



Alachua County, Florida

## Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

### EXECUTIVE SUMMARY

#### ITB No. ITB 23-20 MB

### Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center

RESPONSE DEADLINE: August 31, 2022 at 2:00 pm

Tuesday, June 18, 2024

### SOLICITATION OVERVIEW

<b>Project Title</b>	Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center
<b>Project ID</b>	ITB 23-20 MB
<b>Project Type</b>	Invitation To Bid
<b>Release Date</b>	August 10, 2022
<b>Due Date</b>	August 31, 2022
<b>Procurement Agent</b>	Markisha Boykin
<b>Project Description</b>	<p>The Alachua County Board of County Commissioners is seeking responses from qualified vendors to provide Horse Stall Cleaning and Muck Removal for the Alachua County Agriculture and Equestrian Center Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center.</p> <p>Services are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.</p> <p>Vendors must be fully capable of performing the required services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.</p>

### Introduction

#### Summary

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Service](#), [Attachments](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

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The Alachua County Board of County Commissioners is seeking responses from qualified vendors to provide Horse Stall Cleaning and Muck Removal for the Alachua County Agriculture and Equestrian Center Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center.

Services are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Vendors must be fully capable of performing the required services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

Background

**Location:** Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

**Form of Government:** Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

**Markisha Boykin**

Procurement Agent II

Email: [mboykin@alachuacounty.us](mailto:mboykin@alachuacounty.us)

Phone: [\(352\) 384-3092](tel:(352)384-3092)

**Department:**

Visit Gainesville, Alachua County, FL

Timeline

<b>OpenGov Project Release Date</b>	August 10, 2022
<b>Pre-Proposal Meeting (Non-Mandatory)</b>	August 18, 2022, 10:30am Alachua County Agriculture and Equestrian Center 23100 West Newberry Road, Barn E Newberry, FL 32669
<b>Question Submission Deadline</b>	August 21, 2022, 12:00am

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<p><b>Product and Services E-Submission Deadline</b></p>	<p>August 31, 2022, 2:00pm</p>
<p><b>Solicitation Opening – Zoom Meeting</b></p>	<p>August 31, 2022, 2:00pm                      The scheduled solicitation opening will occur via Zoom; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Zoom Meeting  <a href="https://zoom.us/j/93437702771?pwd=S2QxMVpUTG5xQUtBTEVMbkRxakNEZz09">https://zoom.us/j/93437702771?pwd=S2QxMVpUTG5xQUtBTEVMbkRxakNEZz09</a></p> <p>Meeting ID: 934 3770 2771                      Passcode: 702897                      One tap mobile                      +13126266799,,93437702771# US (Chicago)                      +19292056099,,93437702771# US (New York)</p> <p>Dial by your location                      +1 312 626 6799 US (Chicago)                      +1 929 205 6099 US (New York)                      +1 301 715 8592 US (Germantown)                      +1 346 248 7799 US (Houston)                      +1 669 900 6833 US (San Jose)                      +1 253 215 8782 US (Tacoma)                      Meeting ID: 934 3770 2771                      Find your local number:  <a href="https://zoom.us/u/adtsfJybhW">https://zoom.us/u/adtsfJybhW</a></p> <p>If you have a disability and need an accommodation in order to participate in a County program, service or public meeting, please contact the Alachua County ADA Coordinator at <a href="mailto:ADA@alachuacounty.us">ADA@alachuacounty.us</a> or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. TDD/TTY users, please call 711 (Florida Relay Service)</p>

**SOLICITATION STATUS HISTORY**

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Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center

Date	Changed To	Changed By
Jul 20, 2022 3:30 PM	Draft	Markisha Boykin, NIGP-CPP, CPPB
Jul 26, 2022 2:46 PM	Review	Markisha Boykin, NIGP-CPP, CPPB
Aug 9, 2022 4:56 PM	Final	Markisha Boykin, NIGP-CPP, CPPB
Aug 9, 2022 4:56 PM	Post Pending	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 8:09 AM	Final	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 8:10 AM	Review	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 4:18 PM	Final	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 4:19 PM	Review	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 4:21 PM	Final	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 4:21 PM	Post Pending	Markisha Boykin, NIGP-CPP, CPPB
Aug 10, 2022 4:30 PM	Open	OpenGov Bot
Aug 31, 2022 2:00 PM	Pending	OpenGov Bot
Aug 31, 2022 2:32 PM	Evaluation	Markisha Boykin, NIGP-CPP, CPPB
Sep 16, 2022 1:03 PM	Award Pending	Mandy Mullins
Oct 19, 2022 10:51 AM	Closed	Markisha Boykin, NIGP-CPP, CPPB

### SELECTED VENDOR

VENDOR AWARDED BY THE EVALUATION PROCESS

Vendor	Location
Blackham Contracting Group,LLC	Gainesville, FL

### PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	Blackham Contracting Group,LLC	Fred Blackham fred@blackhamcontracting.com (352) 358-5875	Aug 30, 2022 8:34 PM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Aug 12, 2022 8:39 AM

### VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Blackham Contracting Group,LLC
Submittal Confirmation	Pass
Corporate Resolution Granting Signing	Pass

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Question Title	Blackham Contracting Group,LLC
State Complainece	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass
Option 3: SBE Participation.	Pass
Option 4: SBE Good Faith Effort.	Pass
Alachua County Government Minimum Wage (GMW)	Pass
DRUG FREE WORKPLACE	Pass
State Compliance	Pass
Vendor Eligibility	Pass
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass
Responsible Agent	Pass
Number of years in this type of service?	Pass
Number of years licensed in Alachua County?	Pass
How many employees "ON THE JOB" each week?	Pass
Number of employees "ON CALL" each week?	Pass
Major Equipment	Pass
Do you currently hold any municipality contracts?	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass
References	Pass
Are your employees screened by:	Pass
Cancelled or Termination	Pass
Cancellation and Termination	No Response
What constitutes your normal business days and working hours?	Pass

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Question Title	Blackham Contracting Group,LLC
Describe below, your firm's operational plan for providing the services under this agreement?	Pass
Did you review and complete all the required documents and attachments?	Pass
Do you acknowledge all Addendum(s) issued with this solicitation?	Pass
Conflict of Interest	Pass
Have you included a dump ticket or invoice?	Pass

## QUESTIONS AND ANSWERS

*No Questions Received.*

## ADDENDA & NOTICES

ADDENDA ISSUED:

*No Addenda issued.*

NOTICES ISSUED:

**Notice #1**

*Aug 19, 2022 8:01 AM*

*Attachments:*

· [SIS 23-20 Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center](#)

**Notice #2**

*Sep 16, 2022 1:00 PM*

RECOMMENDATION

The above solicitation be awarded to Blackham Contracting Group, LLC, as the lowest responsible and responsive bidder meeting specifications.

The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.

*Attachments:*

· [ITA 23-20 Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center](#)

## EVALUATION

SELECTED VENDOR TOTALS

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Vendor	Total
Blackham Contracting Group,LLC	\$9,192.00

**STALL CLEANING**

Vendor	Total
Blackham Contracting Group,LLC	\$9,192.00

**ADDITIONAL SERVICES**

Vendor	Total
Blackham Contracting Group,LLC	\$0.00