

# BUDGET REQUEST FY 2024-2025



**Vote**  
**Alachua**

KIM A. BARTON  
SUPERVISOR OF ELECTIONS

April 29, 2024

Alachua County Board of County Commissioners  
County Administration Building  
12 S.E. 1<sup>st</sup> Street  
Gainesville, FL 32601

To: Mary Alford, Chair, Alachua County Board of County Commission  
Alachua County Board of County Commissioners  
Michele L. Lieberman, County Manager  
Tommy Crosby, Assistant County Manager for Budget & Fiscal Services

RE: FY 2024-2025 Budget

Commissioners and Staff:

In accordance with F.S. 129.201 and F.S. 129.03(2), I submit the Alachua County Supervisor of Elections budget request for FY 24-25. I respectfully request that any changes made to this proposed budget be provided to me in writing.

The Supervisor of Elections Office is a constitutional office and must operate in accordance with county, state, and federal laws. Florida Statutes define and direct not only the administration of elections, but also the voter registration process, retention of public records, and the voter education and outreach activities performed by this office.

As with elections, each budget year presents its own new challenges. As we prepare for the 2024 General Election, the cost to administer elections keeps rising. Some of the expenses in this budget request are necessary based on changes in the law requiring unfunded mandates, additional technology to help run more efficient elections, and the rising cost of supplies and vendor costs.

This budget is prepared based on the following:

- Expenses to conduct one countywide election (Presidential General Election)
- One Additional Full-time Employee and cubical office furnishing

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- New Clear Ballot Auditing System
- COLA increases for Employees
- Increases in Vendor Costs
- Increase in on-call position from \$17 per hour to \$17.50 per hour

I have provided justifications for required expenditures for the efficient operations of the Supervisor of Elections Office as well as sufficient funds to conduct the 2024 Presidential General Election in November.

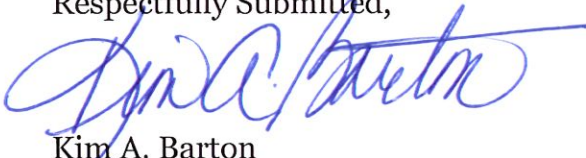
**Other Items for Discussion**

This budget does not include a request for funds for potential recounts. We will need to come back to the BOCC to request additional funds if a recount is called.

We are budgeting in anticipation of an additional early voting day.

As always, please feel free to contact me if you have any questions and thank you in advance for your consideration of this proposed budget request.

Respectfully Submitted,



Kim A. Barton  
Supervisor of Elections  
Alachua County

# Requests for FY 2024-2025

- **Clear Ballot Election Audit System**

We are requesting funds to purchase Clear Ballot, an independent elections audit solution, in order to increase the public's confidence in the elections process. This will allow us to go above and beyond the legal requirement with the goal of 100% audit of all ballots.

<i>Scan Stations</i>	\$70,000	171.12.1200.513.64.00
<i>Software</i>	\$60,000	171.12.1200.513.52.00
<i>Admin. Station &amp; Server</i>	\$20,000	171.12.1200.513.52.00
<i>Clear Ballot Installation Services</i>	\$4,000	171.12.1200.513.31.00
<b>Total Cost</b>		<b>\$154,000</b>

- **Request for One New Positions**

We are requesting one IT manager position because of an increase in workload due to external requirements which include securing and managing information technology infrastructure and the complexities in administering elections. The amounts below includes salary, FICA, and retirement.

<i>Elections IT Manager</i>	\$58,000	171.12.1200.513.12.00
<i>FICA</i>	\$4,437	171.12.1200.513.21.00
<i>Retirement</i>	\$7,870	171.12.1200.513.22.00
<i>Office Furnishing</i>	\$15,000	171.12.1200.513.64.00
<b>Total Cost</b>		<b>\$85,307</b>

- **Additional Postage for Presidential Election**

<i>Postage</i>	\$55,000	171.12.1200.513.42.00
<b>Total Cost</b>		<b>\$55,000</b>

- **Additional Sunday for Early Voting (8 sites)**

<i>Election Worker Pay</i>	\$11,000	171.12.1200.513.15.00
<i>Overtime Pay</i>	\$8,000	171.12.1200.513.14.00
<i>On-Call Staff Pay</i>	\$2,500	171.12.1200.513.13.00
<b>Total Cost</b>		<b>\$21,500</b>

- **Additional Early Voting Site Expenses**

<i>Election Worker Pay Only</i>	\$21,000	171.12.1200.513.15.00
<b>Total Cost</b>		<b>\$21,000</b>

# SUPERVISOR OF ELECTIONS FY 25 OFFICE BUDGET

	FY25	FY25	FY 25	FY 25
	Base Request Budget	Department Total Request	Recurring	One Time
<b>Personal Services</b>	\$ 2,482,098	\$ 2,594,905	\$ 91,307	\$ 21,500
<b>Operating Expenditures</b>	\$ 1,156,361	\$ 1,339,803	\$ 4,442	\$ 179,000
<b>Capital Outlay</b>	\$ -	\$ 85,000	\$ 15,000	\$ 70,000
<b>Totals</b>	\$ 3,638,459	\$ 4,019,708	\$ 110,749	\$ 270,500