



Agenda Item Summary

File #: 24-00533

Agenda Date: 6/11/2024

Agenda Item Name:

Ranking of Request for Proposal (RFP) 24-479-PM Alachua County Fee Study for Cost-Revenue Analysis for the Office of Management and Budget.

Presenter:

Tommy Crosby, Assistant County Manager, 352.337.6205
Theodore White, Procurement Manager, 352.374.5202

Description:

Ranking and authorize staff to negotiate an agreement for RFP 24-479-PM Alachua County Fee Study for Cost-Revenue Analysis for the Office of Management and Budget.

Recommended Action:

Approve the ranking and authorize staff to negotiate an agreement for RFP 24-479-PM Alachua County Fee Study for Cost-Revenue Analysis for the Office of Management and Budget:

1. Matrix Consulting Group
2. MGT of America Consulting, LLC

Authorize staff to negotiate an agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second-ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

Prior Board Motions:

N/A

Fiscal Note:

No fiscal impact until the agreement is approved by the Board.
There is budget allocated in the amount of \$40,000 in the Office of Management and Budget Departmental Fund.

Account 001.17.1720.513.31.00.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

RFP 24-479-PM Alachua County Fee Study for Cost-Revenue Analysis was released February 21, 2024. The deadline for receipt of RFP 24-479-PM Alachua County Fee Study for Cost-Revenue Analysis March 20, 2024; three (3) vendors responded.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/74462>