

AWARD TEMPLATE*Revised 2023-3-9*

- | | | | | | | | | | | | |
|--|--|----------------|-----------|------------------|----------|----------------------|-----|--------------|-----|--------|-----------|
| <p>1. Award No.
693JJ32340130</p> <p>4. Award To
Alachua County, FL</p> <p>Unique Entity Id.: H6MEAENCCBM1
TIN No.: 59-6000501</p> <p>6. Period of Performance
Effective date through 25 months
from date of award.</p> <p>8. Type of Agreement
Grant</p> <p>10. Procurement Request No.
HSSP230283PR</p> <p>12. Submit Payment Requests To
See article 20.</p> <p>14. Accounting and Appropriations Data
15X0173E50.0000.055SR10500.5592000000.41010.61006600</p> <p>15. Description of Project
Safe Streets and Roads for All (SS4A) Action Plan for Alachua County, FL.</p> | <p>2. Effective Date
See No. 17 Below</p> <p>3. Assistance Listings No.
20.939</p> <p>5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590</p> <p>7. Total Amount</p> <table border="0"> <tr> <td>Federal Share:</td> <td>\$262,500</td> </tr> <tr> <td>Recipient Share:</td> <td>\$87,500</td> </tr> <tr> <td>Other Federal Funds:</td> <td>\$0</td> </tr> <tr> <td>Other Funds:</td> <td>\$0</td> </tr> <tr> <td>Total:</td> <td>\$350,000</td> </tr> </table> <p>9. Authority
Section 24112 of the Infrastructure Investment
and Jobs Act (Pub. L. 117-58, November 15,
2021; also referred to as the “Bipartisan
Infrastructure Law” or “BIL”)</p> <p>11. Federal Funds Obligated
\$262,500</p> <p>13. Payment Office
See article 20.</p> | Federal Share: | \$262,500 | Recipient Share: | \$87,500 | Other Federal Funds: | \$0 | Other Funds: | \$0 | Total: | \$350,000 |
| Federal Share: | \$262,500 | | | | | | | | | | |
| Recipient Share: | \$87,500 | | | | | | | | | | |
| Other Federal Funds: | \$0 | | | | | | | | | | |
| Other Funds: | \$0 | | | | | | | | | | |
| Total: | \$350,000 | | | | | | | | | | |

RECIPIENT**16. Signature of Person Authorized to Sign**

Mary C. Alford Jul 21, 2023
 Mary C. Alford (Jul 21, 2023 10:08 EDT)
 Signature Date
 Name: Anna Prizzia
 Title: Chair, Alachua County Board of County Commissioners

Approved by to form
Corbin Hanson
 Alachua County
 Attorney

FEDERAL HIGHWAY ADMINISTRATION**17. Signature of Agreement Officer**

DocuSigned by:
Carolyn Lethert 8/21/2023
 C14B30BB68D94B9...
 Signature Date
 Name: Carolyn Lethert
 Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE
FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the [United States Department of Transportation (the “USDOT”)] [Federal Highway Administration (the “FHWA”) and the [Alachua County Board of County Commissioners] (the “**Recipient**”).

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All (“SS4A”) Grant for the [Alachua County Safe Streets & Roads for All Action Plan].

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

- (a) In this agreement, “**General Terms and Conditions**” means the content of the document titled “General Terms and Conditions Under the Fiscal Year 2022 Safe Streets and Roads for All Grant Program,” dated February 8, 2023, which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements>. Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient states that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient’s non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the USDOT the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: Alachua County Safe Streets & Roads for All Action Plan

Application Date: 9/15/2022 Award Amount.

SS4A Grant Amount: \$262,500

2.2 Award Dates.

See Section 6 on page 1.

2.3 Budget Period.

See Section 6 on page 1.

2.4 Action Plan Grant or Implementation Grant Designation.

Designation: Action Plan

2.5 Federal Award Identification Number. The Federal Award Identification Number is listed on page 1, line 1.

ARTICLE 3
SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

Action Plan Grants assist communities that do not currently have a roadway safety plan in place to reduce roadway fatalities, laying the groundwork for a comprehensive set of actions. It also provides funding to communities that want to build upon an existing roadway safety plan.

3.2 Project's Estimated Schedule.

ACTION PLAN SCHEDULE

Milestone	Schedule Date
Planned Draft Action Plan Completion Date:	10/31/2024
Planned Action Plan Completion Date:	2/28/2025
Planned Action Plan Adoption Date:	5/15/2025
Planned SS4A Final Report Date:	6/15/2025

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$262,500
Other Federal Funds:	\$0
State Funds:	\$0
Local Funds:	\$87,500
In-Kind Match:	\$0
Other Funds:	\$0
Total Eligible Project Cost:	\$350,000

(b) Supplemental Estimated Budget

Cost Element	Federal Share	Non-Federal Share	Total Budget Amount
Direct Labor	\$236,319.00	\$55,681.00	\$292,000.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$5,250.00	\$0.00	\$5,250.00
Equipment	\$6,500.00	\$0.00	\$6,500.00
Supplies	\$7,431.00	\$0.00	\$7,431.00
Contractual/Consultant	\$7,000.00	\$0.00	\$7,000.00
Other	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$31,819.00	\$31,819.00
Total Budget	\$262,500.00	\$87,500.00	\$350,000.00

ARTICLE 4**RECIPIENT INFORMATION****4.1 Recipient's Unique Entity Identifier.**

H6MEAENCCBM1

4.2 Recipient Contact(s).

Alison Moss
Sr Transportation Planner
Alachua County Board of County Commissioners
12 SE 1st Street, Second Floor
Gainesville, FL 32601-6826]
352-491-4574
amoss@alachuacounty.us

4.3 Recipient Key Personnel.

Name	Title or Position
Alison Moss	Sr Transportation Planner
Chris Dawson	Transportation Planning Manager

4.4 USDOT Project Contact(s).

Darren Thacker
Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-6409
darren.thacker@dot.gov

and

Ashley Cucchiarelli
Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
12300 West Dakota Avenue

Suite 390
Lakewood, CO 80228
720-963-3589
Ashley.cucchiarelli@dot.gov

and

TBD
Agreement Specialist (AS)

and

Kevin E. Burgess, P.E.
Agreement Officer's Representative (AOR)
Safety Engineer
Federal Highway Administration – Florida Division
3500 Financial Plaza, Suite 400
Tallahassee, FL 32312
850-553-2229
Kevin.Burgess@dot.gov

and

Kevin E. Burgess, P.E.
Division Office Point of Contact
Safety Engineer
Federal Highway Administration – Florida Division
3500 Financial Plaza, Suite 400
Tallahassee, FL 32312
850-553-2229
Kevin.Burgess@dot.gov

ARTICLE 5

USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

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Note: Recipients with a procurement system deemed approved and accepted by the Government or by the AO are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

Note: This clause is only applicable to Action Plan Grants.

Unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval of each subaward or contract is contingent upon the Recipient's submittal of a written fair and reasonable price determination, and approval by the AO for each proposed contractor/sub-recipient. Consent to enter into subawards or contracts will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

(Fill in at award or by amendment)

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred in the performance of this agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI eInvoicing System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF 271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.
- (c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the AO may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the Agreement Officer's Representative (the "**AOR**") reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) The USDOT may waive the requirement that the Recipient use the DELPHI eInvoicing System. The Recipient may obtain waiver request forms on the DELPHI eInvoicing website (<http://www.dot.gov/cfo/delphi-einvoicing-system.html>) or by contacting the

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AO. A Recipient who seeks a waiver shall explain why they are unable to use or access the Internet to register and enter payment requests and send a waiver request to

Director of the Office of Financial Management
US Department of Transportation,
Office of Financial Management B-30, Room W93-431
1200 New Jersey Avenue SE
Washington DC 20590-0001

or

DOTElectronicInvoicing@dot.gov.

If the USDOT grants the Recipient a waiver, the Recipient shall submit SF 271s directly to:

DOT/FAA
P.O. Box 268865
Oklahoma City, OK 73125-8865
Attn: Agreement Specialist

- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6
SPECIAL GRANT TERMS

- 6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in Article 2.
- 6.2** The Recipient acknowledges that the Action Plan will be made publicly available, and the Recipient agrees that it will publish the final Action Plan on a publicly available website.
- 6.3** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.4** There are no other special grant requirements for this award.

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: All streets and roads in Alachua County, FL

Baseline Measurement Date: 2/28/2025

Baseline Report Date: 3/31/2025

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency
Equity	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	End of period of performance
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	End of period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects of strategies to prevent death and serious injury on roads and streets.	End of period of performance

ATTACHMENT B CHANGES FROM APPLICATION

INSTRUCTIONS FOR COMPLETING ATTACHMENT B: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of this attachment B is to document the differences clearly and accurately in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See section 10.1.

Scope: Our scope has not changed since submission of our application.

Schedule: The schedule has only changed to account for delays in the execution of the grant agreement. Estimated schedule, based on Effective Date of Award, is provided in Article 3.

Budget: Our budget has not changed since submission of our application.

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

ATTACHMENT C RACIAL EQUITY AND BARRIERS TO OPPORTUNITY

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table are accurate:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
X	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
X	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but, before beginning construction of the project, will take relevant actions described in the supporting narrative below
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

Alachua County has equity focused policies guiding its procurement, planning and construction practices. For the planning study, Alachua County will be soliciting Minority & Women Business Enterprises (MWBES) and including its Equity & Community Outreach Manager on the consultant selection panel. For construction (Implementation)-related procurement, MWBE status will be a significant selection

criterion. Alachua County has equity-related goals, objectives, and policies in its adopted Comprehensive Plan, including but not limited to the following:

GOAL 1 – PROMOTE THE ECONOMIC PROSPERITY OF ALL CITIZENS OF ALACHUA COUNTY, ADDRESS ECONOMIC EQUITY, AND EXPAND AND DIVERSIFY THE COUNTY'S TAX BASE.

OBJECTIVE 1.1 - ECONOMIC DIVERSITY AND SUSTAINABILITY –

... provide economic opportunity for all segments of the population that shall include strategies to achieve the elimination of disparities identified in the “Understanding Racial Inequity In Alachua County” Report (2018) by...

- Increasing educational and employment opportunities for persons at or near the poverty level
- Redeveloping economically distressed and under-utilized areas

Policy 1.6.14 Address disparities as identified in “Understanding Racial Inequity In Alachua County” (BEBR, 2018) as a factor in decisions on capital improvement projects.

The County also has equity related Principles and Policies in its FY 2023 Strategic Guide, including the following:

- Address the root cause of issues and inequities
- Utilize a collaborative and inclusive approach
- Build equitable access to health (physical and mental), safety, and opportunity, especially for people who haven’t traditionally had access to those systems
- Build an equitable and resilient community by...
 - Integrating the environment, the local economy, and equity to achieve sustainability
 - Striving to treat everyone justly according to their circumstances, providing opportunity and access for everyone, while focusing on closing existing equity and access gaps
- Improve community mobility and transportation options

Alachua County is also presently updating its Comprehensive Plan to enhance its equity framework and related policies. Though not yet official policy, the County is advancing equity in its planning efforts and in its Capital Improvement Program, specifically its recently adopted Pavement Management Program.










Item #9a, 23-00169, 06272023

Final Audit Report

2023-07-21

Created:	2023-07-18
By:	Steve Donahey (asd@alachuaclerk.org)
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carolyn.lethert@dot.gov

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Alachua County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: mguidry@alachuacounty.us

To advise Alachua County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mguidry@alachuacounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Alachua County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Alachua County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Alachua County during the course of your relationship with Alachua County.