

**Name:** McCaslin, Gailine

**Address:** 7160 SW 35th Ave, Gainesville, FL, 32608

**Email:** gailinemccaslin@ufl.edu

**Board Name:** Health Care Advisory Board

**Primary Phone:**

3522620463

**Please list any civic and professional accomplishments/honors, training or experience related to this appointment::**

UF Emerging Leaders Academy University of Florida – Gainesville, FL Certification,  
Project Management Professional (PMP) Project Management Institute – Harrisburg, PA

**Please list any current/previous Advisory Board appointments:**

None

**What Contributions do you feel you could make if you were selected to this board?:**

I am a strategic operations professional for our UF Health Community Clinics.

**Please Agree with the following statements:**

**I understand this application is the property of Alachua County and subject to public records laws. I hereby certify that the statements made on this application are true and correct. I understand that Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Guidelines for Citizen Advisory Boards and Committees". I understand that some boards and committees require Financial Disclosure (Chapter 112, Florida Statutes) and I am willing to file if required. I affirm that my personal and business (if applicable) affairs within Alachua County are in substantial compliance with all county regulatory and taxing authorities rules and regulations?:**

Yes

**Note: This question is for the Gainesville-Alachua County Airport Authority Board**

**Do you currently hold any publicly elected office in the State of Florida?:**

No

**Note: This question is for the Gainesville-Alachua County Airport Authority Board**

**Have you, as yourself or as an employee, agent or consultant for another person or legal entity, transacted business with the authority within the last 3 years?:**

No

**Time of Submission:** 11/07/23 8:35:34 AM

**Attachments**

- Gailine McCaslin - Professional Resume.pdf

# GAILINE P. McCASLIN, MS, PMP

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7160 SW 35<sup>th</sup> Ave Gainesville, FL 32608  
gailinem@yahoo.com (352)262-0463

## **SUMMARY OF QUALIFICATIONS**

***A self-motivated and accomplished operational and project management professional with strong organizational leadership skills***

- ❖ Over 10 years of experience in administrative, research, and clinical affairs, consistently maintaining a high level of professionalism.
- ❖ Expert knowledge of general administrative programs and procedures within large academic institutions and granting agencies, including federal agencies (e.g., NIH, FDA, DOD), corporate and private foundations, and sponsors.
- ❖ Extensive "hands-on" experience in strategic planning, accreditation coordination, policy formulation, and overall project management.
- ❖ Exceptional interpersonal skills coupled with a strong work ethic, demonstrating an ability to work with minimal supervision.

## **EDUCATION**

### **Masters of Science in Pharmaceutical Sciences**

Specialized in Health Outcomes Research  
Florida A&M University – Tallahassee, FL

### **Bachelors of Science in Health Science Education**

Specialized in Community Health  
University of Florida – Gainesville, FL

### **UF Emerging Leaders Academy**

University of Florida – Gainesville, FL

### **Certification, Project Management Professional (PMP)**

Project Management Institute – Harrisburg, PA

### **Certification, Managing at UF Supervisory Cohort**

University of Florida – Gainesville, FL

## **PROFESSIONAL EXPERIENCE**

### **UNIVERSITY OF FLORIDA – UF HEALTH PHYSICIANS**

#### **Assistant Director for Strategic Operations**

**APRIL 2023 – PRESENT**

*Primary responsibilities include serving as a strategic partner in leading various clinical, operational, and strategic programs through project management, facilitation, and oversight of core initiatives and planning. Specific scope of work includes:*

- Lead high-priority and complex clinic operational projects and initiatives.
- Conduct end-to-end project and strategic operational analysis, including data gathering, collaboration across functional teams, and synthesis.
- Develop and manage budgets for assigned UFHP strategic initiatives, incorporating quotes from various sources.

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- Serve as liaison to internal and external constituencies, representing the Vice President for Ambulatory Operations as needed.
- Provide administrative support for UFHP clinical operations and community engagement initiatives.

## **UNIVERSITY OF FLORIDA – COLLEGE OF MEDICINE**

**APRIL 2021 – APRIL 2023**

### **Senior Project Manager**

*Primary responsibilities include overseeing college-wide projects that have significant and direct impact on the strategic priorities and the clinical, fiscal, and administrative operations of the University of Florida College of Medicine. Specific scope of work includes:*

- Developed the Eastside Urgent Care facility community engagement initiative, emphasizing community health education and partnerships.
- Co-launched the ambulatory-based patient experience and hospitality initiative, enhancing service excellence and patient engagement.
- Managed the implementation of best practices in UF Health Patient Access Center, improving care access and patient experience.
- Led the inaugural UF College of Medicine Equity Advisor Training program, promoting inclusive recruitment practices.
- Managed the UF Health Cancer Strategy Consultative Review process, reimagining future cancer care expansion.
- Led the implementation of AAMC's Diversity, Inclusion, Culture, and Equity (DICE) Inventory, fostering an inclusive environment.
- Developed a scalable research support infrastructure in partnership with UF College of Medicine Department of Pediatrics.

## **UNIVERSITY OF FLORIDA – OFFICE OF RESEARCH**

**FEBRUARY 2016 – APRIL 2021**

### **Project Manager for Accreditation and Research Operations**

*Primary duties include managing the UF Human Research Protection Program (HRPP) by serving as the project manager for the UF-wide coordination, completion and compilation of accrediting body (AAHRPP) application materials, cultivating an environment of continued education for UF's HRPP and maintaining compliance with all applicable accreditation standards and requirements. Specific scope of work includes:*

- Managed the UF Human Research Protection Program (HRPP) accreditation efforts and cross functional regulatory oversight.
- Led the Institutional Animal Care and Use Committee (IACUC) deployment of new GOIACUC electronic protocol management system.
- Supported Office of Research's strategic goals and initiatives include in institutional conflict of interest program.
- Performed various duties as assigned.

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**UNIVERSITY OF FLORIDA - COLLEGE OF PHARMACY, OFFICE OF THE DEAN  
Special Projects Coordinator and Chief of Staff**

**DECEMBER 2013 - FEBRUARY 2016**

*Primary duties include serving as a liaison, facilitator, and point person on all items necessary to maintain and encourage relationships of the college with internal and external personnel under the direction of the Dean and Associate Dean of Accreditation and Curricular Affairs. Specific scope of work includes:*

- Managed the Dean's executive council and department chairs meetings, state of the college events, grant progress reports preparation and assist in the coordination of all other activities/projects stemming from the Dean's Office, including staff supervision (2.5 FTEs)
- Led all special projects including preeminence faculty recruitment, research showcase, Pharmacy Mixers, Faculty awards and internal incentive programs, and all other special events/projects as needed
- Formulated policies and procedures in major areas of concern and operational effectiveness (e.g. faculty recruitment expenditures, various budgetary control initiatives, staff re-organization).
- Managed the day-to-day operations of the College's Co-Curricular programs, including faculty mentor/Career Coach recruitment, training, fiscal oversight, student and preceptor matching and overall program management.

**UNIVERSITY OF FLORIDA - COLLEGE OF MEDICINE, DEPARTMENT OF SURGERY  
Clinical Research Coordinator**

**OCTOBER 2009 – DECEMBER 2013**

*Primary duties include managing the day to day operations of the Hemodialysis Fistula Maturation Study (HFM Study) funded by the National Institute of Health (NIH) R01 Grant in the Division of Vascular Surgery and Various other internally and externally funded projects. Specific scope of work includes:*

- Collaborated with study personnel, physicians, clinical staff, and department administrators to developed 5-year research plan, design, execution strategy and logistics.
- Managed interim reports, financial records, and budgetary and regulatory oversight.
- Developed and edited technical reports and manuscripts for presentation and/or publication.
- Assisted in the recruitment, training and supervision of research staff and all other assigned administrative duties.

**UNIVERSITY OF FLORIDA - IFAS  
Extension Program Research Assistant**

**MARCH 2009 - OCTOBER 2009**

*Primary duties include assisting the UF- IFAS Extension Director with the coordination of the Family Nutrition Program (FNP). Specific scope of work includes:*

- Led the implementation of community outreach projects through FNP, which includes but not limited to teaching education classes to low income participants at various community and government sites.
- Developed and implement on-going recruitment efforts to identify audiences for nutrition educations classes for the Family Nutrition Program.

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- Collected demographic and impact data on all program participants for the program's pre and post evaluation.
- Developed marketing strategies and educational material for FNP community programs

**FLORIDA A&M UNIVERSITY – COLLEGE OF PHARMACY**  
**Graduate Research/Teaching Assistant**

**AUGUST 2005 - MARCH 2007**

*Primary duties include assisting faculty with reviewing literature for manuscript preparations and IRB submissions. Other duties included overseeing undergraduate classroom lectures and coordinating labs. Specific scope of work includes:*

- Assisted faculty with research projects, course preparation, and classroom coordination.
- Supervised undergraduate pharmacy student projects, course work and experiential activities.
- Facilitated guest speakers, seminar, and other classroom presentations.
- Managed various administrative and research duties and assignments, as assigned.

## **MEMBERSHIPS & AFFILIATIONS**

- UF Emerging Leadership Academy, Alumna
- Project Management Institute, Certified PMP
- UF CTSI Diversity and Cultural Competency Council, Founding Member
- Public Responsibility in Medicine and Research, PRIM&R, Member
- University of Florida Alumni Association, Member

## **REFERENCES**

- Provide upon request