

Local Planning Agency And Planning Commission

Applicant Package - Citizen at Large

Local Planning Agency And Planning Commission - Citizen at Large

Term 01 Aug 2024 - 31 Jul 2028

Positions Available 2

Number of applicants in this package 3

- McCaslin, Gailine
- Mutch, Samuel
- Oldman, Brandy

Name: McCaslin, Gailine

Address: 7160 SW 35th Ave, Gainesville, 32608

Email: gailinemccaslin@ufl.edu

Board Name: Local Planning Agency and Planning Commission

Primary Phone:

3522620463

Please list any civic and professional accomplishments/honors, training or experience related to this appointment::

UF Emerging Leaders Academy University of Florida – Gainesville, FL Certification,
Project Management Professional (PMP) Project Management Institute – Harrisburg, PA

Please list any current/previous Advisory Board appointments:

N/A

What Contributions do you feel you could make if you were selected to this board?:

I am currently leading the Community Engagement arm of the new UF Health Eastside Urgent Care Facility -- slated to open July 2024

Please Agree with the following statements:

I understand this application is the property of Alachua County and subject to public records laws. I hereby certify that the statements made on this application are true and correct. I understand that Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees". I understand that some boards and committees require Financial Disclosure (Chapter 112, Florida Statutes) and I am willing to file if required. I affirm that my personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?:

Yes

Note: This question is for the Gainesville-Alachua County Airport Authority Board

Do you currently hold any publicly elected office in the State of Florida?:

No

Note: This question is for the Gainesville-Alachua County Airport Authority Board

Have you, as yourself or as an employee, agent or consultant for another person or legal entity, transacted business with the authority within the last 3 years?:

No

Are you currently serving, or have you ever served, on an Alachua County advisory board? :

No

Time of Submission: 11/07/23 8:41:58 AM

Attachments

- Gailine McCaslin - Professional Resume.pdf

GAILINE P. McCASLIN, MS, PMP

7160 SW 35th Ave Gainesville, FL 32608
gailinem@yahoo.com (352)262-0463

SUMMARY OF QUALIFICATIONS

A self-motivated and accomplished operational and project management professional with strong organizational leadership skills

- ❖ Over 10 years of experience in administrative, research, and clinical affairs, consistently maintaining a high level of professionalism.
- ❖ Expert knowledge of general administrative programs and procedures within large academic institutions and granting agencies, including federal agencies (e.g., NIH, FDA, DOD), corporate and private foundations, and sponsors.
- ❖ Extensive "hands-on" experience in strategic planning, accreditation coordination, policy formulation, and overall project management.
- ❖ Exceptional interpersonal skills coupled with a strong work ethic, demonstrating an ability to work with minimal supervision.

EDUCATION

Masters of Science in Pharmaceutical Sciences

Specialized in Health Outcomes Research
Florida A&M University – Tallahassee, FL

Bachelors of Science in Health Science Education

Specialized in Community Health
University of Florida – Gainesville, FL

UF Emerging Leaders Academy

University of Florida – Gainesville, FL

Certification, Project Management Professional (PMP)

Project Management Institute – Harrisburg, PA

Certification, Managing at UF Supervisory Cohort

University of Florida – Gainesville, FL

PROFESSIONAL EXPERIENCE

UNIVERSITY OF FLORIDA – UF HEALTH PHYSICIANS

APRIL 2023 – PRESENT

Assistant Director for Strategic Operations

Primary responsibilities include serving as a strategic partner in leading various clinical, operational, and strategic programs through project management, facilitation, and oversight of core initiatives and planning. Specific scope of work includes:

- Lead high-priority and complex clinic operational projects and initiatives.
- Conduct end-to-end project and strategic operational analysis, including data gathering, collaboration across functional teams, and synthesis.
- Develop and manage budgets for assigned UFHP strategic initiatives, incorporating quotes from various sources.

GAILINE P. MCCASLIN

- Serve as liaison to internal and external constituencies, representing the Vice President for Ambulatory Operations as needed.
- Provide administrative support for UFHP clinical operations and community engagement initiatives.

UNIVERSITY OF FLORIDA – COLLEGE OF MEDICINE

APRIL 2021 – APRIL 2023

Senior Project Manager

Primary responsibilities include overseeing college-wide projects that have significant and direct impact on the strategic priorities and the clinical, fiscal, and administrative operations of the University of Florida College of Medicine. Specific scope of work includes:

- Developed the Eastside Urgent Care facility community engagement initiative, emphasizing community health education and partnerships.
- Co-launched the ambulatory-based patient experience and hospitality initiative, enhancing service excellence and patient engagement.
- Managed the implementation of best practices in UF Health Patient Access Center, improving care access and patient experience.
- Led the inaugural UF College of Medicine Equity Advisor Training program, promoting inclusive recruitment practices.
- Managed the UF Health Cancer Strategy Consultative Review process, reimagining future cancer care expansion.
- Led the implementation of AAMC's Diversity, Inclusion, Culture, and Equity (DICE) Inventory, fostering an inclusive environment.
- Developed a scalable research support infrastructure in partnership with UF College of Medicine Department of Pediatrics.

UNIVERSITY OF FLORIDA – OFFICE OF RESEARCH

FEBRUARY 2016 – APRIL 2021

Project Manager for Accreditation and Research Operations

Primary duties include managing the UF Human Research Protection Program (HRPP) by serving as the project manager for the UF-wide coordination, completion and compilation of accrediting body (AAHRPP) application materials, cultivating an environment of continued education for UF's HRPP and maintaining compliance with all applicable accreditation standards and requirements. Specific scope of work includes:

- Managed the UF Human Research Protection Program (HRPP) accreditation efforts and cross functional regulatory oversight.
- Led the Institutional Animal Care and Use Committee (IACUC) deployment of new GOIACUC electronic protocol management system.
- Supported Office of Research's strategic goals and initiatives include in institutional conflict of interest program.
- Performed various duties as assigned.

GAILINE P. MCCASLIN

**UNIVERSITY OF FLORIDA - COLLEGE OF PHARMACY, OFFICE OF THE DEAN
Special Projects Coordinator and Chief of Staff**

DECEMBER 2013 - FEBRUARY 2016

Primary duties include serving as a liaison, facilitator, and point person on all items necessary to maintain and encourage relationships of the college with internal and external personnel under the direction of the Dean and Associate Dean of Accreditation and Curricular Affairs. Specific scope of work includes:

- Managed the Dean's executive council and department chairs meetings, state of the college events, grant progress reports preparation and assist in the coordination of all other activities/projects stemming from the Dean's Office, including staff supervision (2.5 FTEs)
- Led all special projects including preeminence faculty recruitment, research showcase, Pharmacy Mixers, Faculty awards and internal incentive programs, and all other special events/projects as needed
- Formulated policies and procedures in major areas of concern and operational effectiveness (e.g. faculty recruitment expenditures, various budgetary control initiatives, staff re-organization).
- Managed the day-to-day operations of the College's Co-Curricular programs, including faculty mentor/Career Coach recruitment, training, fiscal oversight, student and preceptor matching and overall program management.

**UNIVERSITY OF FLORIDA - COLLEGE OF MEDICINE, DEPARTMENT OF SURGERY
Clinical Research Coordinator**

OCTOBER 2009 – DECEMBER 2013

Primary duties include managing the day to day operations of the Hemodialysis Fistula Maturation Study (HFM Study) funded by the National Institute of Health (NIH) R01 Grant in the Division of Vascular Surgery and Various other internally and externally funded projects. Specific scope of work includes:

- Collaborated with study personnel, physicians, clinical staff, and department administrators to developed 5-year research plan, design, execution strategy and logistics.
- Managed interim reports, financial records, and budgetary and regulatory oversight.
- Developed and edited technical reports and manuscripts for presentation and/or publication.
- Assisted in the recruitment, training and supervision of research staff and all other assigned administrative duties.

**UNIVERSITY OF FLORIDA - IFAS
Extension Program Research Assistant**

MARCH 2009 - OCTOBER 2009

Primary duties include assisting the UF- IFAS Extension Director with the coordination of the Family Nutrition Program (FNP). Specific scope of work includes:

- Led the implementation of community outreach projects through FNP, which includes but not limited to teaching education classes to low income participants at various community and government sites.
- Developed and implement on-going recruitment efforts to identify audiences for nutrition educations classes for the Family Nutrition Program.

GAILINE P. MCCASLIN

- Collected demographic and impact data on all program participants for the program's pre and post evaluation.
- Developed marketing strategies and educational material for FNP community programs

FLORIDA A&M UNIVERSITY – COLLEGE OF PHARMACY
Graduate Research/Teaching Assistant

AUGUST 2005 - MARCH 2007

Primary duties include assisting faculty with reviewing literature for manuscript preparations and IRB submissions. Other duties included overseeing undergraduate classroom lectures and coordinating labs. Specific scope of work includes:

- Assisted faculty with research projects, course preparation, and classroom coordination.
- Supervised undergraduate pharmacy student projects, course work and experiential activities.
- Facilitated guest speakers, seminar, and other classroom presentations.
- Managed various administrative and research duties and assignments, as assigned.

MEMBERSHIPS & AFFILIATIONS

- UF Emerging Leadership Academy, Alumna
- Project Management Institute, Certified PMP
- UF CTSI Diversity and Cultural Competency Council, Founding Member
- Public Responsibility in Medicine and Research, PRIM&R, Member
- University of Florida Alumni Association, Member

REFERENCES

- Provide upon request

Name: Mutch, Samuel

Address: 324 NW 29th St, 324 NW 29th ST, 32607

Email: samutch71@gmail.com

Board Name: Local Planning Agency and Planning Commission

Primary Phone:

352-213-2535

Please list any civic and professional accomplishments/honors, training or experience related to this appointment::

Samuel A. Mutch, Urban Planner—Provided professional planning services to local governments, people, and neighborhoods from 1986 to 2020. Samuel A. Mutch and Partners, Attorneys at Law, Provided legal services to local governments and private clients in the areas of government services, civil law, and criminal law from 1992 to 2013. County Attorney Gilchrist County, 1997 – 2002, Municipal attorney for four governments in Alachua and Clay Counties 1995 – 2003. Planning Division Director – Citrus County. 1987 – 1988. Acting Community Development Director – City of South Miami. 1986. Planning Director – City of Ft Collins, Colorado. 1984 - 1985. Planning Manager – City of Gainesville. 1982 – 1984. Acting Personnel Director – City of Gainesville 1983 – 1984. Community Planner – City of Gainesville 1976 – 1982. Local Assistance Planner, North Central Florida RPC 1974 – 1976. Planning Intern – Ohio Environmental Agency Summer 1973.

Please list any current/previous Advisory Board appointments:

Alachua County Library Board Pension Review Board, chair 1987-1989; Alachua County/Gainesville Annexation Study Commission, 1991; and, Alachua County Library Board of Trustees, 2002 - 2006.

What Contributions do you feel you could make if you were selected to this board?:

As an urban planner living in Alachua County for nearly fifty-years I have seen the community grow substantially. I have participated professionally in the development of the 1976 Alachua County Comprehensive Plan and the Gainesville Comprehensive Plan 1980-2020. My legal practice and urban planning practice have allowed me to be conversant with the major planning issues within the county and the municipalities of Alachua County. I want to provide my expertise in reviewing the plans for the county over the next four years. I also wish to assist in the implementation of the County Plans through review of zoning requests. I no longer provide any professional services in Alachua County which would create a conflict of interest for me.

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Yes

Employer :

Whittle & Mutch of Florida, Inc. - an investment company owned by my family which owns a twelve suite office building in Gainesville.

Occupation:

Real estate investor and manager of one office building. I am a retired lawyer and urban planner.

Are you currently serving, or have you ever served, on an Alachua County advisory board? :

Yes

Time of Submission: 05/16/24 2:17:52 PM

Name: Oldman, Brandy

Address: 25718 nw 4th ave, NEWBERRY, 32669

Email: brandyleeoldman@gmail.com

Board Name: Local Planning Agency and Planning Commission

Primary Phone:

3527923493

Please list any civic and professional accomplishments/honors, training or experience related to this appointment::

Member save our schools newberry chapter, associates degree, parent interested in school rezoing

Please list any current/previous Advisory Board appointments:

SOS board member

What Contributions do you feel you could make if you were selected to this board?:

I bring a regular parent perspective to the board.

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Yes

Time of Submission: 05/09/24 9:26:25 PM