



Alachua County, Florida

# Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

## EXECUTIVE SUMMARY

### RFP No. 25-74-MM

### Annual Monitoring of Disaster Debris and Recovery Activities

RESPONSE DEADLINE: May 22, 2024 at 2:00 pm

Tuesday, July 9, 2024

## SOLICITATION OVERVIEW

<b>Project Title</b>	Annual Monitoring of Disaster Debris and Recovery Activities
<b>Project ID</b>	25-74-MM
<b>Project Type</b>	Request For Proposal
<b>Release Date</b>	April 17, 2024
<b>Due Date</b>	May 22, 2024
<b>Procurement Agent</b>	Mandy Mullins
<b>Evaluators</b>	Patrick Irby, Jeffery Klugh, David Peaton, David Wood
<b>Project Description</b>	Alachua County Board of County Commissioners is seeking proposals from licensed professionals (hereinafter, referred to as Consultants) for the provision of <b>Annual Monitoring of Disaster Debris Recovery Activities (RFP)</b> for the benefit of <b>Solid Waste &amp; Resource Recovery Department</b> .

## Introduction

### Summary

Alachua County Board of County Commissioners (hereinafter, the "County" or "Alachua County") is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the "proposer") for the provision of 25-74-MM Annual Monitoring of Disaster Debris and Recovery Activities.

The following apply to this request for proposal: [Instruction to Proposers](#), [Terms and Conditions](#), [Insurance](#), [Scope of Work](#), [Proposal Requirements and Organization](#), [Request for Proposal Selection Procedures](#), [Evaluation Phases](#), [Attachments](#), [Submittals](#) and [Sample Agreement](#).

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

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Alachua County Board of County Commissioners is seeking proposals from licensed professionals (hereinafter, referred to as Consultants) for the provision of **Annual Monitoring of Disaster Debris Recovery Activities (RFP)** for the benefit of **Solid Waste & Resource Recovery Department**.

Background

**Location:** Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

**Form of Government:** Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

**Mandy Mullins**

Procurement Agent I

Email: [mmmullins@alachuacounty.us](mailto:mmmullins@alachuacounty.us)

Phone: [\(352\) 384-3090](tel:(352)384-3090)

**Department:**

Solid Waste & Resource Recovery

Timeline

<b>Solicitation Release Date</b>	April 17, 2024
<b>Question Submission Deadline</b>	May 12, 2024, 12:00am
<b>Solicitation Submission Deadline</b>	May 22, 2024, 2:00pm

<p><b>Solicitation Opening – Teams Meeting</b></p>	<p>May 22, 2024, 2:00pm  The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the proposals opening is not required.</p> <p>Join Microsoft Teams meeting  Join on your computer, mobile app or room device  Click here to join the meeting</p> <p><a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</a></p> <p>Meeting ID: 259 625 692 241  Passcode: yX9G3Q  Download Teams   Join on the web  Or call in (audio only)  +1 469-998-7938,,366862554# United States, Dallas  Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at <a href="mailto:ADA@alachuacounty.us">ADA@alachuacounty.us</a> or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service).</p>
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**SOLICITATION STATUS HISTORY**

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Date	Changed To	Changed By
Apr 3, 2024 6:53 AM	Draft	Mandy Mullins
Apr 3, 2024 7:28 AM	Review	Mandy Mullins
Apr 16, 2024 6:15 AM	Final	Mandy Mullins
Apr 16, 2024 6:15 AM	Post Pending	Mandy Mullins
Apr 16, 2024 6:18 AM	Final	Mandy Mullins
Apr 16, 2024 6:19 AM	Post Pending	Mandy Mullins
Apr 17, 2024 6:00 AM	Open	OpenGov Bot
May 22, 2024 2:00 PM	Pending	OpenGov Bot
Jun 5, 2024 1:22 PM	Evaluation	Mandy Mullins

### PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	CMTS LLC	South East Operatons se_ops@cmtsllc.com (904) 739-9804	May 22, 2024 11:20 AM
Submitted	DebrisTech, LLC	Josh Daffern jdaffern@debristech.com	May 22, 2024 11:44 AM
Submitted	Disaster Program & Operations Inc.	Gabrielle Benigni gbenigni@dpando.com (561) 436-3383	May 22, 2024 1:19 PM
Submitted	Goodwyn Mills Cawood	Niki Peterson niki.peterson@gmcnetwork.com (813) 678-2420	May 15, 2024 10:40 AM
Submitted	Rostan Solutions LLC	Travis Mays tmays@rostan.com (813) 333-7042	May 22, 2024 12:00 PM
Submitted	Tetra Tech, Inc.	Alex Renaux tdr.mktg@tetrattech.com (321) 441-8511	May 22, 2024 9:34 AM
Submitted	Thompson Consulting Services, LLC	Hannah Fleming bbastian@thompsoncs.net (407) 792-0018	May 22, 2024 9:01 AM

### VENDOR QUESTIONNAIRE PASS/FAIL

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Question Title	CMTS LLC	DebrisTech, LLC	Disaster Program & Operations Inc.	Goodwyn Mills Cawood
Corporate Resolution Granting Signature	Pass	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	Pass	Pass
Conflict of Interest	Pass	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass	Pass

Question Title	Rostan Solutions LLC	Tetra Tech, Inc.	Thompson Consulting Services, LLC
Corporate Resolution Granting Signature	Pass	Pass	Pass
State Compliance	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Question Title	Rostan Solutions LLC	Tetra Tech, Inc.	Thompson Consulting Services, LLC
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	Pass
Conflict of Interest	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass

## PRICING RESPONSES

### FEE SCHEDULE (Table 1 of 4)

Position

Line Item	Fee Schedule			CMTS LLC			DebrisTech, LLC		
	Position	Hour	\$/Hour	\$/10 Hour Day	\$/12 Hour Day	\$/Hour	\$/10 Hour Day	\$/12 Hour Day	
1	Project Manager	hr	\$156.05	1700.37	2152.38	\$55.00	550.00	660.00	
2	Operations Manager	hr	\$136.29	1483.01	1875.74	\$50.00	500.00	600.00	
3	Field Supervisor	hr	\$79.48	858.10	1080.40	\$45.00	450.00	540.00	
4	Field Monitor	hr	\$54.78	585.40	734.60	\$36.00	360.00	432.00	
5	Tower Monitor	hr	\$67.13	722.25	907.50	\$36.00	360.00	432.00	
6	Drop-off Site Monitor	hr	\$57.59	616.34	771.95	\$36.00	360.00	432.00	
7	Billing/Invoice/Data Entry Tracking	hr	\$74.85	813.70	1028.59	\$0.00	0.00	0.00	
Total			\$626.17			\$258.00			

EXECUTIVE SUMMARY  
RFP No. 25-74-MM  
Annual Monitoring of Disaster Debris and Recovery Activities

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**FEE SCHEDULE** (Table 2 of 4)

Position

Line Item	Fee Schedule		Disaster Program & Operations Inc.			Goodwyn Mills Cawood		
	Position	Hour	\$/Hour	\$/10 Hour Day	\$/12 Hour Day	\$/Hour	\$/10 Hour Day	\$/12 Hour Day
1	Project Manager	hr	\$90.00	\$90.00	\$90.00	\$68.00	680.00	816.00
2	Operations Manager	hr	\$80.00	\$80.00	\$80.00	\$53.00	530.00	636.00
3	Field Supervisor	hr	\$50.00	\$50.00	\$50.00	\$48.00	480.00	576.00
4	Field Monitor	hr	\$35.00	\$35.00	\$35.00	\$33.50	335.00	402.00
5	Tower Monitor	hr	\$35.00	\$35.00	\$35.00	\$33.50	335.00	402.00
6	Drop-off Site Monitor	hr	\$35.00	\$35.00	\$35.00	\$33.50	335.00	402.00
7	Billing/Invoice/Data Entry Tracking	hr	\$40.00	\$40.00	\$40.00	\$49.00	490.00	588.00
Total			\$365.00			\$318.50		

**FEE SCHEDULE** (Table 3 of 4)

Position

Line Item	Fee Schedule		Rostan Solutions LLC			Tetra Tech, Inc.		
	Position	Hour	\$/Hour	\$/10 Hour Day	\$/12 Hour Day	\$/Hour	\$/10 Hour Day	\$/12 Hour Day
1	Project Manager	hr	\$80.00	80.00	80.00	\$60.00	600.00	720.00
2	Operations Manager	hr	\$65.00	65.00	65.00	\$45.00	450.00	540.00
3	Field Supervisor	hr	\$48.00	48.00	48.00	\$45.00	450.00	540.00
4	Field Monitor	hr	\$35.00	35.00	35.00	\$31.50	315.00	378.00
5	Tower Monitor	hr	\$36.50	36.50	36.50	\$31.50	315.00	378.00
6	Drop-off Site Monitor	hr	\$35.00	35.00	35.00	\$29.50	295.00	354.00
7	Billing/Invoice/Data Entry Tracking	hr	\$0.00	0.00	0.00	\$35.00	350.00	420.00
Total			\$299.50			\$277.50		

**FEE SCHEDULE** (Table 4 of 4)

Position

EXECUTIVE SUMMARY

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Annual Monitoring of Disaster Debris and Recovery Activities

Fee Schedule			Thompson Consulting Services, LLC		
Line Item	Position	Hour	\$/Hour	\$/10 Hour Day	\$/12 Hour Day
1	Project Manager	hr	\$68.24	682.40	818.88
2	Operations Manager	hr	\$0.00	0.00	0.00
3	Field Supervisor	hr	\$46.50	465.00	558.00
4	Field Monitor	hr	\$32.19	321.90	386.28
5	Tower Monitor	hr	\$31.14	311.40	373.68
6	Drop-off Site Monitor	hr	\$28.00	280.00	336.00
7	Billing/Invoice/Data Entry Tracking	hr	\$55.00	550.00	660.00
Total			\$261.07		

FEE SCHEDULE (Table 1 of 4)

Equipment

Fee Schedule			CMTS LLC			DebrisTech, LLC		
Line Item	Equipmnet	Day/Per diem/Unit/Bx	\$/Day	\$/Week	\$/Month	\$/Day	\$/Week	\$/Month
11	Monitoring vehicle (Midsize or smaller per Enterprise)	day	\$65.00	455.00	1950.00	\$0.00	Pass Through Cost	Pass Through
13	Digital camera	day	\$0.00	0.00	0.00	\$0.00	0.00	0.00
14	Laptop computer	day	\$10.00	70.00	300.00	\$0.00	0.00	0.00
15	Cellular phone with GPS capabilities	day	\$30.00	N/A	900.00	\$0.00	N/A	0.00
16	Staff lodging per person per diem per FS 112.061	Per diem	\$107.00	N/A	3210.00	\$80.00	N/A	FS Rate
17	Food per diem per person per diem per FS 112.61	Per diem	\$59.00	N/A	1770.00	\$36.00	N/A	FS Rate
18	Operating license for GIS app. (per County computer) PER UNIT	Unit	\$0.00	N/A	N/A	\$0.00	N/A	N/A
19	Load ticket (box of 10,000) (BOX OF 10,000)	Box	\$3,500.00	N/A	N/A	\$0.00	N/A	N/A
Total			\$3,771.00			\$116.00		

FEE SCHEDULE (Table 2 of 4)

Equipment



EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Fee Schedule			Disaster Program & Operations Inc.			Goodwyn Mills Cawood		
Line Item	Equipmnet	Day/Per diem/Unit/Bx	\$/Day	\$/Week	\$/Month	\$/Day	\$/Week	\$/Month
11	Monitoring vehicle (Midsize or smaller per Enterprise)	day	\$20.00	\$150.00	\$600.00	\$0.00	0	0
13	Digital camera	day	\$0.00	\$0.00	\$0.00	\$0.00	0	0
14	Laptop computer	day	\$0.00	\$0.00	\$0.00	\$0.00	0	0
15	Cellular phone with GPS capabilities	day	\$5.00	N/A	\$75.00	\$0.00	N/A	0
16	Staff lodging per person per diem per FS 112.061	Per diem	\$125.00	N/A	\$3075.00	\$0.00	N/A	0
17	Food per diem per person per diem per FS 112.61	Per diem	\$50.00	N/A	\$1500.00	\$0.00	N/A	0
18	Operating license for GIS app. (per County computer) PER UNIT	Unit	\$10.00	N/A	N/A	\$0.00	N/A	N/A
19	Load ticket (box of 10,000) (BOX OF 10,000)	Box	\$0.00	N/A	N/A	\$0.00	N/A	N/A
Total			\$210.00			\$0.00		

**FEE SCHEDULE** (Table 3 of 4)

Equipment

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Fee Schedule			Rostan Solutions LLC			Tetra Tech, Inc.		
Line Item	Equipmnet	Day/Per diem/Unit/Bx	\$/Day	\$/Week	\$/Month	\$/Day	\$/Week	\$/Month
11	Monitoring vehicle (Midsize or smaller per Enterprise)	day	\$48.00	N/A	Line Item 11: Rostan reserves for use by Project Manager, Operations Manager, and Field Supervisor roles only. Monitor roles may incur costs at the current FY GSA mileage rate. Current (2024) negotiated rates with Enterprise/National include a daily rate for Midsize at \$48/day plus applicable taxes and fees. Weekly rate is 6 times daily rate. Monthly rate is 4 times weekly rate. Actual costs will be billed without markup.	\$40.00		
13	Digital camera	day	\$0.00	0.00	0.00	\$0.00		
14	Laptop computer	day	\$0.00	0.00	0.00	\$0.00		
15	Cellular phone with GPS capabilities	day	\$0.00	N/A	0.00	\$0.00	N/A	
16	Staff lodging per person per diem per FS 112.061	Per diem	\$107.00	N/A	Line Item 16: Will be billed at the GSA rate for the current Fiscal Year.	\$80.00	N/A	
17	Food per diem per person per diem per FS 112.61	Per diem	\$59.00	N/A	Line Item 17: Will be billed at the GSA rate for the current Fiscal Year.	\$36.00	N/A	
18	Operating license for GIS app. (per County computer) PER UNIT	Unit	\$0.00	N/A	N/A	\$0.00	N/A	N/A
19	Load ticket (box of 10,000) (BOX OF 10,000)	Box	\$0.00	N/A	N/A	\$0.00	N/A	N/A
Total			\$214.00			\$156.00		

**FEE SCHEDULE** (Table 4 of 4)

Equipment

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

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Fee Schedule			Thompson Consulting Services, LLC		
Line Item	Equipmnet	Day/Per diem/Unit/Bx	\$/Day	\$/Week	\$/Month
11	Monitoring vehicle (Midsize or smaller per Enterprise)	day	\$58.66	268.97	1132.69
13	Digital camera	day	\$0.00	0.00	0.00
14	Laptop computer	day	\$35.00	254.00	1065.00
15	Cellular phone with GPS capabilities	day	\$0.00	N/A	0.00
16	Staff lodging per person per diem per FS 112.061	Per diem	\$107.00	N/A	3255.00
17	Food per diem per person per diem per FS 112.61	Per diem	\$59.00	N/A	1795.00
18	Operating license for GIS app. (per County computer) PER UNIT	Unit	\$0.00	N/A	N/A
19	Load ticket (box of 10,000) (BOX OF 10,000)	Box	\$0.00	N/A	N/A
Total			\$259.66		

## QUESTIONS AND ANSWERS

### Approved, Unanswered Questions

### Approved, Answers Provided

#### 1. Proposal Organization

*Apr 17, 2024 11:31 AM*

**Question:** In the RFP document, Sections 6.2 and 6.4 both ask for project team identification and resumes. Under which section should this information be provided?

*Apr 17, 2024 11:31 AM*

**Answered by Mandy Mullins:** Per the RFP, please include the resumes in appropriate sections/tabs

*Apr 17, 2024 9:35 PM*

#### 2. Incumbent

*Apr 17, 2024 11:30 AM*

**Question:** Who is the County's incumbent Debris Monitoring consultant?

*Apr 17, 2024 11:30 AM*

**Answered by Mandy Mullins:** Witt O' Brien's LLC

*Apr 17, 2024 9:35 PM*

### **3. Section 5.1.B. (Page 17 of the RFP)**

*Apr 24, 2024 1:34 PM*

**Question:** Can the roles/responsibilities listed in Section 5.1.B. (pg. 17 of the RFP) be removed as these are usually handled by the debris removal contractor?

*Apr 24, 2024 1:34 PM*

**Answered by Mandy Mullins:** See Addendum #1.

*May 1, 2024 9:06 AM*

### **4. Section 5.3.A. (Page 20 of the RFP)**

*Apr 24, 2024 1:34 PM*

**Question:** Can the roles/responsibilities listed in Section 5.3.A. (pg. 20 of the RFP) be removed as these are usually handled by the debris removal contractor?

*Apr 24, 2024 1:34 PM*

**Answered by Mandy Mullins:** See Addendum #1.

*May 1, 2024 9:06 AM*

### **5. Sections 5.3.C., D., & E. (Pages 20-21 of the RFP)**

*Apr 24, 2024 1:35 PM*

**Question:** Can the roles/responsibilities listed in Sections 5.3.C., D., & E. (pgs. 20 & 21 of the RFP) be removed as these are usually handled by the debris removal contractor?

*Apr 24, 2024 1:35 PM*

**Answered by Mandy Mullins:** See addendum #1

*May 1, 2024 9:06 AM*

### **6. Sections 5.3.O. & P. (Page 22 of the RFP)**

*Apr 24, 2024 1:39 PM*

**Question:** Can the roles/responsibilities listed in Sections 5.3.O. & P. (pg. 22 of the RFP) be removed as these are usually handled by the debris removal contractor?

*Apr 24, 2024 1:39 PM*

**Answered by Mandy Mullins:** See Addendum #1

*May 1, 2024 9:06 AM*

## 7. Rate Sheet Question (Page 40 of the RFP)

*Apr 24, 2024 1:40 PM*

**Question:** The following positions/equipment, listed on the rate sheet on pg. 40 of RFP, directly relate to the roles/responsibilities of the debris removal contractor: “Debris Site Security”, Lift Tower”, Portable Scale (20,000lb min. capacity)”, & “Portable Generator With Lights”. Can these be removed as these are handled by debris removal contractor?

*Apr 24, 2024 1:40 PM*

**Answered by Mandy Mullins:** See Addendum #1

*May 1, 2024 9:06 AM*

## 8. Previous Emergency Response Debris Plan

*Apr 29, 2024 3:12 PM*

**Question:** Could you provide a copy of the County's previous emergency response debris plan?

*Apr 29, 2024 3:12 PM*

**Answered by Mandy Mullins:** See Official Notice #1.

*May 1, 2024 9:06 AM*

## 9. Fee Schedule Question

*May 6, 2024 9:56 AM*

**Question:** The Fee Schedule (pages 39-40 of the RFP) includes LCATs for staff lodging and per diem, per FS 112.061 and FS 112.61, respectively. Can the County confirm that all other project-related expenses should be billed at-cost, and without markup? All expenses will be submitted with full supporting documentation, in compliance with FEMA guidelines for reimbursement.

*May 6, 2024 9:56 AM*

**Answered by Mandy Mullins:** Yes, All project related expenses should be billed at cost with no markup, with all supporting documentation in compliance with FEMA guidelines for reimbursement.

*May 8, 2024 10:49 AM*

## 10. Debris Site Security

May 3, 2024 11:23 AM

**Question:** Section 5.1 General Requirements - Item B8: With the changes made via addendum #1, should item 8 (Debris Site Security: provides security at debris disposal and public drop-off sites when sites are not open) be removed?

May 3, 2024 11:23 AM

**Answered by Mandy Mullins:** See Addendum #2

May 7, 2024 10:09 AM

## 11. Fee Schedule Question

May 10, 2024 4:49 PM

**Question:** The manual process of filling out load tickets can jeopardize proper FEMA reimbursement if human error occurs. Utilizing electronic load tickets, computer tablets, and systems employing electronic contractor IDs with an Automated Debris Management System (ADMS) has become the industry standard and is critical for any successful debris operation. Because of the factors listed, we would like to confirm that any charges for the use of an ADMS will be included in the hourly rates provided and not as a separate hourly rate, separate flat rate, or substitutional charge for any listed position.

May 10, 2024 4:49 PM

**Answered by David Wood:** ADMS should be included in hourly rate.

May 20, 2024 7:50 AM

## ADDENDA & NOTICES

ADDENDA ISSUED:

### Addendum #1

May 1, 2024 9:06 AM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

### Addendum #2

May 7, 2024 10:09 AM

Please use the link to view all the changes made by this addendum.

ADDENDA ACKNOWLEDGEMENTS:

### Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
Goodwyn Mills Cawood	X	May 7, 2024 11:36 AM	Niki Peterson

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Thompson Consulting Services, LLC	X	May 13, 2024 7:32 PM	Hannah Fleming
Tetra Tech, Inc.	X	May 20, 2024 6:26 PM	Alex Renaux
CMTS LLC	X	May 1, 2024 9:43 AM	K. Hezekiah Harris, II
DebrisTech, LLC	X	May 21, 2024 10:24 AM	Josh Daffern
Rostan Solutions LLC	X	May 20, 2024 8:04 PM	Denise Jankauskas
Disaster Program & Operations Inc.	X	May 22, 2024 9:38 AM	Gabrielle Benigni

Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
Goodwyn Mills Cawood	X	May 7, 2024 11:36 AM	Niki Peterson
Thompson Consulting Services, LLC	X	May 13, 2024 7:32 PM	Hannah Fleming
Tetra Tech, Inc.	X	May 20, 2024 6:26 PM	Alex Renaux
CMTS LLC	X	May 8, 2024 10:27 AM	K. Hezekiah Harris, II
DebrisTech, LLC	X	May 21, 2024 10:25 AM	Josh Daffern
Rostan Solutions LLC	X	May 20, 2024 8:04 PM	Denise Jankauskas
Disaster Program & Operations Inc.	X	May 22, 2024 9:38 AM	Gabrielle Benigni

NOTICES ISSUED:

**Notice #1**

May 1, 2024 9:06 AM

Attachments:

· [Disaster Debris Management Plan \(Complete\) 6.3.21reduced](#)

**Notice #2**

May 22, 2024 2:14 PM

Attachments:

· [BT 25-74-MM Annual Monitoring of Disaster Debris](#)

**Notice #3**

Jun 28, 2024 10:56 AM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on **Monday, July 8, 2024 at 1:00 pm**, to discuss and update of the proposals for competitive solicitation for RFP 25-74-MM Annual Monitoring of Disaster Debris and Recovery Activities. The final recommendations will be sent to the Alachua County Board of County Commissioners.

-  
 Topic: Public Notice of Evaluation Committee Meeting for RFP 25-74-MM Annual Monitoring of Disaster Debris and Recovery Activities  
 Time: Monday, July 8, 2024 at 1:00 pm Eastern Time (US and Canada)  
 Location: Alachua County Administration Building  
 3<sup>rd</sup> Floor Conference Room

12 SE 1<sup>st</sup> Street, Gainesville, FL 32601

Join Virtually Microsoft Teams

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These meetings are subject to change and/or cancellation. If you have any questions regarding these meetings, please call 352.384.3090. All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose, they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. If any accommodations are needed for persons with disabilities, please contact the County’s Equal Opportunity Office at (352)374-5275 or (TTD) (352)-374-5284.

*Attachments:*

· [PM Notice RFP 25-74-MM Annual Monitoring of Disaster Debris and Recovery Activities](#)

## EVALUATION

### PHASE 1

#### EVALUATORS

Name	Title	Agreement Accepted On
Patrick Irby	Waste Collection & Alternatives Manager	Jun 18, 2024 2:32 PM
Jeffery Klugh	Assistant Waste Collection & Alternatives Manager	Jun 27, 2024 7:58 AM
David Peaton	Asst. Director of Emergency Management	Jun 27, 2024 8:05 AM
David Wood	Professional Geologist	Jun 18, 2024 1:28 PM

#### EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Ability and Competency of the Consultant	Points Based	50 (28.6% of Total)



EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

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Description:

- A. Did the Consultant provide a brief statement of background, organization, and size?
- B. Does the Consultant have experience with past work of similar scope and budget?  
Has the Consultant recently done this type of work for a state, or local government in the past?
- C. Does the Consultant’s workload and ability satisfy County requirements for this project?
- D. Is any of this work to be subcontracted? If so, what are the abilities of the firm(s) to be subcontracted?

Based on questions above, award points as follows:

- A. 50 - 40 points - Exceptional Experience
- B. 39 - 20 points - Average Experience
- C. 19 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Project Manager and Project Team's Competency and Qualifications	Points Based	30 (17.1% of Total)

Description:

- A. Was a project team identified?
- B. Do the Project Manager, Project Team and Key Staff have experience with projects comparable in size and scope?
- C. Do the Project Manager, Project Team and Key Staff have experience with state or local government?
- D. Does the Project Manager have a stable job history?
- E. Is the team makeup appropriate for the project?
- F. Are there factors, such as unique abilities, which would make a noticeable (positive) impact on the project?
- G. Was a point of contact identified?
- H. Was there an alternate to the point of contact identified?
- I. Are the subcontractors, if any, identified?
- J. Does the subcontractor have experience with projects comparable in size and scope?

Based on questions above, award points as follows:

- A. 30 - 20 points - Exceptional Experience
- B. 19 - 10 points - Average Experience

C. 9 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Project Understanding and Approach	Points Based	50 (28.6% of Total)

Description:

- A. Did the proposal indicate a thorough understanding of the project, the scope, and objectives through a concise narrative?
- B. Did the Consultant describe the approach to the provision of services as required and the specific work plan to be employed to implement it?
- C. Is the appropriate emphasis placed on the various work tasks?
- D. Did the firm develop a workable approach to the project?
- E. Does the proposal specifically address the County's needs or is it "generic" in content?
- F. Does the proposal indicate how this project fits into the total workload of the Consultant during the project period?

Based on questions above, award points as follows:

- A. 50 - 40 points - Exceptional Experience
- B. 39 - 20 points - Average Experience
- C. 19 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Ability to meet Project Schedule and Budget Requirements	Points Based	30 (17.1% of Total)

Description:

- A. Did Consultant provide a draft project schedule that includes: milestones, individual tasks and major deliverable deadlines?
- B. Is the draft project schedule reasonable based on quantity of personnel assigned to the project?
- C. Did the Consultant provide the Project Manager, Project Team, and Key Staff's percentage of involvement, tasks and/or hours assigned?
- D. Are the hours assigned to the various team members for each task appropriate?
- E. Is the pricing provided reasonable for the project's tasks?
- F. Is the pricing in line with the County's budget?

G. Does the information contained in the proposal indicate that the firm will, or will not, meet time and budget requirement?

Based on questions above, award points as follows:

- A. 30 - 20 points - Exceptional Experience
- B. 19 - 10 points - Average Experience
- C. 9 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Proposal Organization	Points Based	10 (5.7% of Total)

Description:

- A. Was proposal organization per the RFP? Did Consultant include a letter of interest?
- B. Was all required paperwork submitted and completed appropriately?
- C. Did the proposal contain an excessive amount of generic boilerplate, resumes, pages per resume, photographs, etc.?

Based on questions above, award points as follows:

- A. 10 - 8 points - Exceptional Experience
- B. 7 - 5 points - Average Experience
- C. 4 - 0 points - Minimal Experience

Criteria	Scoring Method	Weight (Points)
Volume of Previous Work (VOW) awarded by the County	Points Based	5 (2.9% of Total)

Description:

Points Provided by Procurement.

### AGGREGATE SCORES SUMMARY

Vendor	Patrick Irby	Jeffery Klugh	David Peaton	David Wood
Tetra Tech, Inc.	150	166	143	164
Goodwyn Mills Cawood	153	166	133	164
DebrisTech, LLC	146	157	145	164

EXECUTIVE SUMMARY

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Annual Monitoring of Disaster Debris and Recovery Activities

Vendor	Patrick Irby	Jeffery Klugh	David Peaton	David Wood
Rostan Solutions LLC	141	154	136	164
Thompson Consulting Services, LLC	153	162	99	162
Disaster Program & Operations Inc.	139	138	86	158
CMTS LLC	131	140	94	152

Vendor	Total Score (Max Score 175)
Tetra Tech, Inc.	155.75
Goodwyn Mills Cawood	154
DebrisTech, LLC	153
Rostan Solutions LLC	148.75
Thompson Consulting Services, LLC	144
Disaster Program & Operations Inc.	130.25
CMTS LLC	129.25

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Ability and Competency of the Consultant Points Based 50 Points (28.6%)	Project Manager and Project Team's Competency and Qualifications Points Based 30 Points (17.1%)	Project Understanding and Approach Points Based 50 Points (28.6%)	Ability to meet Project Schedule and Budget Requirements Points Based 30 Points (17.1%)
Tetra Tech, Inc.	47	25.3	44.5	25.3
Goodwyn Mills Cawood	45.3	26	44.5	24.5
DebrisTech, LLC	47.5	23.5	45	24.5
Rostan Solutions LLC	45.5	24.5	43.8	21.8
Thompson Consulting Services, LLC	45.3	23.5	41	21
Disaster Program & Operations Inc.	40.8	22.3	38.8	18
CMTS LLC	40.8	24	38.3	13

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

Vendor	Proposal Organization Points Based 10 Points (5.7%)	Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.9%)	Total Score (Max Score 175)
Tetra Tech, Inc.	8.8	5	155.75
Goodwyn Mills Cawood	8.8	5	154
DebrisTech, LLC	7.5	5	153
Rostan Solutions LLC	8.3	5	148.75
Thompson Consulting Services, LLC	8.3	5	144
Disaster Program & Operations Inc.	5.5	5	130.25
CMTS LLC	8.3	5	129.25

INDIVIDUAL PROPOSAL SCORES

**CMTS LLC**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Patrick Irby: 37

majority of experience listed was not in monitoring; sub is located in Jax

Jeffery Klugh: 50

Consultant has extensive providing monitoring for disaster debris cleanup and FEMA reimbursement support.

David Peaton: 30

David Wood: 46

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 25

Jeffery Klugh: 27

All of the listed team members have favorable experience and job histories. Listed subcontractor also has experience and resources needed to perform well.

David Peaton: 20

David Wood: 24

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Patrick Irby: 46

EXECUTIVE SUMMARY

RFP No. 25-74-MM

Annual Monitoring of Disaster Debris and Recovery Activities

---

Jeffery Klugh: 40

Consultant has a good understanding of the project and a favorable approach. Submission did not have specific Alachua County data.

David Peaton: 22

David Wood: 45

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Patrick Irby: 10

very high price

Jeffery Klugh: 10

Proposed rates are high.

David Peaton: 10

Pricing compared to the other submissions seem substantially higher

David Wood: 22

Highest priced vendor

**Proposal Organization | Points Based | 10 Points (5.7%)**

Patrick Irby: 8

Jeffery Klugh: 8

Some of the info was standard boilerplate

David Peaton: 7

David Wood: 10

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Patrick Irby: 5

\$0

Jeffery Klugh: 5

\$0

David Peaton: 5

\$0

David Wood: 5

\$0

**DebrisTech, LLC**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

EXECUTIVE SUMMARY

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Annual Monitoring of Disaster Debris and Recovery Activities

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Patrick Irby: 50

Jeffery Klugh: 47

Consultant did not indicate workload.

David Peaton: 45

Consultant's experience appear to be very robust in this field

David Wood: 48

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 19

Jeffery Klugh: 25

Specific team for Alachua County not identified

David Peaton: 23

David Wood: 27

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Patrick Irby: 45

Jeffery Klugh: 48

DebrisTech's approach appears to be comprehensive; from using tech during operations to having trained monitors on standby. Using drones, mobile command centers and 360 cameras for responsible areas is a great approach.

David Peaton: 40

Proposal appears to be very specific to Alachua County

David Wood: 47

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Patrick Irby: 21

Jeffery Klugh: 25

No specifics on AC assignments/hours given, but overall good pricing.

David Peaton: 25

David Wood: 27

**Proposal Organization | Points Based | 10 Points (5.7%)**

Patrick Irby: 6

effort to avoid repetition required hunting through document

Jeffery Klugh: 7

Proposal had a large amount of good, but generic info about the Consultant. Some repeat of staff bios.

David Peaton: 7

David Wood: 10

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Patrick Irby: 5

\$0

Jeffery Klugh: 5

\$0

David Peaton: 5

\$0

David Wood: 5

\$0

**Disaster Program & Operations Inc.**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Patrick Irby: 44

Jeffery Klugh: 48

Consultant is qualified in the monitoring of debris cleanup and FEMA reimbursement.

David Peaton: 25

David Wood: 46

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 27

Jeffery Klugh: 20

The staff appears to be well qualified, but a specific team and contacts for AC were not identified

David Peaton: 15

David Wood: 27

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Patrick Irby: 43

Jeffery Klugh: 45

Solid approach, but no specifics listed for Alachua County.

David Peaton: 21

Proposal seemed very generic and not very specific to Alachua County



David Wood: 46

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Patrick Irby: 17

Jeffery Klugh: 15

No Specifics for Alachua County listed; Prices on the high side

David Peaton: 15

David Wood: 25

**Proposal Organization | Points Based | 10 Points (5.7%)**

Patrick Irby: 3

missing section 6.2; 6.5 mislabeled

Jeffery Klugh: 5

Proposal was out of order for this RFP and contained references to previous submittals, also the schedule and costs table submitted is difficult to read and follow.

David Peaton: 5

David Wood: 9

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Patrick Irby: 5

\$0

Jeffery Klugh: 5

\$0

David Peaton: 5

\$0

David Wood: 5

\$0

**Goodwyn Mills Cawood**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Patrick Irby: 43

Jeffery Klugh: 50

All items addressed, Consultant has a long history in this field and recently acquired Witt O'brien and their staff's KSAs.

David Peaton: 40

David Wood: 48

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 26

Jeffery Klugh: 30

Project team has a very large experience base dealing with large disasters in Florida, with the project manager having direct experience working with Alachua County and throughout Florida.

David Peaton: 21

David Wood: 27

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Patrick Irby: 46

Jeffery Klugh: 45

Contractor has a well-developed approach to disaster debris monitoring from start to finish, but specifics for Alachua County were not listed.

David Peaton: 39

David Wood: 48

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Patrick Irby: 25

Jeffery Klugh: 27

Specific team assignments and hours not listed, but good timeline for tasks and milestones were given.

David Peaton: 20

David Wood: 26

**Proposal Organization | Points Based | 10 Points (5.7%)**

Patrick Irby: 8

Jeffery Klugh: 9

Proposal was structured to follow RFP requirements and addressed most elements.

David Peaton: 8

David Wood: 10

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Patrick Irby: 5

\$0

Jeffery Klugh: 5  
 \$0

David Peaton: 5  
 \$0

David Wood: 5  
 \$0

**Rostan Solutions LLC**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Patrick Irby: 44

Jeffery Klugh: 50

Consultant has extensive experience working in Florida and elsewhere.

David Peaton: 40

David Wood: 48

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 22

Jeffery Klugh: 27

Staff appears to be competent and qualified.

David Peaton: 22

David Wood: 27

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Patrick Irby: 44

Jeffery Klugh: 45

Solid plan with little Alachua County specifics.

David Peaton: 38

David Wood: 48

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Patrick Irby: 18

Jeffery Klugh: 20

Individual tasks and hours not listed.

David Peaton: 23

David Wood: 26

**Proposal Organization | Points Based | 10 Points (5.7%)**

Patrick Irby: 8

Jeffery Klugh: 7

Proposal follows RFP, but included extensive project and resume pages.

David Peaton: 8

David Wood: 10

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Patrick Irby: 5

\$0

Jeffery Klugh: 5

\$0

David Peaton: 5

\$0

David Wood: 5

\$0

**Tetra Tech, Inc.**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

Patrick Irby: 45

Jeffery Klugh: 50

Consultant has extensive experience working in Florida and elsewhere.

David Peaton: 45

David Wood: 48

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 25

Jeffery Klugh: 27

Staff appears to be competent and qualified.

David Peaton: 23

David Wood: 26

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

	Patrick Irby: 46
	Jeffery Klugh: 45
Mostly generic debris monitoring plan	
	David Peaton: 39
	David Wood: 48

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

	Patrick Irby: 21
	Jeffery Klugh: 30
Schedule, assignments and pricing are all acceptable.	
	David Peaton: 23
	David Wood: 27

**Proposal Organization | Points Based | 10 Points (5.7%)**

	Patrick Irby: 8
	Jeffery Klugh: 9
Proposal was structured to follow RFP requirements and addressed most elements	
	David Peaton: 8
	David Wood: 10

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

\$0	Patrick Irby: 5
\$0	Jeffery Klugh: 5
\$0	David Peaton: 5
\$0	David Wood: 5

**Thompson Consulting Services, LLC**

**Ability and Competency of the Consultant | Points Based | 50 Points (28.6%)**

	Patrick Irby: 50
	Jeffery Klugh: 50

Consultant has extensive experience working in Florida and elsewhere and had demonstrated competency in Disaster Debris Monitoring

David Peaton: 33
David Wood: 48

**Project Manager and Project Team's Competency and Qualifications | Points Based | 30 Points (17.1%)**

Patrick Irby: 28
Jeffery Klugh: 25

Staff resumes do not list job history, only past projects

David Peaton: 15
David Wood: 26

**Project Understanding and Approach | Points Based | 50 Points (28.6%)**

Patrick Irby: 46
Jeffery Klugh: 45

Mostly generic debris monitoring plan

David Peaton: 26
David Wood: 47

**Ability to meet Project Schedule and Budget Requirements | Points Based | 30 Points (17.1%)**

Patrick Irby: 16
Jeffery Klugh: 28

Schedule, assignments and pricing are all acceptable.

David Peaton: 14
David Wood: 26

**Proposal Organization | Points Based | 10 Points (5.7%)**

Patrick Irby: 8
Jeffery Klugh: 9

Proposal was structured to follow RFP requirements and addressed most elements

David Peaton: 6
David Wood: 10

**Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)**

Patrick Irby: 5
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\$0

Jeffery Klugh: 5

\$0

David Peaton: 5

\$0

David Wood: 5

\$0