



Alachua County, Florida

# Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

## EXECUTIVE SUMMARY

### ITB No. ITB 25-118-MM

### Annual Purchase of Antifreeze, Oils and Lubricants

RESPONSE DEADLINE: May 29, 2024 at 2:00 pm

Monday, August 12, 2024

## SOLICITATION OVERVIEW

<b>Project Title</b>	Annual Purchase of Antifreeze, Oils and Lubricants
<b>Project ID</b>	ITB 25-118-MM
<b>Project Type</b>	Invitation To Bid
<b>Release Date</b>	April 17, 2024
<b>Due Date</b>	May 29, 2024
<b>Procurement Agent</b>	Mandy Mullins
<b>Project Description</b>	<b>Purpose:</b> Alachua County recognizes the need for quality lubricants to ensure against premature wear and failure of its equipment. The County will require lubricants that have proven to be of excellent quality and performance. Deliveries shall be scheduled through the appropriate department representative.

## Introduction

### Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for ITB 25-118-MM Annual Purchase of Antifreeze, Oils and Lubricants.

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Attachments](#), [Sample Agreement](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

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**Purpose:** Alachua County recognizes the need for quality lubricants to ensure against premature wear and failure of its equipment. The County will require lubricants that have proven to be of excellent quality and performance. Deliveries shall be scheduled through the appropriate department representative.

Background

**Location:** Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

**Form of Government:** Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

**Mandy Mullins**

Procurement Agent I

Email: [mmullins@alachuacounty.us](mailto:mmullins@alachuacounty.us)

Phone: [\(352\) 384-3090](tel:(352)384-3090)

**Department:**

Fleet Management Division

Timeline

<b>Solicitation Release Date</b>	April 17, 2024
<b>Question Submission Deadline</b>	May 12, 2024, 12:00am
<b>Solicitation Submission Deadline</b>	May 29, 2024, 2:00pm

<p><b>Solicitation Opening – Teams Meeting</b></p>	<p>May 29, 2024, 2:00pm          The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Microsoft Teams meeting          Join on your computer, mobile app or room device:</p> <p><a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</a></p> <p>Meeting ID: 259 625 692 241          Passcode: yX9G3Q          Or call in (audio only)          +1 469-998-7938,,366862554# United States, Dallas          Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at <a href="mailto:ADA@alachuacounty.us">ADA@alachuacounty.us</a> or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>
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**SOLICITATION STATUS HISTORY**

Date	Changed To	Changed By
Mar 8, 2024 12:05 PM	Draft	Mandy Mullins
Mar 10, 2024 1:10 PM	Review	Mandy Mullins

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Date	Changed To	Changed By
Apr 16, 2024 6:26 AM	Final	Mandy Mullins
Apr 16, 2024 6:26 AM	Post Pending	Mandy Mullins
Apr 17, 2024 6:00 AM	Open	OpenGov Bot
May 29, 2024 2:00 PM	Pending	OpenGov Bot
Jun 10, 2024 8:38 AM	Evaluation	Mandy Mullins
Jul 5, 2024 1:20 PM	Pending	Mandy Mullins
Jul 5, 2024 1:21 PM	Evaluation	Mandy Mullins
Jul 17, 2024 10:24 AM	Award Pending	Mandy Mullins

### SELECTED VENDORS

VENDORS RECOMMENDED BY THE EVALUATION PROCESS

Vendor	Location
Almond Oil Company	Gainesville, FL
Palmdale Oil Company LLC	Palm Beach Gardens, FL
SAFETY-KLEEN SYSTEMS, INC.	Norwell, MA

### PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	Almond Oil Company	Chris Almond calmond@almondoilcompany.com	May 29, 2024 1:30 PM
Submitted	Lewis Oil Comapny Inc.	Kenneth Brane krbrane@lewisoilco.com (386) 937-6110	May 29, 2024 11:09 AM
Submitted	Palmdale Oil Company LLC	Lachlan Cheatham lach@palmdaleoil.com (800) 785-7114	May 29, 2024 11:14 AM
Submitted	SAFETY-KLEEN SYSTEMS, INC.	Safety-Kleen Inc. elwood.shannon@cleanharbors.com (781) 490-2346	May 21, 2024 3:02 PM

### VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Almond Oil Company	Lewis Oil Comapny Inc.	Palmdale Oil Company LLC	SAFETY-KLEEN SYSTEMS, INC.
Submittal Confirmation	Pass	Pass	Pass	Pass

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Question Title	Almond Oil Company	Lewis Oil Comapny Inc.	Palmdale Oil Company LLC	SAFETY-KLEEN SYSTEMS, INC.
Corporate Resolution	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	Pass	Pass	Pass
SBE Certificate	No Response	No Response	No Response	No Response
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	Pass	Pass	Pass
Option 3: SBE Participation.	Pass	Pass	Pass	Pass
Option 4: SBE Good Faith Effort.	Pass	Pass	Pass	Pass
Alachua County Government Minimum Wage (GMW)	Pass	Pass	Pass	Pass
DRUG FREE WORKPLACE	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass
Responsible Agent	Pass	Pass	Pass	Pass

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 ITB No. ITB 25-118-MM

Annual Purchase of Antifreeze, Oils and Lubricants

Question Title	Almond Oil Company	Lewis Oil Comapny Inc.	Palmdale Oil Company LLC	SAFETY-KLEEN SYSTEMS, INC.
Number of years in this type of service?	Pass	Pass	Pass	Pass
Number of years licensed in Alachua County?	Pass	Pass	Pass	Pass
How many employees "ON THE JOB" each week?	Pass	Pass	Pass	Pass
Number of employees "ON CALL" each week?	Pass	Pass	Pass	Pass
Major Equipment	Pass	Pass	Pass	Pass
Do you currently hold any municipality contracts?	Pass	Pass	Pass	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass	Pass	Pass	Fail
References	Pass	Fail	Pass	Pass
Are your employees screened by:	Pass	Pass	Pass	Pass
Cancelled or Termination	Pass	Pass	Pass	Pass
Cancellation and Termination	No Response	Pass	Pass	Pass
What constitutes your normal business days and working hours?	Pass	Pass	Pass	Pass
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	Fail	Pass	Pass
Conflict of Interest	Pass	Pass	Pass	Pass
Product Data Sheets	Pass	No Response		Pass
Acknowledgement of Requirements		Pass		Pass

## QUESTIONS AND ANSWERS

### Approved, Unanswered Questions

### Approved, Answers Provided

#### 1. Specifications

*May 21, 2024 7:27 AM*

**Question:** Where can you upload product data sheets?

*May 21, 2024 7:27 AM*

**Answered by Mandy Mullins:** See addendum #1.

*May 21, 2024 7:28 AM*

## ADDENDA & NOTICES

ADDENDA ISSUED:

#### Addendum #1

*May 21, 2024 7:28 AM*

Solicitation Submission Deadline extended to May 29, 2024, 2:00pm

Added Section 6 Submittals, Upload Product Data Sheets

Please use the [See What Changed](#) link to view all the changes made by this addendum.

ADDENDA ACKNOWLEDGEMENTS:

#### Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
SAFETY-KLEEN SYSTEMS, INC.	X	May 21, 2024 2:32 PM	SHANNON ELWOOD
Lewis Oil Comapny Inc.	X	May 29, 2024 11:07 AM	Kenneth Brane
Palmdale Oil Company LLC	X	May 21, 2024 8:07 AM	Lachlan Cheatham
Almond Oil Company	X	May 29, 2024 1:23 PM	Chris Almond

NOTICES ISSUED:

**Notice #1**

Jul 17, 2024 10:23 AM

**RECOMMENDATION:**

The Board approve the bid award to A.O.C., LLC dba Almond Oil Company, Palmdale Oil Company, LLC and Safety-Kleen Systems, Inc., as the lowest, most responsive, and responsible Vendors.

The actual ITB award is subject to the appropriate signature authority identified in the Procurement Code.

Attachments:

· [ITA 25-118 Annual Purchase of Antifreeze, Oils and Lubricants](#)

## EVALUATION

Almond Oil Company - Gainesville, FL

**CATEGORY 1: MOTOR OIL**

Drum = 55 Gallons Bucket = 5 Gallons

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
1	Backup	NAPA SAE 10W-30 Motor Oil	1	Quart	\$4.79
17	Backup	NAPA SAE 5W-30 Motor Oil Synthetic Blend	1	Quart	\$3.79
36	Backup	Superguard SAE 5W-30 Motor Oil Full Synthetic	1	Drum	\$599.00
48	Backup	Delo 400 SDE SAE 15W-40 Diesel Engine Oil	1	Drum	\$649.00
49	Backup	Delo 400 SDE SAE 15W-40 Diesel Engine Oil	1	Bulk	\$11.99

**CATEGORY 2: TRANSMISSION FLUID**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
50	Backup	NAPA Dexron VI ATF Automatic Transmission Fluid	1	Quart	\$7.40
55	Primary	Castrol TranSynd 668 Full Sythetic Transmission Fluid	1	Gallon	\$32.70



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Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
60	Backup	Delo Syn-Trans HD SAE 50 Transmission Fluid	1	Bucket	\$159.99

**CATEGORY 3: GREASE**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
66	Backup	Delo Grease ESI HD EP2 Quart/Tube/Case (10)	1	Case	\$48.00

**CATEGORY 4: HYDRAULIC FLUID**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
83	Primary	HyDurance AW CP Fluid Hydraulic Oil	1	Drum	\$849.00
87	Primary	Hydurance AW Fluid 68 Hydraulic Oil	1	Drum	\$499.00
91	Primary	Transguard Tractor Hydraulic Fluid	1	Drum	\$599.00
95	Primary	JohnDeere Hydraulic Oil 46 Zinc-Free ISO 46	1	Drum	\$129.00
98	Backup	CAT HYDO Advanced 10 Hydraulic Oil SAE 10W	1	Bucket	\$99.00
103	Primary	Chevron AW68-HYD Hydraulic Fluid	1	Drum	\$499.00

**CATEGORY 10: BLANKET PERCENT OFF**

Line Item	Award Type	Description	Unit of Measure	Unit Cost
132	Primary	Blanket Percentage Off MSRP of All Products Provided by Vendor and Not Separately Listed Above	%	\$5.00

Palmdale Oil Company LLC - Palm Beach Gardens, FL

**CATEGORY 1: MOTOR OIL**

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Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
1	Primary	NAPA SAE 10W-30 Motor Oil	1	Quart	\$3.3438
5	Primary	NAPA 0W-40 Oil	1	Quart	\$3.88
9	Backup	NAPA SAE 0W-20 Motor Oil Full Synthetic	1	Quart	\$4.00
13	Primary	NAPA SAE 5W-20 Motor Oil Synthetic Blend	1	Quart	\$2.90
17	Primary	NAPA SAE 5W-30 Motor Oil Synthetic Blend	1	Quart	\$2.90
32	Primary	Safeguard SAE 5W-20 Motor Oil Synthetic Blend	1	Drum	\$384.00
36	Primary	Superguard SAE 5W-30 Motor Oil Full Synthetic	1	Drum	\$541.34
49	Primary	Delo 400 SDE SAE 15W-40 Diesel Engine Oil	1	Bulk	\$10.74

**CATEGORY 2: TRANSMISSION FLUID**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
55	Backup	Castrol TranSynd 668 Full Sythetic Transmission Fluid	1	Gallon	\$33.27
60	Primary	Delo Syn-Trans HD SAE 50 Transmission Fluid	1	Bucket	\$91.64

**CATEGORY 4: HYDRAULIC FLUID**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
83	Backup	HyDurance AW CP Fluid Hydraulic Oil	1	Drum	\$1,012.23
91	Backup	Transguard Tractor Hydraulic Fluid	1	Drum	\$766.90
98	Primary	CAT HYDO Advanced 10 Hydraulic Oil SAE 10W	1	Bucket	\$87.98

**CATEGORY 5: COOLANT/ANTIFREEZE**

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Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
107	Primary	Fleetcool EX 50/50 Prediluted Heavyduty Antifreeze/Coolant	1	Drum	\$351.06
111	Backup	Fleetcool ES Compleat OAT 50/50 Prediluted Extended Life Antifreeze/Coolant	1	Drum	\$509.67
113	Primary	Motorcraft Gold Concentrated Antifreeze/Coolant Concentrated	1	Gallon	\$487.19

**CATEGORY 6: LUBRICANT AND OTHER PRODUCTS**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
116	Primary	Motorcraft SAE 75W-140 Synthetic Rear Axle Lubricant	1	Quart	\$6.70
124	Primary	Valvoline SAE 75W-90 Full Synthetic Gear Oil	1	Quart	\$4.82
128	Primary	Valvoline SAE 80W-90 Gear Oil	1	Quart	\$3.89

SAFETY-KLEEN SYSTEMS, INC. - Norwell, MA

**CATEGORY 1: MOTOR OIL**

Drum = 55 Gallons Bucket = 5 Gallons

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
9	Primary	NAPA SAE 0W-20 Motor Oil Full Synthetic	1	Quart	\$3.08
13	Backup	NAPA SAE 5W-20 Motor Oil Synthetic Blend	1	Quart	\$3.08
32	Backup	Safeguard SAE 5W-20 Motor Oil Synthetic Blend	1	Drum	\$554.93
48	Primary	Delo 400 SDE SAE 15W-40 Diesel Engine Oil	1	Drum	\$643.59

**CATEGORY 2: TRANSMISSION FLUID**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
50	Primary	NAPA Dexron VI ATF Automatic Transmission Fluid	1	Quart	\$3.17

**CATEGORY 3: GREASE**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
66	Primary	Delo Grease ESI HD EP2 Quart/Tube/Case (10)	1	Case	\$45.39

**CATEGORY 4: HYDRAULIC FLUID**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
87	Backup	Hydurance AW Fluid 68 Hydraulic Oil	1	Drum	\$538.75

**CATEGORY 5: COOLANT/ANTIFREEZE**

Line Item	Award Type	Description	Quantity	Unit of Measure	Unit Cost
107	Backup	Fleetcool EX 50/50 Prediluted Heavyduty Antifreeze/Coolant	1	Drum	\$375.19
111	Primary	Fleetcool ES Compleat OAT 50/50 Prediluted Extended Life Antifreeze/Coolant	1	Drum	\$330.17