# THIRD AMENDMENT TO AGREEMENT FOR ANNUAL PAVEMENT MARKING SERVICES WITH P&P STRIPING, LLC, NO. 12087

THIS THIRD AMENDMENT ("Amendment") is made by and between Alachua County, Florida, a political subdivision and charter county of the State of Florida, by and through its Board of County Commissioners (the "County") and P&P Striping LLC, a Florida limited liability company which is authorized to do business in the State of Florida ("Contractor"), who are collectively referred to as the "Parties".

#### WITNESSETH:

**WHEREAS**, the Parties previously entered into a(n) Contractual Services Agreement dated October 26, 2021, for Annual Pavement Marking Services, identified by No. 12087 (the "Agreement"); and

**WHEREAS** the Parties previously entered into the First Amendment to the Agreement through which the term of the Agreement was extended through September 30, 2024 (the "First Amendment"); and

**WHEREAS**, the Parities previously entered into the Second Amendment to the Agreement, dated July 12, 2023, through which the not to exceed amount set out in the Agreement was increased from \$200,000 to \$730,000.00 due to the County experiencing a higher-than-expected requirement; and

**WHEREAS**, the County has elected its option to renew the term of the original Agreement to allow the Contractor to furnish the goods or services to Alachua County and to increase the annual not to exceed amount of the Agreement for the renewal term; and

**WHEREAS**, the Parties desires to amend the Agreement to extend the term and to do as otherwise provided herein.

**NOW, THEREFORE**, the County and Contractor agree to amend the Agreement as follows:

- A. <u>Amendment</u>. Sub-Section #1.1, of the Agreement titled "Term" is amended to read as follows:
  - 1.1. This Agreement is effective upon execution ("Effective Date") through September 30, 2026, unless earlier terminated as provided herein.
- B. <u>Amendment</u>. Sub-Section #4.1, of Section 4 of the Agreement titled "Method of Payment' is amended to read as follows:
  - 4.1. The Contractor shall be paid a sum not to exceed Two Hundred Thousand Dollars and Zero Cents (\$200,000.00) per County fiscal year, for the period commencing on the Effective Date of the Agreement (October 26, 2021) and continuing through September 30, 2022, based on the fee schedule (Schedule of Values) attached hereto as **Exhibit 2** and incorporated herein.

During the period of the First Renewal Option Term (October 1, 2022, through September 30, 2024), payment shall be based on the fee schedule (Schedule of Values) attached hereto as **Exhibit 2-A** and incorporated herein, with a sum not to exceed One Million Dollars and Zero Cents (\$1,000,000.00) per County fiscal year.

During the period of the Final Renewal Option Term (October 1, 2024, through September 30, 2026), payment shall be based on the fee schedule (Schedule of Values) attached hereto as **Exhibit 2-A** and incorporated herein, with a sum not to exceed One Million Five Hundred Thousand Dollars and Zero Cents (\$1,500,000.00) per County fiscal year.

This amount includes payments for services rendered and invoices since October 1, 2022.

- C. <u>Effective Date</u>. This Amendment shall be effective upon and after full execution of this Amendment by the Parties.
- D. <u>Original Agreement</u>. Unless expressly amended herein, all other terms and provisions of the original Agreement between the Parties, including any prior amendments to the Agreement, shall be and remain in full force and effect. In the event any of the prior amendments to the Agreement conflict with this Amendment, the provisions of this Third Amendment shall prevail.

IN WITNESS WHEREOF, the Parties have caused this Third Amendment to be executed on the day and year below written.

## ALACHUA COUNTY, FLORIDA

	By: Mary C. Alford, Chair Board of County Commissioners
	Date:
ATTEST	APPROVED AS TO FORM
J.K. "Jess" Irby, Esq., Clerk (SEAL)	Alachua County Attorney's Office
	CONTRACTOR  By: Journal Paluria  By: Jevanny Paluria  Print: Jeovanny Palencia  Owner  5/3/2024

IF THE CONTRACTOR IS NOT A NATURAL PERSON, PLEASE PROVIDE A CERTIFICATE OF INCUMBENCY AND AUTHORITY, OR A CORPORATE RESOLUTION, LISTING THOSE AUTHORIZED TO EXECUTE AGREEMENTS ON BEHALF OF YOUR ORGANIZATION. IF ARE A NATURAL PERSON, THEN YOUR SIGNATURE MUST BE NOTARIZED.

## Exhibit 2: Fee Schedule/Schedule of Values (October 26, 2021 - September 30, 2022)

## **EXHIBIT A**

## **BID FORM**

BID: 22-6 Annual Pavement Marking Services

E-BID OPENING DATE: 2:00 pm, Wednesday, June 2, 2021

#### TO: The County Commissioners, County of Alachua:

The undersigned, as Contractor, hereby declares that he has carefully read and examined the specifications and with full knowledge of all conditions, under which the equipment and services herein contemplated must be furnished, hereby proposes and agrees to furnish the equipment and services according to the requirements as set out in the specifications for said equipment and service:

ITEM #1 - Painted Striping (White or Yellow): Per Mile				
Quarterly Gross Miles	4 Inch Solid (Net Mile)	4 Inch 10'-30' Skip (Gross Mile)	6 Inch Solid (Net Mile)	6 Inch 10'-30' Skip (Gross Mile)
0-5	\$600.00	\$375.00	\$800.00	\$450.00
5-10	\$600.00	\$375.00	\$800.00	\$450.00
10-20	\$600.00	\$375.00	\$800.00	\$450.00
20-50	\$600.00	\$375.00	\$800.00	\$450.00
50-100	\$600.00	\$375.00	\$800.00	\$450.00
Over 100	\$600.00	\$375.00	\$800.00	\$450.00

Per Linear Foot					
8 Inch Solid         8 Inch Skip         12 Inch Solid         18 Inch Solid         24 Inch Solid           (Net LF)         (Net LF)         (Net LF)         (Net LF)					
\$0.50	\$0.50	\$1.00	\$1.50	\$2.00	

Per Square Foot			
Miscellaneous (Bullnose, curb, etc.) (SF)	Yield Line Markings (SF)	Speed Hump/Table Markings (SF)	
\$2.00	\$2.00	\$2.00	

Per Linear Foot (Gross)				
4 Inch 6'-10' Skip (LF) 6 Inch 2'-4' Skip (LF) 6 Inch 3'-9' Skip (LF) 6 Inch 6'-10' Skip (LF)				
\$0.30 \$0.40 \$0.40 \$0.40				

Minimum Cost for Painted Striping:		
Cost will be determined per above unit bid items, with a minimum cost of Minimum Cost Per Day	\$ 900.00	

ITEM #2 - Thermoplastic Striping (White or Yellow): Per Mile				
Quarterly Gross Miles	4 Inch Solid (Net Mile)	4 Inch 10'-30' Skip (Gross Mile)	6 Inch Solid (Net Mile)	6 Inch 10'-30' Skip (Gross Mile)
0-2	\$2400.00	\$1100.00	\$3200.00	\$1500.00
2-5	\$2400.00	\$1100.00	\$3200.00	\$1500.00
5-10	\$2400.00	\$1100.00	\$3200.00	\$1500.00
10-15	\$2400.00	\$1100.00	\$3200.00	\$1500.00
15-20	\$2400.00	\$1100.00	\$3200.00	\$1500.00
20-50	\$2400.00	\$1100.00	\$3200.00	\$1500.00
Over 50	\$2400.00	\$1100.00	\$3200.00	\$1500.00

Per Linear Foot					
8 Inch Solid         8 Inch Skip         12 Inch Solid         18 Inch Solid         24 Inch Solid           (Net LF)         (Net LF)         (Net LF)         (Net LF)					
\$2.00 \$2.25 \$3.50 \$4.25 \$5.25					

Per Square Foot				
Miscellaneous Yield Line Markings Speed Hump/Table Marking (Bullnose, curb, etc) (SF) (SF) (SF)				
\$10.00	\$10.00	\$10.00		

Per Linear Foot (Gross)					
4 Inch 6'-10' Skip (LF) 6 Inch 2'-4' Skip (LF) 6 Inch 3'-9' Skip (LF) 6 Inch 6'-10' Skip (LF)					
\$0.75	\$0.75 \$1.00 \$1.10 \$1.25				

Per Set (Total of 4 Lines)			
4 Inch Rumble Strips			
\$400.00			

Profiled Thermoplastic, Per Linear Foot				
Quarterly Gross Miles	4 Inch Solid (Net)	4 Inch 10'-30' Skip (Gross)	6 Inch Solid (Net)	6 Inch 10'-30'Skip (Gross)
0-2	\$3400.00	\$1500.00	\$4400.00	\$1700.00
2-5	\$3400.00	\$1500.00	\$4400.00	\$1700.00
5-10	\$3400.00	\$1500.00	\$4400.00	\$1700.00
Over 10	\$3400.00	\$1500.00	\$4400.00	\$1700.00

ITEM #3 - Reflective Pavement Markers – Permanent RPM's			
Amount Installed (EA)	Unit Cost Furnished and Installed		
1-100	\$4.00		
100-500	\$4.00		
500-1000	\$4.00		
Over 1000	\$4.00		
Per Each Furnished, ONLY	\$2.00		
Labor Rate, Per Hour, Removal of Existing RPM's	\$125.00	Per hour	

ITEM #4 - Reflective Pavement Markers – Work Zone RPM's				
Amount Installed (EA)	Unit Cost Furnishe	d and Installed		
1-100	\$4.00			
100-500	\$4.00			
500-1000	\$4.00			
Over 1000	\$4.00			
Per Each Furnished, ONLY	\$2.00			
Labor Rate, Per Hour, Removal of Existing RPM's	\$125.00	Per hour		

ITEM #5 - Messages & Symbols (EACH)				
Messages/Symbols	Thermoplastic (EA)	Paint (EA)		
Left (Message)	\$140.00	\$60.00		
Right (Message)	\$150.00	\$75.00		
Stop (Message)	\$140.00	\$60.00		
Lane (4') (Message)	\$140.00	\$60.00		
Only (4') (Message)	\$100.00	\$60.00		
Only (8') (Message)	\$140.00	\$80.00		
Lane (8') (Message)	\$140.00	\$80.00		
Turn (Message)	\$140.00	\$60.00		
Merge (Message)	\$150.00	\$80.00		
Bus (Message)	\$100.00	\$50.00		
School (Message)	\$175.00	\$85.00		
Railroad (Message)	\$250.00	\$90.00		
Railroad (Bike Path) (Message)	\$100.00	\$75.00		
Wrong Way Arrow (Symbol)	\$80.00	\$50.00		
U-Turn (Symbol)	\$120.00	\$50.00		
Thru Arrow (Symbol)	\$80.00	\$30.00		
Left or Right Arrow (Symbol)	\$65.00	\$30.00		
Left or Right and Thru Arrow (Symbol)	\$65.00	\$30.00		
Left, Right and Thru Arrow (Symbol)	\$65.00	\$30.00		
Bike Lane Arrow (Symbol) (Preformed Only)	\$110.00	х		
Helmeted Bicyclist (Symbol) (Preformed Only)	\$150.00	х		
Shared Lane Marking (Symbol) (Preformed Only)	\$200.00	X		
Accessibility (3') (Symbol)	\$150.00	\$30.00		
Accessibility (5') (Symbol)	\$180.00	\$30.00		
Blue Solid Line (6") (LF)	\$6.00	\$2.00		

ITEM #6 - Pavement Marking Removal Lump Sum - Mobilization				
Water Blasting	Grinding			
\$2600.00	\$625.00			

Per Square Foot				
Item Removed	Water Blasting (SF)	Grinding (SF)		
Painted Symbols and Messages	\$1.25	\$1.25		
Painted Stripe	\$1.15	\$1.00		
Thermoplastic Symbols and Messages	\$1.25	\$1.50		
Thermoplastic Stripe	\$1.25	\$1.50		

ITEM #7 - Miscellaneous Items				
Temporary Tape				
Foil Back	Furnished & Installed (per LF): \$2.00			
	Furnished (per roll): \$267.00			
Removable	Furnished & Installed (per LF): \$2.25			
Furnished (per roll): \$9,500.00				
Traffic Control Officer (Per Hou		\$75.00		
Traffic Enforcement Officer (Per Hour at the County's Direction) \$75.00				
Standby and Lay-Out Time (Cre	w Per Hour)			
	Standby: \$110.00			
	Lay-Out: \$150.00			

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1 Yes No #2 Yes No #3 Yes No #4	1	Yes No	#2	Yes	No	#3	Yes	No	#4	Yes	No
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Bidder: <u>Jeovanny Palencia</u>		Company	: P&P Striping, LLC	
Address: 1741 S Hwy 17, Po	mona Pk, Fl 32181			
Authorized Signature: <u>Jeovanny</u> Clearly Print Name: Jeovanny I	<i>Palencia</i> Palencia	_Title: Owner		
Phone: <u>386-916-6426</u>	Fax: 386-649-539	95	Date: 05/25/2021	2

Email Address: pnpstriping@gmail.com

## Exhibit 2-A: Fee Schedule/Schedule of Value for Renewal Terms

(October 1, 2022 - September 30, 2026)

Quarterly	Gross Miles	4 Inch Solid (Net Mile)		10'-30' ross Mile)		ch Solid	6 Inch 10'-30' Skip (Gross Mile
0-5		690	47	421.15		920	5175
5-10		1090	4	43125		9120	51751
10-20		1090	4	2125		020	517.50
20-50		1,90	V	21 25		070	1517 50
50-100		1,910	4	31 25		970	01751
Over 100		100	L	31 25		001)	DI1.
				01.		910	011.
8 Inch Solid	8 Inch Skip		inear Foot		Assertance of the		
(Net LF)	(Gross LF)	12 Inc (Net L	h Solid JF)	18 Inch So (Net LF)	lid	24 Inch S (Net LF)	
.58	,58	1	. 15	1.7	3	2	2.30
		Per S	quare Foot				
Miscellaneous (Bul	lnose, curb, etc.) (S	F) Yield	Line Marking	s (SF)	St	peed Hump/	Table Markings (SF)
	2.30		2.30 2.30				
		Per Line	ar Foot (Gro	se)			
4 Inch 6'-10' Skip (	LF) 6 Inch 2'-4'		6 Inch 3'-9'		6 Incl	16'-10' Skij	o (LE)
035	035 .46			0		.46	
		Minimum Cost f	or Painted St	rining:			
Cost will be determi	ned per above unit l	oid items, with a minim			Per Day	s	1035
	PT	EM #2 - Thermoplasti	a Stulpina (N	71. i			1005.
		Po	er Mile	aite or Yen	ow):		
Quarterly (	Gross Miles	4 Inch Solid (Net Mile)	4 Inch 10's			h Solid Mile)	6 Inch 10'-30' Skip (Gross Mile)
0-2		2760	121	05	3	(881)	1725
2-5		2760	171	05	31	080	1725
5-10		2710	17	105	21	080	1775
10-15		2710	17	105	3100		1775
15-20		2760	171	05	21		1775
20-50		77100	121	oC	2	1080k	1775
Over 50		27/100	12	(5)	2	180	1775

12 Inch Solid (Net LF) 18 Inch Solid (Net LF) 24 Inch Solid (Net LF)

8 Inch Skip (Gross LF)

8 Inch Solid

P	er Square Foot	
Miscellaneous (Bullnose, curb, etc) (SF)	Yield Line Markin (SF)	speed Hump/Table Markings (SF)
[].50	11.50	11.50
	Linear Foot (Gross)	
Inch 6'-10' Skip (LF) 6 Inch 2'-4' Skip (LF)	6 Inch 3'-9' Skip (LF)	6 Inch 6'-10' Skip (LF)
- 60 1.15	1, 4	1.44
Per Set (Total of 4 Lines)		

Profiled Thermoplastic, Per Linear Foot					
Quarterly Gross Miles	4 Inch Solid (Net)	4 Inch 10'-30' Skip (Gross)	6 Inch Solid (Net)	6 Inch 10'-30'Skip (Gross)	
0-2	3910	1775	5010	1055	
2-5	3910	1775	500	1055	
5-10	3910	1725	BOLL	1955	
Over 10	3910	1725	5000	1955	

ITEM #3 - Reflective P	'avement Markers – Permanent RPM's
Amount Installed (EA)	Unit Cost Furnished and Installed
1-100	4.(00)
100-500	4.60
500-1000	4.100
Over 1000	4.10
Per Each Furnished, ONLY	2.20
Labor Rate, Per Hour, Removal of Existing RPM's	143.75 Per hour

TENT OF RESIDENCE OF STREET	avement Markers – Work Zone RPM's
Amount Installed (EA)	Unit Cost Furnished and Installed
1-100	4.100
00-500	4.(00)
00-1000	4100

Over 1000	4.60	
Per Each Furnished, ONLY	2.30	
Labor Rate, Per Hour, Removal of Existing RPM's	14375	Per hour

ITEM #5 - Messages & Symbols (EACH)		
Messages/Symbols	Thermoplastic (EA)	Paint (EA)
Left (Message)	1101	1.0
Right (Message)	177.50	0 25
Stop (Message)	1101	86.00
Lane (4') (Message)		69
Only (4') (Message)	115	109
Only (8') (Message)		69
Lane (8') (Message)	141	97
Turn (Message)		92
Merge (Message)	101	69
Bus (Message)	112.50	92.
School (Message)	115	5 1.50
Railroad (Message)	401.75	47.75
Railroad (Bike Path) (Message)	78 1.50	105.50
Wrong Way Arrow (Symbol)	115	86,25
U-Turn (Symbol)	96	57.50
Thru Arrow (Symbol)	150	57.50
Left or Right Arrow (Symbol)	97	34.50
Left or Right and Thru Arrow (Symbol)	74.75	34.50
Left, Right and Thru Arrow (Symbol)	74.75	34.50
Bike Lane Arrow (Symbol) (Preformed Only)	74.75	34.50
	126.50	×
Helmeted Bicyclist (Symbol) (Preformed Only)	172.50	×
Shared Lane Marking (Symbol) (Preformed Only)	230	×
Accessibility (3') (Symbol)	172.50	34.50
Accessibility (5') (Symbol)	207	3450
Blue Solid Line (6") (LF)	10.90	2 20

ITEM #6 - Pavement Marking Removal Lump Sum - Mobilization		
Water Blasting	Grinding	
2990	718,75	

Per Square Foot		
Item Removed	Water Blasting (SF)	Grinding (SF)
Painted Symbols and Messages	1.44	1.44
Painted Stripe	1.33	1.15
Thermoplastic Symbols and Messages	1.44	173
Thermoplastic Stripe	1.44	172

ITEM #7 - Miscellaneous Items		
Temporary Tape		
Foil Back	Furnished & Installed (per LF):	2.30
	Furnished (per roll):	307.05
Removable	Furnished & Installed (per LF):	2.59
	Furnished (per roll):	10,925
Traffic Control Officer	(Per Hour at the County's Direction)	s 90.25
Traffic Enforcement Of	fficer (Per Hour at the County's Direction)	s 810 DE
Standby and Lay-Out T	ime (Crew Per Hour)	1 00.25
	Standby: 12(050)	
	Lay-Out:	

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1 Yes No #2 Yes No #3 Yes No #4 Yes No

Bidder: Jeouany Palencea Company: P3P Striping IIC

Address: 1741 S Huy 17 Phonena PK Ft 37180

Authorized Signature: Jeouany Palencea

Clearly Print Name: Jeouany Palencea

Phone: Jouanny Palencea

Date: 1742 Fax: Date: 1742 172 172

Email Address: PND Striping & mail. com

## **DocuSign**

#### **Certificate Of Completion**

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Certificate Pages: 5 Initials: 0 Michelle

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Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator: Michelle Guidry

Status: Completed

mguidry@alachuacounty.us IP Address: 163.120.80.69

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Holder: Michelle Guidry

mguidry@alachuacounty.us

Pool: StateLocal

Pool: Alachua County

Location: DocuSign

Location: DocuSign

#### **Signer Events**

Jeovanny Palencia pnpstriping@gmail.com

Owner

P&P Striping, LLC

Security Level: Email, Account Authentication

(None)

#### **Signature**

Jeonanny Palencia
B465CEDFC9EB487...

Signature Adoption: Pre-selected Style Using IP Address: 71.197.57.31

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ID: 9789f8db-a9a3-4daf-bcd5-055672d61b2a

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Thomas (Jon) Rouse trouse@alachuacounty.us

Contracts Supervisor

Alachua County Board of County Commissioners Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:** 

Not Offered via DocuSign

Barbara Fair

bafair@alachuacounty.us

Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:** 

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Sent: 5/3/2024 11:15:22 AM

**Carbon Copy Events** 

Carolyn Miller

crmiller@alachuacounty.us

Procurement Specialist

Procurement

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

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Status Timestamp

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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/16/2024 11:44:09 AM
Certified Delivered	Security Checked	4/16/2024 2:40:36 PM
Signing Complete	Security Checked	5/3/2024 11:15:21 AM
Completed	Security Checked	5/3/2024 11:15:23 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Alachua County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

## **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

#### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

## All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

## **How to contact Alachua County:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: mguidry@alachuacounty.us

## To advise Alachua County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mguidry@alachuacounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

## To request paper copies from Alachua County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

## To withdraw your consent with Alachua County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

## Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <a href="https://support.docusign.com/guides/signer-guide-signing-system-requirements">https://support.docusign.com/guides/signer-guide-signing-system-requirements</a>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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