



## Agenda Item Summary

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**File #:** 24-00597

**Agenda Date:** [Publish Date]

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**Agenda Item Name:**

**Request for one additional full-time equivalent (FTE) Senior Fiscal Assistant position for the Budget and Fiscal Services Department**

**Presenter:**

Kelli Hutchins, Administrative Support Manager, 352-727-8343

**Description:**

Budget and Fiscal Services is requesting a new position for a Senior Fiscal Assistant to assist in performing the Fiscal duties as the Administrative Entity of the CareerSource North Central Florida Local Workforce Development Board 26.

**Recommended Action:**

Approve the request to add one full-time equivalent (FTE) Senior Fiscal Assistant position to the Budget and Fiscal Services Department.

**Prior Board Motions:**

None

**Fiscal Note:**

This position will be funded 100% by CareerSource North Central Florida Local Workforce Development Board 26 grant funds.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

A reduction in the number of local workforce development boards was required by the REACH Act to minimize duplication, improve consistency and maximize resources to enhance outcomes for businesses and individuals, emphasizing a customer-focused approach. Extensive feedback and research during an Alignment Evaluation phase in 2022 - 2023 resulted in the CareerSource Florida Board of Directors' approval of two additional transformation strategies – System-wide Improvements and Regional Planning.

In May 2023, the Governor affirmed the recommendation provided by the CareerSource Florida Board of Directors to realign and consolidate 10 local workforce development areas as outlined in the Florida Workforce System Transformation Plan. These changes will affect 27 counties.

***Alignment and consolidation actions include the following:***

Realign Jefferson County with CareerSource Capital Region.

Realign CareerSource North Florida as a five-county region serving Madison, Taylor, Lafayette, Hamilton and Suwannee counties.

Consolidate CareerSource North Central Florida and CareerSource Florida Crown.

Consolidate CareerSource Flagler Volusia and CareerSource Brevard.

Consolidate CareerSource Tampa Bay and CareerSource Pinellas.

Realign Monroe County with CareerSource Southwest Florida.

Realign CareerSource South Florida as a single-county area serving Miami-Dade County

By June 30, 2024, significant local actions will have been taken to ensure Florida has transitioned to 21 local workforce development areas and boards.

This will include:

- New local governance determined and in place across impacted boards.
- Interlocal agreements, consortiums, and new organizational structures that may reflect 501(c)(3) filings to establish nonprofits or other administrative structures such as governmental entities.
- Operational transitions underway for all impacted boards.

As of July 1, 2024, Alachua County Board of County Commissioners (BoCC) has entered into an Inter-local Agreement with Bradford County, Union County, Columbia County, Gilchrist County and Dixie County that designates Alachua County BoCC as the Administrative Entity and Fiscal Agent of CareerSource North Central Florida Local Workforce Development Board 26.