Services

Vendor	Total Score (Max Score 175)
Water & Air Research Inc.	146.75
GSE Engineering and Consulting	144
Geosyntec Consultants, Inc.	141.5
Jones Edmunds & Associates, Inc.	141.5
WSP USA Environment & Infrastructure Inc.	140.5
ECT, Inc.	137.75
DB Environmental, Inc.	133.5
WGI, Inc.	127.25
NorthStar Contracting Group	125.25
S&ME, Inc.	120.5
NV5	116.75
CPH, LLC.	110.5
Professional Service Industries, Inc.	109
Colliers Engineering & Design, Inc.	106.75
American Compliance Technologies, Inc. dba A-C-T Environmental & Infrastructure, Inc.	102
GLE Associates, Inc.	100.5
CHA Consulting, Inc.	100
Bio-Tech Consulting LLC	98.5

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Ability and Competency of the Consultant Points Based 50 Points (28.6%)	Project Manager and Project Team's Competency and Qualifications Points Based 30 Points (17.1%)	Project Understanding and Approach Points Based 50 Points (28.6%)	Ability to meet Project Schedule and Budget Requirements Points Based 30 Points (17.1%)
Water & Air Research Inc.	43.3	24.3	42.5	23.8
GSE Engineering and Consulting	43	24.5	43	22.8
Geosyntec Consultants, Inc.	40.8	22.8	41.8	24
Jones Edmunds & Associates, Inc.	42	24.5	44.3	22.8

EXECUTIVE SUMMARY

RFP No. RFP 25-171-MM

Annual Environmental Consulting Services

Vendor	Ability and Competency of the Consultant Points Based 50 Points (28.6%)	Project Manager and Project Team's Competency and Qualifications Points Based 30 Points (17.1%)	Project Understanding and Approach Points Based 50 Points (28.6%)	Ability to meet Project Schedule and Budget Requirements Points Based 30 Points (17.1%)
WSP USA Environment & Infrastructure Inc.	42.8	24	42	22.3
ECT, Inc.	39.5	21.3	40.3	23.5
DB Environmental, Inc.	38.3	22	40.5	23.8
WGI, Inc.	38.3	19.8	36.8	20.8
NorthStar Contracting Group	35	20.5	37	20.8
S&ME, Inc.	36.8	19.3	34.3	18.8
NV5	34.8	19.3	32.8	21.3
CPH, LLC.	28.5	17.3	32.8	19.8
Professional Service Industries, Inc.	30.5	17.8	30.3	19.8
Colliers Engineering & Design, Inc.	27.8	16.5	30	20.3
American Compliance Technologies, Inc. dba A-C-T Environmental & Infrastructure, Inc.	27.5	15.3	29.5	19
GLE Associates, Inc.	30.8	16.8	27.8	13.5
CHA Consulting, Inc.	29.5	17.3	29.8	12.5
Bio-Tech Consulting LLC	28.8	14.3	27.5	16.8

Vendor	Proposal Organization Points Based 10 Points (5.7%)	Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.9%)	Total Score (Max Score 175)
Water & Air Research Inc.	8	5	146.75
GSE Engineering and Consulting	8.8	2	144

EXECUTIVE SUMMARY
RFP No. RFP 25-171-MM
Annual Environmental Consulting Services

Vendor	Proposal Organization Points Based 10 Points (5.7%)	Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.9%)	Total Score (Max Score 175)
Geosyntec Consultants, Inc.	8.3	4	141.5
Jones Edmunds & Associates, Inc.	8	0	141.5
WSP USA Environment & Infrastructure Inc.	6.5	3	140.5
ECT, Inc.	8.3	5	137.75
DB Environmental, Inc.	7	2	133.5
WGI, Inc.	6.8	5	127.25
NorthStar Contracting Group	7	5	125.25
S&ME, Inc.	6.5	5	120.5
NV5	6.8	2	116.75
CPH, LLC.	7.3	5	110.5
Professional Service Industries, Inc.	5.8	5	109
Colliers Engineering & Design, Inc.	7.3	5	106.75
American Compliance Technologies, Inc. dba A-C-T Environmental & Infrastructure, Inc.	5.8	5	102
GLE Associates, Inc.	6.8	5	100.5
CHA Consulting, Inc.	6	5	100
Bio-Tech Consulting LLC	6.3	5	98.5