



Agenda Item Summary

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**File #: 24-00628**

**Agenda Date: 7/9/2024**

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**Agenda Item Name:**

**Change Order 1 to Blanket Purchase Order 24-321 with Lewis Oil Co. Inc., in the amount of \$30,000.00 for Public Works.**

**Presenter:**

Ramon D, Gavarrete, Public Works Director, 352.548.1214  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Change Order 1 (CO1) to Blanket Purchase Order (BPO) 24-321 with Lewis Oil Co. Inc., in the amount of \$30,000.00 for Public Works. The revised Blanket Purchase Order is \$750,000.00.

**Recommended Action:**

Approve the issuance of Change Order 1 to Blanket Purchase Order 24-321 with Lewis Oil Co. Inc., in the amount of \$30,000.00. The revised Blanket Purchase Order is \$750,000.00.

**Prior Board Motions:**

October 10, 2023, the Board approved the Award and issuance of Blanket Purchase Orders for ITB 24-10 Rebid Annual Petroleum Product Purchases Part A to A.O.C., LLC d/b/a Almond Oil Company in the amount of \$1,400,000 and Part B to Lewis Oil Co., in the amount of \$720,000. Item 23-00625

**Fiscal Note:**

The FY24 Public Works Budget has sufficient funds to cover this increase in account 503.141.2100.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

Public Works originally cut the BPO in the amount of \$500,000.00. Once the Board approves the increase of \$30,000.00, staff will process CO1 in the amount of \$250,000.00 (\$220,000.00 prior approved funds plus \$30,000.00) to increase the total BPO to \$750,000.00 to cover the cost of fuel for the County through September 30, 2024.

Original Purchase Order:	\$500,000.00
Change Order 1:	\$250,000.00
Revised Purchase Order Total:	\$750,000.00

ITB 24-10 Rebid Annual Petroleum Product Purchases was released July 31, 2023. The deadline for

receipt of ITB 24-10 Rebid Annual Petroleum Product Purchases was August 23, 2023; three (3) vendors responded.

Project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/54735>