



## Agenda Item Summary

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**File #: 24-00551**

**Agenda Date: 6/25/2024**

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**Agenda Item Name:**

**Addendum Agreement with SHI International Corp., for Information Technology Solutions and Services, as-needed and on-call, for Information & Telecom Services.**

**Presenter:**

Kevin Smith, Information & Telcom Services Director, 352.374.5242  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Addendum Agreement 14011 with SHI International Corp., for Information Technology Solutions and Services, as-needed and on-call, not to exceed (NTE) \$800,000.00 annually, for Information & Telecom Services. The products and services include but are not limited to systems, input/output devices, memory, storage devices, network equipment, software, media supplies, collaboration & IP telephony, and other related products & services This Addendum is based on a National Intergovernmental Purchasing Alliance (National IPA) Cooperative Purchasing Agreement, #2018011-02.

**Recommended Action:**

Approve and authorize the Chair to execute Addendum Agreement 14011 with SHI International Corp., for Information Technology Solutions and Services, as-needed and on-call not to exceed (NTE) \$800,000.00 annually.

**Prior Board Motions:**

N/A

**Fiscal Note:**

The Addendum Agreement has a NTE of \$800,000.00 annually, the account code will vary based on the product or service requested from the Vendor.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

The County has utilized the National IPA Cooperative Purchasing Agreement, #2018011-02, with SHI International for several years. The execution method has been through small product/project specific Addendum, Agreements and/or Purchase Orders based on the Agreement. It was felt an overarching Addendum would ensure better oversight and accountability for the use of the services Provided by SHI International

By piggybacking off the National IPA Cooperative Agreement with SHI International, Alachua County can take advantage of the pre-negotiated pricing and terms that have already been agreed upon. This would save time and resources for both parties, as negotiating separate contracts would be time-consuming and potentially costly.

Executing the Addendum Agreement will allow Alachua County to receive high-quality Information Technology Solutions and Services from a Vendor with a proven track record of providing reliable and efficient services..

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302(13) of the Alachua County Procurement Code, the procurement of the goods and services need not be procured through a competitive procurement process when supplies or services are under contract through a cooperative and the vendor extends the same terms and conditions of the contract to the County.