



## Agenda Item Summary

BCC Approved File ID 24-00119 CM

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**File #: 24-00119**

**Agenda Date: 2/13/2024**

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**Agenda Item Name:**

**Ranking of Request for Proposal (RFP) 24-225 Annual Closing Agent Services for Public Works.**

**Presenter:**

Ramon D, Gavarrete, Public Works Director, 352.548.1214  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Ranking and authorize staff to negotiate an agreement for RFP 24-225 Annual Closing Agent Services for Public Works.

**Recommended Action:**

Approve the ranking and authorize staff to negotiate an agreement for RFP 24-225 Annual Closing Agent Services with Salter Fieber, P.A.

**Prior Board Motions:**

N/A

**Fiscal Note:**

Projects which a closing agent would be used in are in various funds with the most significant of these funds being Wild Spaces Public Place, account 021.41.4160.537.61.00 in the capital category with the description of land.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

RFP 24-225 Annual Closing Agent Services was released October 25, 2023. The deadline for receipt of RFP 24-225 Annual Closing Agent Services was December 13, 2023; one (1) vendor responded. The Annual Closing Agent Services provided by the licensed professional will provide a benefit to the Public Works Department, the Environmental Protection Department, the Parks and Open Space Department, and Community Support Services.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/61259>