



Alachua County Department of Court Services

Administration

Carl Smart, Deputy County Manager, Interim Director
Joe K. Lipsey, Assistant Court Services Director
Salatheia Jenkins Brown, CPM, Assistant Court Services Director
Ronald L. Akins, MHS, CPM, Fiscal Supervisor

June 10, 2024

M E M O R A N D U M

To: Alachua County Board of County Commissioners

From: Ron Akins, Fiscal Supervisor

Subject: Special Pay Request

The County requested the services of Dr. Scott Young, PHD and Dr. Kathleen Moore, PHD to perform the evaluation of the Alachua County Metamorphosis Therapeutic Community Program. Contracts were developed and the vendors obtained the required insurance. Multiple rounds of contract reviews and revisions were completed, and the contracts were signed by the vendors. Dr. Young and Dr. Moore began the evaluation process prior to the issuance of a purchase order. As a result, Board approval is needed to proceed with payment to the vendor. The amount of the invoice is \$8,000.

cc: File