



ALACHUA COUNTY

Budget and Fiscal Services

Procurement

Theodore "TJ" White, Jr. CPPB
Procurement Manager

Thomas J. Rouse
Contracts Supervisor

April 29, 2024

MEMORANDUM

To: Theodore "TJ" White, Jr. CPPB, Procurement Manager

From: Precious Merriweather, Procurement Agent I *Precious Merriweather*
Precious Merriweather (May 3, 2024 11:55 EDT)

SUBJECT: INTENT TO AWARD
RFP 24-39-PM Annual Re-Entry Hub Program Services

<u>Solicitation Deadline:</u>	2:00 PM, Wednesday, January 31, 2024
<u>Solicitation Notifications View Count:</u>	852 Vendors
<u>Solicitation Downloads:</u>	17 Vendors
<u>Solicitation Submissions:</u>	3 Vendors

Vendors:

Released
Gainesville, FL 32609

The Long Foundation, Inc
Gainesville, FL 32609

Youturn Health*
Dallas, TX 75201

*This vendor was not evaluated during the second phase.

RECOMMENDATION:

The board approves the Evaluation Committee’s award ranking below for RFP 24-39-PM Annual Re-Entry Hub Program Services

1. Released
2. The Long Foundation, Inc.

Approve the above ranking and authorize staff to negotiate an agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second-ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

The actual RFP award is subject to the appropriate signature authority identified in the Procurement Code.

TJ White

03/05/24

Approved
Theodore “TJ” White, Jr., CPPB
Procurement Manager

Date

Disapproved
Theodore “TJ” White, Jr., CPPB
Procurement Manager

PM/MM

Vendor Complaints or Grievances; Right to Protest

Unless otherwise governed by state or Federal law, this part shall govern the protest and appeal of Procurement decisions by the County. As used in Part A of Article 9 of the Procurement Code, the term “Bidder” includes anyone that submits a response to an invitation to bid or one who makes an offer in response to a solicitation (e.g., ITB, RFP, ITN), and is not limited solely to one that submits a bid in response to an Invitation to Bid (ITB).

- (1) *Notice of Solicitations and Awards.* The County shall provide notice of all solicitations and awards by electronic posting in accordance with the procedures and Florida law.
- (2) *Solicitation Protest.* Any prospective Bidder may file a solicitation protest concerning a solicitation.
 - (a) *Basis of the Solicitation Protest:* The alleged basis for a solicitation protest shall be limited to the following:
 - i. The terms, conditions or specifications of the solicitation are in violation of, or are inconsistent with this Code, Florida Statutes, County procedures and policies, or the terms of the solicitation at issue, including but not limited to the method of evaluating, ranking or awarding of the solicitation, reserving rights of further negotiations, or modifying or amending any resulting contract; or
 - ii. The solicitation instructions are unclear or contradictory.
 - (b) *Timing and Content of the Solicitation Protest:* The solicitation protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than the solicitation’s question submission deadline. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the Bidder’s right to protest or appeal any solicitation defects, and shall bar the Bidder from subsequently raising such solicitation defects in any subsequent Award Protest, if any, or any other administrative or legal proceeding. In the event a solicitation protest is timely filed, the protesting party shall be deemed to have waived any and all solicitation defects that were not timely alleged in the protesting party’s solicitation protest, and the protesting party shall be forever barred from subsequently raising or appealing said solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. The solicitation protest must include, at a minimum, the following information:
 - i. The name, address, e-mail and telephone number of the protesting party;
 - ii. The solicitation number and title;
 - iii. Information sufficient to establish that the protesting party has legal standing to file the solicitation Protest because:
 1. It has a substantial interest in and is aggrieved in connection with the solicitation; and
 2. That the protesting party is responsive, in accordance with the criteria set forth in the solicitation, unless the basis for the Solicitation Protest alleges that the criteria set forth in the solicitation is defective, in which case the protesting party must demonstrate that it is responsive in accordance with the criteria that the protesting party alleges should be used;
 - iv. A detailed statement of the basis for the protest;
 - v. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
 - vi. All supporting evidence or documents that substantiate the protesting party’s alleged basis for the protest; and
 - vii. The form of the relief requested.
 - (c) *Review and Determination of Protest:* If the Solicitation Protest is not timely, the Procurement Manager shall notify the protesting party that the Solicitation Protest is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Solicitation Protests and may conduct any inquiry that the Procurement Manager deems necessary to make a determination regarding a protest. The Procurement Manager shall issue a written determination granting or denying the protest. The written determination shall contain a concise statement of the basis for the determination.

(d) *Appeal:* If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based, including all supporting documentation. The scope of the appeal shall be limited to the basis alleged in the Solicitation Protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was sent to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said Solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. After considering the appeal, the County Manager must determine whether the solicitation should stand, be revised, or be cancelled, and issue a written determination and provide copies of the determination to the protesting party. The determination of the County Manager shall be final and not subject to further appeal under this code.

(3) *Award Protest.* Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an award protest. However, an award protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

(a) *Basis of the Award Protest:* The alleged basis for an Award Protest shall be limited to the following:

- i. The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;
- ii. The County failed to substantively follow the procedures or requirements specified in the solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and
- iii. The County made a mathematical error in evaluating the responses to the solicitation, resulting in an incorrect score and not *protesting party not being selected for award*.

(b) *Timing and Content of the Award Protest:* The Award Protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than 3:00 PM on the third business day after the County's proposed Award decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal the County's proposed Award decision in any administrative or legal proceeding. In the event an Award Protest is timely filed, the protesting party shall be deemed to have waived any and all proposed Award defects that were not timely alleged in the protesting party's Award Protest, and the protesting party shall be forever barred from subsequently raising or appealing said Award defects in any administrative or legal proceeding. The Award Protest must include, at a minimum, the following information:

- i. The name, address, e-mail and telephone number of the protesting party;
- ii. The Solicitation number and title;
- iii. Information sufficient to establish that the protesting party's response was responsive to the Solicitation;
- iv. Information sufficient to establish that the protesting party has legal standing to file the Solicitation Protest because:
 1. The protesting party submitted a response to the Solicitation or other basis for establishing legal standing;
 2. The protesting party has a substantial interest in and is aggrieved in connection with the proposed Award decision; and
 3. The protesting party, and not any other bidder, should be awarded the Solicitation if the protesting party's Award Protest is upheld.
- v. A detailed statement of the basis for the protest;
- vi. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;

- vii. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
 - viii. The form of the relief requested.
- (c) *Review and Determination of Protest:* If the Award Protest is not timely, the Procurement Manager shall notify the protesting party that the Award Protests is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Award Protests and may conduct any inquiry that the county Procurement Manager deems necessary to resolve the protest by mutual agreement or to make a determination regarding the protests. The Procurement Manager shall issue a written determination granting or denying each protest. The written determination shall contain a concise statement of the basis for the determination.
- (d) Appeal:
- i. If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based. The scope of the appeal shall be limited to the basis alleged in the award protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was mailed to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said award defects in any administrative or legal proceeding.
 - ii. After reviewing the appeal, the County Manager will issue a written final determination and provide copies of the determination to the protesting party. Prior to issuing a final determination, the County Manager, in his or her discretion, may direct a hearing officer, or magistrate, to conduct an administrative hearing in connection with the protest and issue findings and recommendations to the County Manager. Prior to a hearing, if held, the Procurement Manager must file with the hearing officer the protest, any background information, and his or her written determination. The protesting party and the County shall equally share the cost of conducting any hearing, including the services of the hearing officer. If applicable, the County Manager may wait to issue a written final determination until after receipt of the findings and recommendations of the hearing officer. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (4) *Burden of Proof:* Unless otherwise provide by Florida law, the burden of proof shall rest with the protesting party.
- (5) *Stay of Procurements during Protests.* In the event of a timely protest, the County shall not proceed further with the solicitation or with the award of the contract until the Procurement Manager, after consultation with the head of the using department, makes a written determination that the award of the solicitation without delay is:
- (a) Necessary to avoid an immediate and serious danger to the public health, safety, or welfare;
 - (b) Necessary to avoid or substantial reduce significant damage to County property;
 - (c) Necessary to *avoid or substantially reduce interruption of essential County Services; or;*
 - (d) Otherwise in the best interest of the public.



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

RFP No. RFP 24-39-PM

Annual Re-Entry Hub Program Services

RESPONSE DEADLINE: January 31, 2024 at 2:00 pm

Monday, April 29, 2024

SOLICITATION OVERVIEW

Project Title	Annual Re-Entry Hub Program Services
Project ID	RFP 24-39-PM
Project Type	Request For Proposal
Release Date	November 22, 2023
Due Date	January 31, 2024
Procurement Agent	Precious Merriweather
Evaluators	Karen Black, Geri Crawford, James Dixon, Trelany Pennington
Project Description	Purpose: The Alachua County Board of County Commissioners via the Department of Community Support Services is seeking to partner with a agency to operate a Reentry Hub. The agency should demonstrate expertise in providing effective reentry services to a carceral impacted population, with a focus on targeting supports for individuals at risk of recidivism. Not-for-profit organizations with experience in providing reentry services are eligible to apply.

Introduction

Summary

Alachua County Board of County Commissioners (hereinafter, the "County" or "Alachua County") is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the "proposer") for the provision of RFP 24-39-PM Annual Re-Entry Hub Program Services.

The following apply to this request for proposal: [Instruction to Proposers](#), [Terms and Conditions](#), [Insurance](#), [Scope of services](#), [Proposal Requirements and Organization](#), [Request for Proposal Selection Procedures](#), [Evaluation Phases](#), [Attachments](#), [Submittals](#) and [Sample Agreement](#).

Purpose: The Alachua County Board of County Commissioners via the Department of Community Support Services is seeking to partner with a agency to operate a Reentry Hub. The agency should

demonstrate expertise in providing effective reentry services to a carceral impacted population, with a focus on targeting supports for individuals at risk of recidivism. Not-for-profit organizations with experience in providing reentry services are eligible to apply.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Prior Board Motions: In June of 2023, the Alachua County Board of County Commissioners (BoCC) approved the development of a Reentry Hub Request for Proposals (RFP) intended to be a resource center for individuals returning to the community after incarceration. Several meetings were convened with community stakeholder workgroups to develop the Scope of Work for the RFP. During these meetings individuals provided input on the incarcerated experience and barriers to reentry, advised on community engagement strategies, offered recommendations for reentry planning, advised regarding programs for implementation and encouraged outcomes that are consistent with the strategic reentry efforts.

Contact Information

Precious Merriweather

Procurement Agent I

Email: pmerriweather@alachuacounty.us

Phone: [\(352\) 337-6269](tel:(352)337-6269)

Department:

Community Support Service's

Timeline

OpenGov Release Project Date	November 22, 2023
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<p>Pre-Solicitation Meeting (Non-Mandatory)</p>	<p>December 6, 2023, 9:00am Community Support Services Department Conference Room A 218 SE 24th Street Gainesville FL 32641</p> <p>Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWE0YTA3MGUtYjk3Ny00ODQxLWFmNTktMWY3N2NIYjAwMDM1%40thead.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%2294b8c9af-b3ad-4936-84ec-688266cf3236%22%7d</p> <p>Meeting ID: 251 783 075 559 Passcode: Ep7PGn</p>
<p>Question Submission Deadline</p>	<p>January 21, 2024, 12:01am</p>
<p>Solicitation Submission Deadline</p>	<p>January 31, 2024, 2:00pm</p>

<p>Solicitation Opening – Teams Meeting</p>	<p>January 31, 2024, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the proposals opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Download Teams Join on the web Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service).</p>
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SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Oct 3, 2023 2:55 PM	Draft	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Oct 31, 2023 11:27 AM	Review	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Nov 22, 2023 9:22 AM	Final	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Nov 22, 2023 9:22 AM	Post Pending	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Nov 22, 2023 9:23 AM	Open	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Jan 31, 2024 2:00 PM	Pending	OpenGov Bot
Jan 31, 2024 2:24 PM	Evaluation	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
No Bid	JK Flenory & Company LLC	Marcellas Flenory recruiter@jkfcompany.com (972) 480-2667	Nov 22, 2023 9:36 AM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Nov 22, 2023 9:29 AM
Submitted	Released	Emily Westerholm releasedreentry@gmail.com (352) 432-8600	Jan 30, 2024 3:34 PM
No Bid	Tassel Depot	Roger Leavy roger@tasseldepot.com	Jan 9, 2024 9:55 AM
Submitted	The Long foundation, Inc	Carole Long thelongfoundation@gmail.com	Jan 31, 2024 11:34 AM
No Bid	Unipak Corp.	Brian Marcus customercare@unipakcorp.net (888) 808-5120	Nov 22, 2023 10:47 AM
Excluded	Youturn Health	Hamilton Baiden hbaiden@youturnhealth.com (602) 881-5389	Jan 30, 2024 4:16 PM

VENDOR QUESTIONNAIRE PASS/FAIL

EXECUTIVE SUMMARY
RFP No. RFP 24-39-PM
Annual Re-Entry Hub Program Services

Question Title	JK Flenory & Company LLC	Network Craze	Released	Tassel Depot
Corporate Resolution Granting Signature	No Response	No Response	Pass	No Response
State Compliance	No Response	No Response	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Alachua County Government Minimum Wage	No Response	No Response	Pass	No Response
Alachua County Location Preference	No Response	No Response	Pass	No Response
Drug Free Workplace	No Response	No Response	Pass	No Response
State Compliance	No Response	No Response	Pass	No Response
Vendor Eligibility	No Response	No Response	Pass	No Response
NON-SBE Subcontractors	No Response	No Response	Pass	No Response
Responsible Agent Designation	No Response	No Response	Pass	No Response
Conflict of Interest	No Response	No Response	Pass	No Response
Request for Proposal Submittal Documentation	No Response	No Response	Pass	No Response
Acknowledgement of Requirements	No Response	No Response	Pass	No Response

Question Title	The Long foundation, Inc	Unipak Corp.		Youturn Health (Excluded)
Corporate Resolution Granting Signature	Pass	No Response	No Response	Pass
State Compliance	Pass	No Response	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Alachua County Government Minimum Wage	Pass	No Response	No Response	Pass
Alachua County Location Preference	Pass	No Response	No Response	Fail
Drug Free Workplace	Pass	No Response	No Response	Pass
State Compliance	Pass	No Response	No Response	Pass
Vendor Eligibility	Pass	No Response	No Response	Pass
NON-SBE Subcontractors	Pass	No Response	No Response	Pass
Responsible Agent Designation	Pass	No Response	No Response	Pass
Conflict of Interest	Pass	No Response	No Response	Pass
Request for Proposal Submittal Documentation	Pass	No Response	No Response	Pass
Acknowledgement of Requirements	Pass	No Response	No Response	Pass

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. Eligible

Dec 11, 2023 1:46 PM

Question: Are for profit organizations eligible to apply for this program?

Dec 11, 2023 1:46 PM

Answered by Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM: Yes.

Dec 13, 2023 10:01 AM

2. No subject

Jan 5, 2024 4:25 PM

Question: Do the jails and prisons have tablets, and if yes, what provider are they using?

Jan 5, 2024 4:25 PM

Answered by Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM: There are no tablets at the Alachua County Jail.

Jan 11, 2024 7:57 AM

3. No subject

Jan 5, 2024 4:25 PM

Question: Is there an opportunity to work with the jails/prisons to present content on tablets prior to release?

Jan 5, 2024 4:25 PM

Answered by Jaye Athy: The awarded entity is responsible for developing protocols in how they will work with the penal system, this includes methods of communication.

Jan 11, 2024 7:57 AM

4. No subject

Jan 5, 2024 4:25 PM

Question: What role oversees the discharge process and would they be a referral source to the Hub Program?

Jan 5, 2024 4:25 PM

Answered by Jaye Athy: The awarded entity is responsible for developing protocols in how they will work with the penal system, this includes methods of communication.

Jan 11, 2024 7:57 AM

5. No subject

Jan 5, 2024 4:28 PM

Question: What is the county's ADP and how many people are discharged on average per month?

Jan 5, 2024 4:28 PM

Answered by Jaye Athy: The ADP for 2022 was 783 and 831 for 2023

Jan 12, 2024 3:05 PM

6. No subject

Jan 5, 2024 4:29 PM

Question: Is an in-person project manager/county liaison a requirement of the Hub Program?

Jan 5, 2024 4:29 PM

Answered by Jaye Athy: The awarded entity is responsible for developing protocols in how they will work with the penal system, this includes methods of communication. Present your program design, management and oversight responsibilities.

Jan 11, 2024 7:57 AM

ADDENDA & NOTICES

ADDENDA ISSUED:

Addendum #1

Jan 16, 2024 10:27 AM

This addendum extends the due date to Wednesday, January 31, 2024.

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
Released	X	Jan 28, 2024 8:11 PM	Emily Westerholm
Youturn Health	X	Jan 30, 2024 12:17 AM	Hamilton Baiden
The Long foundation, Inc	X	Jan 27, 2024 9:18 PM	Carole Long

NOTICES ISSUED:

Notice #1

Nov 22, 2023 12:07 PM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Informational Meeting on **Wednesday, December 6, 2023, at 9:00 AM**, for vendors to attend and ask questions about the process and the software.

Topic: Public Notice of Evaluation Committee Meeting RFP 24-39-PM Annual Re-Entry Hub Program Services

Time: Wednesday, December 6, 2023, at 9:00 AM Eastern Time (US and Canada)

Location: Community Support Services Department

Conference Room A

218 SE 24th Street

Gainesville, FL 32641

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWE0YTA3MGUtYjk3Ny00ODQxLWFmNTktMWY3N2NIYjAwMDM1%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%2294b8c9af-b3ad-4936-84ec-688266cf3236%22%7d

Meeting ID: 251 783 075 559

Passcode: Ep7PGn

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-998-7938](tel:+14699987938), [1538498999#](tel:+1538498999) United States, Dallas

Phone Conference ID: 153 849 899#

Attachments:

· [PM Notice RFP 24-39-PM](#)

Notice #2

Dec 4, 2023 9:20 AM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Informational Meeting on **Wednesday, December 6, 2023, at 10:00 AM**, for vendors to attend and ask questions about the process and the software.

Topic: Public Notice of Evaluation Committee Meeting RFP 24-39-PM Annual Re-Entry Hub Program Services

Time: **Wednesday, December 6, 2023, at 10:00 AM** Eastern Time (US and Canada)

Location: Community Support Services Department
Conference Room A
218 SE 24th Street
Gainesville, FL 32641

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWE0YTA3MGUtYjk3Ny00ODQxLWFmNTktMWY3N2NIYjAwMDM1%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%2294b8c9af-b3ad-4936-84ec-688266cf3236%22%7d

Meeting ID: 251 783 075 559

Passcode: Ep7PGn

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-998-7938](tel:+14699987938), [1538498999#](tel:+1538498999) United States, Dallas

Phone Conference ID: 153 849 899#

Attachments:

· [REVISED PM Notice RFP 24-39-PM](#)

Notice #3

Dec 8, 2023 10:32 AM

Please see the recording and meeting minutes for Pre Solicitation Meeting held Wednesday, December 6, 2023 at 10:00 am.

Attachments:

· [RECORDING Pre-Solicitation Meeting RFP 24-39-PM](#)

- [MINUTES Pre-Solicitation Meeting RFP 24-39-PM](#)
- [PRESENTATION RFP-24-39-PM](#)

Notice #4

Jan 31, 2024 2:08 PM

See attached Bid Tab

Attachments:

- [BT RFP 24-39-PM](#)

Notice #5

Feb 19, 2024 10:05 AM

Alachua County Procurement announces a public meeting to which all persons are invited to attend a Training for Evaluation Committee on Monday, March 4, 2024, at 1:00 PM, for vendors to attend and ask questions about the process and the software.

Topic: Public Notice of Informational Meeting RFP 24-39-PM Annual Re-Entry Hub Program Services

Time: Monday, March 4, 2024, at 1:00 PM Eastern Time (US and Canada)

Location: County Administration Building

Third Floor Conference Room

12 SE 1st Street

Gainesville, FL 32601

Microsoft Teams

Join the meeting https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjI1NTkzM2YtM2Q2OS00NmIOLWFKZmMtOWRmMWJlZmRjN2Nm%40thread.v2/0?context=%7b%22id%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22oid%22%3a%2294b8c9af-b3ad-4936-84ec-688266cf3236%22%7d

Meeting ID: 220 956 634 432

Passcode: SCrVQM

Attachments:

- [PM Notice for Evaluation Team Training](#)

Notice #6

Mar 4, 2024 3:06 PM

Please see the recording for the Training for Evaluation Committee held Monday, March 4, 2024 at 1:00 pm.

Attachments:

- [Evaluation Team Training - Meeting Recording](#)
- [PRESENTATION Evaluation Team Training](#)

Notice #7

Mar 7, 2024 2:18 PM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on **Tuesday, March 19, 2024, at 3:00 PM**, to evaluate and make final recommendations of the proposals for competitive solicitation for RFP 24-39-PM Annual Re-Entry Hub Program Services. The final recommendations will be sent to the Board of County Commissioners.

Topic: Public Notice of Evaluation Committee Meeting RFP 24-39-PM Annual Re-Entry Hub Program Services

Time: Tuesday, March 19, 2024, at 3:00 PM Eastern Time (US and Canada)

Location: County Administration Building
Third Floor Conference Room
12 SE 1st Street
Gainesville, FL 32601

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjBINTkzNGYtY2MzZC00NTQ1LWJiMDctYzc1OGZhOWMxNWI1%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%2294b8c9af-b3ad-4936-84ec-688266cf3236%22%7d

Meeting ID: 277 460 891 278

Passcode: jbFmQB

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-998-7938,,481380125#](#) United States, Dallas

Phone Conference ID: 481 380 125#

Attachments:

- [PM Notice RFP 24-39-PM - Public Meeting](#)

Notice #8

Mar 19, 2024 3:27 PM

The Public Meeting scheduled for 3:00 pm on March 19, 2024 has been cancelled to allow for adequate evaluation time.

A Notice with the new time and date will follow.

Notice #9

Mar 19, 2024 4:52 PM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on **Tuesday, April 2, 2024, at 10:00 AM**, to evaluate and make final recommendations of the proposals for competitive solicitation for RFP 24-39-PM Annual Re-Entry Hub Program Services. The final recommendations will be sent to the Board of County Commissioners.

Topic: Public Notice of Evaluation Committee Meeting RFP 24-39-PM Annual Re-Entry Hub Program Services

Time: Tuesday, April 2, 2024, at 10:00 AM Eastern Time (US and Canada)

Location: County Administration Building
Third Floor Conference Room
12 SE 1st Street
Gainesville, FL 32601

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 223 600 224 571

Passcode: ey9CUP

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-998-7938,,634503858#](#) United States, Dallas

Phone Conference ID: 634 503 858#

Attachments:

· [PM Notice RFP 24-39-PM - Public Meeting](#)

Notice #10

Apr 15, 2024 11:24 AM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on **Monday, April 29, 2024, at 11:00 AM**, to evaluate oral presentations and make final recommendations of the proposals for competitive solicitation for RFP 24-39-PM Annual Re-Entry Hub Program Services. The final recommendations will be sent to the Board of County Commissioners.

Topic: Public Notice of Evaluation Committee Meeting RFP 24-39-PM Annual Re-Entry Hub Program Services

Time: Monday, April 29, 2024, at 11:00 AM Eastern Time (US and Canada)

Location: County Administration Building
Third Floor Conference Room
12 SE 1st Street
Gainesville, FL 32601

Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDg2NDNiMjctYzI1MS00MWQxLWlwOTktZTRiMWU5ZmNmOTdh%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22a7415bac-2a66-4acb-a196-d73a8994b0a7%22%7d

Meeting ID: 290 687 673 524
Passcode: c7TZeX

Dial-in by phone

[+1 469-998-7938,,562210826#](tel:+14699987938562210826) United States, Dallas
[Find a local number](#)

Phone conference ID: 562 210 826#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

These meetings are subject to change and/or cancellation. If you have any questions regarding these meetings, please call 352.384.3090. All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose, they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. If any accommodations are needed for persons with disabilities, please contact the County’s Equal Opportunity Office at (352)374-5275 or (TTD) (352)-374-5284.

EVALUATION

PHASE 2

EVALUATORS

Name	Title	Agreement Accepted On
Karen Black	Government Operations Consultant -FDC	Mar 19, 2024 10:48 AM
Geri Crawford	Adjunct Professor	Mar 5, 2024 5:55 PM

Name	Title	Agreement Accepted On
James Dixon	Coordinator	Mar 12, 2024 5:16 PM
Trelany Pennington	Program Manager	Mar 6, 2024 1:16 PM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Service Description	Points Based	50 (12.2% of Total)

Description:

The extent to which the program services description aligns to the logic model and describes the measurable: inputs, services and activities; process and performance measures and outputs; and short, medium and long-term outcomes.

- A. Are services and activities quantified and clearly described?
- B. Are the proposed services responsive to the target population?
- C. Are the program implementation and performance outcome measures appropriate to determine the impact of the program?
- D. Are specific strategies for obtaining and maintaining client engagement clearly described?

Criteria	Scoring Method	Weight (Points)
Multi-Disciplinary Collaboration	Points Based	20 (4.9% of Total)

Description:

Articulation between your organization’s proposed services and the overall Reentry Services delivery model.

- A. Are strategies for interagency communications and coordination clearly described?

Criteria	Scoring Method	Weight (Points)
Organizational Qualifications	Points Based	50 (12.2% of Total)

Description:

The extent to which the applicant demonstrates capacity to deliver services.

- A. Does the applicant clearly describe capability of successful service delivery to high-risk individuals in the criminal justice population?
- B. Does the applicant propose interagency collaboration with criminal justice and other social service providers?
- C. Does the applicant propose methodology to work with Alachua County jails?
- D. What is the extent to which staff are qualified and adequately trained to provide effective reentry services?

Criteria	Scoring Method	Weight (Points)
Performance Measures & Deliverables	Points Based	60 (14.6% of Total)

Description:

- A. To what extent does the applicant detail existing data collection infrastructure, systems and processes to support the program?
- B. To what extent does the applicant describe its plan for program performance evaluation and continual quality improvement?
- C. How well does the program logic model convey the relationship between program requirements (inputs), the proposed activities (outputs), and the end results of the project (outcomes)?
- D. How well does the applicant identify potential obstacles for tracking and reporting of performance measures and deliverables, and how those obstacles will be addressed and mitigated?
- E. To what extent does the organization have the technical capacity to collect, track, analyze and report on outputs and outcome(s)?

Criteria	Scoring Method	Weight (Points)
Budget	Points Based	20 (4.9% of Total)

Description:

- A. The budget request and total budget is reasonable and is sufficient to achieve the proposed outcomes.
- B. How well does the applicant describe how oversight of funds will be ensured to support the program?
- C. To what extent are matching resources identified that will expand capacity or continue services without duplicating existing efforts?

Criteria	Scoring Method	Weight (Points)
Location	Points Based	10 (2.4% of Total)

Description:

Points Provided by Procurement.

Criteria	Scoring Method	Weight (Points)
Understanding of Project	Points Based	50 (12.2% of Total)

Description:

- A. Did the presentation indicate a thorough understanding of the project? Is the appropriate emphasis placed on the various work tasks?
- B. Was the presentation more specific to the County's project or a "generic" presentation?
- C. Did the firm develop a workable approach to the project?

Criteria	Scoring Method	Weight (Points)
Responsiveness to Questions	Points Based	40 (9.8% of Total)

Description:

- A. Were questions answered directly or evasively?
- B. Were answers to questions clear and concise or scrambled and verbose?

Criteria	Scoring Method	Weight (Points)
Project Team	Points Based	50 (12.2% of Total)

Description:

- A. Did the project team participate?
- B. Was project team plan of action presented and how specifically did it address the project?
- C. Was there participation from any subcontracted firms? What was the impact of their participation?

Criteria	Scoring Method	Weight (Points)
Project Manager	Points Based	50 (12.2% of Total)

Description:

- A. Does the project manager have experience with responsibility for projects of comparable size and scope? Did he/she have a good understanding of this project?
- B. Did the project manager participate in the presentation? How effectively did he/she communicate ideas and respond to questions?

Criteria	Scoring Method	Weight (Points)
Other	Points Based	10 (2.4% of Total)

Description:

- A. Award additional points for unique experience or abilities; organization of approach; understanding of "why it is to be done", as well as, "what is to be done," etc. Do not award points for excessive boilerplate, excessive participation by "business development", and use of "professional" presenters.
- B. The Other Factors to be considered, but not limited to, are those items, such as Small Business Enterprise status, past performance, and previous amount of work for Alachua County. Fee proposals, when requested and deemed appropriate, are also to be considered in the evaluation process, where the request for such fees is in accordance with the County's Procurement Code.

AGGREGATE SCORES SUMMARY

Vendor	Karen Black	Geri Crawford	James Dixon	Trelany Pennington
Released	390	385	380	290
The Long foundation, Inc	394	340	365	254
Yeturn Health Excluded	145	165	155	125

Vendor	Total Score (Max Score 410)
Released	361.25
The Long foundation, Inc	338.25
Yeturn Health Excluded	147.5

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Service Description Points Based 50 Points (12.2%)	Multi-Disciplinary Collaboration Points Based 20 Points (4.9%)	Organizational Qualifications Points Based 50 Points (12.2%)	Performance Measures & Deliverables Points Based 60 Points (14.6%)
Released	42.5	16.3	42.5	47.5
The Long foundation, Inc	43.8	16.3	42.5	43.8
Yeturn Health Excluded	36.3	13.8	32.5	50

Vendor	Budget Points Based 20 Points (4.9%)	Location Points Based 10 Points (2.4%)	Understanding of Project Points Based 50 Points (12.2%)	Responsiveness to Questions Points Based 40 Points (9.8%)
Released	20	0	47.5	40
The Long foundation, Inc	15.5	10	41.3	30.8
Youturn Health Excluded	15	0	0	0

Vendor	Project Team Points Based 50 Points (12.2%)	Project Manager Points Based 50 Points (12.2%)	Other Points Based 10 Points (2.4%)	Total Score (Max Score 410)
Released	48.8	46.3	10	361.25
The Long foundation, Inc	42.5	42.8	9.3	338.25
Youturn Health Excluded	0	0	0	147.5

INDIVIDUAL PROPOSAL SCORES

Released

Service Description | Points Based | 50 Points (12.2%)

Karen Black: 50

Detailed post release plan for wrap around services. Established pre release therapy model.

Geri Crawford: 45

The current program has been in operation at ACDOC since it's inception in 2023. The applicant describes in detail factors causing high recidivism rate in Alachua County. Identified measurable goals specific to the jail population. Trauma informed care programming begins by certified/trained inhouse staff with participants in a prerelease status while is custody 90 days prior to release; Program services has 5 a phase approach as a strategy for obtaining and sustaining participant engagement; wrap around services provided

James Dixon: 50

Logic model was easy to follow and showed a consistent flow of progress and the process.

Trelany Pennington: 25

Multi-Disciplinary Collaboration | Points Based | 20 Points (4.9%)

Karen Black: 20

Well established and diverse local partnerships.

Gerri Crawford: 20

Because this is an existing program the applicant has clearly outlined their current and proposed methodology for continued collaboration and partnerships with local providers/agencies established in the community. Interagency communications appears to have been established.

James Dixon: 15

I did not see the frequency of staff meetings but I did see where the working board "frequently collaborates with referrals, resources, and support".

Trelany Pennington: 10

Strategies for Survival inside of Alachua County Jail?

Organizational Qualifications | Points Based | 50 Points (12.2%)

Karen Black: 45

Demonstrated therapy based program Alachua County Jail.

Gerri Crawford: 45

The applicant has clearly described staff has expertise and experienced staffing adequately certified and trained at all levels to deliver operational and evidenced based services to high risk populations successfully. Such as in-house clinical staff trauma-informed care and peer support specialists mobile outreach capacity. The program has an existing location and is currently providing services at the ACDOC. The applicant noted a current and future listing of interagency collaboration with CJ and other community providers.

James Dixon: 50

The fact that work is currently being performed in the Alachua County Jail is a plus. Having justice-impacted individuals involved is important. And the letters of support is impressive.

Trelany Pennington: 30

Performance Measures & Deliverables | Points Based | 60 Points (14.6%)

Karen Black: 55

Well documented research, survey of post release needs for local resources services.

Gerri Crawford: 55

The applicant has clearly defined examples of collecting data from their current activities at the ACDOC as well as data collection via programming through out each phase. The logic model is defined for program inputs outputs and outcomes by tracking participant requirements in encrypted case management software; jail population management; performance measures and deliverables. The applicant provides projected data regarding cost savings for recidivism reduction. The applicant provided data participant data from inception date in 2023 to present.

James Dixon: 50

Has a good HIPAA-compliant program for data processing, aligns with the logic model, but I did not see obstacles for tracking and how to address them.

Trelany Pennington: 30

Budget | Points Based | 20 Points (4.9%)

Karen Black: 20

Potential to supplement staffing needs with interns and volunteers.

Geri Crawford: 20

It appears the budget requested will enhance services already being provided by the applicant at ACDOC. This program describes their other funding streams by continued fundraising and grant funding. The applicant clearly describes how the funds will be allocated. The applicant list current and proposed local matching or in kind and volunteer services. Proposal described current in-kind and matching resources identified that will expand capacity or continue services without duplicating existing efforts.

James Dixon: 20

Current and existing funding pre this grant shows current work already involved.

Trelany Pennington: 20

Location | Points Based | 10 Points (2.4%)

Karen Black: 0

Vendor does not have 12 months of business in Alachua County

Geri Crawford: 0

Vendor does not have 12 months of business in Alachua County

James Dixon: 0

Vendor does not have 12 months of business in Alachua County

Trelany Pennington: 0

Vendor does not have 12 months of business in Alachua County

Understanding of Project | Points Based | 50 Points (12.2%)

Karen Black: 50

Geri Crawford: 50

James Dixon: 50

Trelany Pennington: 40

Responsiveness to Questions | Points Based | 40 Points (9.8%)

Karen Black: 40

Geri Crawford: 40

James Dixon: 40

Trelany Pennington: 40

Project Team | Points Based | 50 Points (12.2%)

Karen Black: 50
Geri Crawford: 50
James Dixon: 50
Trelany Pennington: 45

Project Manager | Points Based | 50 Points (12.2%)

Karen Black: 50
Geri Crawford: 50
James Dixon: 45
Trelany Pennington: 40

Other | Points Based | 10 Points (2.4%)

Karen Black: 10
Geri Crawford: 10
James Dixon: 10
Trelany Pennington: 10

The Long foundation, Inc

Service Description | Points Based | 50 Points (12.2%)

Karen Black: 50

Proposed client services are clearly explained and can be tailored to the client's specific needs.

Geri Crawford: 40

The applicant describes the proposed extended program services if funded. Applicant identifies factors causing high recidivism rates among specific targeted populations. Application appears to somewhat address measurable goals specific to re-entry programming regarding incarcerated individuals once implemented. It is unclear if upon program implementation performance/ outcome measures are appropriate to determine the impact as this will be a newly funded program . Strategies for obtaining and maintaining client engagement described during the initial 90 day period

James Dixon: 45

The proposed services are very responsive to the target population. Concerned that a critical target area outside of the three proposed target areas, and that is those affected in the male 18-24 range, and maybe up to 30 years of age. Particularly African American young men.

Trelany Pennington: 40

Specific strategies-more clarification requested.

Multi-Disciplinary Collaboration | Points Based | 20 Points (4.9%)

Karen Black: 20

Clearly defined plan for Multidisciplinary Collaboration.

Gerri Crawford: 15

The applicants proposal outlines strategies for interagency communications and coordination is described once the program is implemented , functioning and operational. Several letters of interest noted however long term coordination is not clearly described

James Dixon: 20

Trelany Pennington: 10

Strategies are not clearly defined although they mention

Organizational Qualifications | Points Based | 50 Points (12.2%)

Karen Black: 50

Staff is highly qualified to provide reentry services to this population. Plan for LGBTQ veterans, and other at risk groups.

Gerri Crawford: 40

The applicant somewhat describes the capability of service delivery to high-risk individuals in the criminal justice population once the program is up and running. Noted are the applicants pre concept meetings with CJ agencies and other social service providers. It appears the majority of programming and services will be contracted out to community providers who appear qualified and adequate to deliver most reentry services included in the application

James Dixon: 50

Trelany Pennington: 30

Unclear as to qualifications for proposed staff;

Performance Measures & Deliverables | Points Based | 60 Points (14.6%)

Karen Black: 60

The logic model is clearly described with well-defined methods for measures and deliverables.

Gerri Crawford: 45

Since the applicant's proposal describes a concept of developing a reentry program, it is difficult to determine if the organization will have the technical capacity to collect, track, analyze and report on inputs, outputs and outcome(s). Even though data collection software is mentioned it does not detail existing data collection infrastructure, systems or processes to support the program. The same holds true for identifying potential obstacles for tracking and reporting of performance measures and deliverables, and how obstacles will be addressed and mitigated

James Dixon: 40

The system to be used for data collection and input was not listed. It did show the process but no system. The logic model was difficult to follow.

Trelany Pennington: 30

What system will be utilized to track reported data? Will surveys be self-reported?

Budget | Points Based | 20 Points (4.9%)

Karen Black: 20

Excellent outline of proposed budget for staffing of program, counseling services, participant training, outreach and other needs to ensure success of the client.

Geri Crawford: 15

Depending on the cost to contract proposed re-entry program services, operational costs and indicated salaries the budget may appear reasonable to achieve sufficient outcomes and begin a re-entry program. The applicant stated the proposal will support 150 participants in the first year after implementation. The applicant listed proposed matching /in-kind services commitments and letters of interest if funded.

James Dixon: 20

Trelany Pennington: 7

Clarification on Budget needed. Budget vs. Job description Transportation Trauma informed care-description needed. Training description as listed twice: Mike Powell is listed as recruit and training-7950 another training for 2500? Program manager listed as responsible for training.

Location | Points Based | 10 Points (2.4%)

Karen Black: 10

Geri Crawford: 10

James Dixon: 10

Trelany Pennington: 10

Understanding of Project | Points Based | 50 Points (12.2%)

Karen Black: 45

Geri Crawford: 45

James Dixon: 50

Trelany Pennington: 25

Responsiveness to Questions | Points Based | 40 Points (9.8%)

Karen Black: 38

Geri Crawford: 30

James Dixon: 30

Trelany Pennington: 25

Project Team | Points Based | 50 Points (12.2%)

Karen Black: 45

Geri Crawford: 50

James Dixon: 45

Trelany Pennington: 30

Project Manager | Points Based | 50 Points (12.2%)

Karen Black: 46

Geri Crawford: 40

James Dixon: 45

Trelany Pennington: 40

Other | Points Based | 10 Points (2.4%)

Karen Black: 10

Geri Crawford: 10

James Dixon: 10

Trelany Pennington: 7

**Youturn Health
(Excluded)**

Service Description | Points Based | 50 Points (12.2%)

Karen Black: 30

Virtual client services are limited - engagement by telephone, text or tablet.

Geri Crawford: 40

The applicant describes program services which aligns to the logic model and describes measurable services and activities provides in a online platform. The applicant indicates process performance measures and outputs short, medium and long-term. The proposed services are responsive to the target population as described primarily via virtual settings; Proposal describes self paced video courses; virtual contact calls/meetings. Clinical services online obtaining and maintaining client engagement clearly described using a technology based platform

James Dixon: 30

Logic model is great. But obtaining and maintaining client engagement would be affected with majority of contact is via phone/video and text messaging.

Trelany Pennington: 45

Multi-Disciplinary Collaboration | Points Based | 20 Points (4.9%)

Karen Black: 15

Most services will be virtual. Multiple sub-contractors to provide services.

Geri Crawford: 15

Strategies for interagency communications and coordination are marginally described. The applicant is not a local provider and may not be as familiar with key system stakeholders/ community partners. It appears articulation between the organization's re-entry proposed services and the overall delivery mode will be implemented if funded in a virtual capacity.

James Dixon: 20

Trelany Pennington: 5

Organizational Qualifications | Points Based | 50 Points (12.2%)

Karen Black: 40

Services are primarily virtual. Staffing and services (sub-contractors pending)

Geri Crawford: 45

Applicant clearly described delivery of services in what appears to be in a virtual environment. Interagency collaboration is proposed as part of delivery of service however no clear entry level referral source(s) is indicated. The applicant proposes interagency collaboration with criminal justice and other social service providers. Onsite Community Coordinator will interface with CJ and social service providers. All clinical staff appear to be qualified and adequately trained; integrating peer specialist/coaches who have been successful assist in keeping participants engaged if they have a method of accessing the technology.

James Dixon: 25

The only staff I see that is local is the Community Coordinator. All other contact and trainings with clients are conducted by phone/video calls and text messages. Concerned with the interpersonal absence. Great curriculum otherwise.

Trelany Pennington: 20

Performance Measures & Deliverables | Points Based | 60 Points (14.6%)

Karen Black: 45

Applicant submits they have documented program success in other geographical locations (not locally).

Geri Crawford: 50

Since this appears to largely a virtual program the existing data collection; performance tracking system(s) are adequately detailed and appear imbedded in the model. The program's logic model

appears to convey the relationship between program requirements and organizations technical capacity to collect, track, analyze and report on inputs, outputs outcome(s) and deliverables.

James Dixon: 60

Has a clearly defined system for dealing with obstacles to data collection and operation. Has a good logic model that supports it.

Trelany Pennington: 45

Budget | Points Based | 20 Points (4.9%)

Karen Black: 15

(1) Coordinator position for local engagement. Most services will be virtual and provided by sub-contractors. Some information pending.

Geri Crawford: 15

The budget listed is sufficient to achieve proposed outcomes. However, matching/in-kind resources is vague and are not clearly defined possibly due to not being a localized program. Expanded capacity or continue services without duplicating existing efforts will need to be developed. The applicant described how oversight of funds will be ensured to support the program if funded.

James Dixon: 20

As an established organization, existing funding is established.

Trelany Pennington: 10

Clarification on listed operating expenses needed

Location | Points Based | 10 Points (2.4%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0

Understanding of Project | Points Based | 50 Points (12.2%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0

Responsiveness to Questions | Points Based | 40 Points (9.8%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0

Project Team | Points Based | 50 Points (12.2%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0

Project Manager | Points Based | 50 Points (12.2%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0

Other | Points Based | 10 Points (2.4%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0

PHASE 1

EVALUATORS

Name	Title	Agreement Accepted On
Karen Black	Government Operations Consultant -FDC	Mar 19, 2024 10:48 AM
Geri Crawford	Adjunct Professor	Mar 5, 2024 5:55 PM
James Dixon	Coordinator	Mar 12, 2024 5:16 PM
Trelany Pennington	Program Manager	Mar 6, 2024 1:16 PM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Service Description	Points Based	50 (23.8% of Total)

Description:

The extent to which the program services description aligns to the logic model and describes the measurable: inputs, services and activities; process and performance measures and outputs; and short, medium and long-term outcomes.

- A. Are services and activities quantified and clearly described?
- B. Are the proposed services responsive to the target population?
- C. Are the program implementation and performance outcome measures appropriate to determine the impact of the program?
- D. Are specific strategies for obtaining and maintaining client engagement clearly described?

Criteria	Scoring Method	Weight (Points)
Multi-Disciplinary Collaboration	Points Based	20 (9.5% of Total)

Description:

Articulation between your organization’s proposed services and the overall Reentry Services delivery model.

- A. Are strategies for interagency communications and coordination clearly described?

Criteria	Scoring Method	Weight (Points)
Organizational Qualifications	Points Based	50 (23.8% of Total)

Description:

The extent to which the applicant demonstrates capacity to deliver services.

- A. Does the applicant clearly describe capability of successful service delivery to high-risk individuals in the criminal justice population?
- B. Does the applicant propose interagency collaboration with criminal justice and other social service providers?
- C. Does the applicant propose methodology to work with Alachua County jails?
- D. What is the extent to which staff are qualified and adequately trained to provide effective reentry services?

Criteria	Scoring Method	Weight (Points)
Performance Measures & Deliverables	Points Based	60 (28.6% of Total)

Description:

- A. To what extent does the applicant detail existing data collection infrastructure, systems and processes to support the program?

- B. To what extent does the applicant describe its plan for program performance evaluation and continual quality improvement?
- C. How well does the program logic model convey the relationship between program requirements (inputs), the proposed activities (outputs), and the end results of the project (outcomes)?
- D. How well does the applicant identify potential obstacles for tracking and reporting of performance measures and deliverables, and how those obstacles will be addressed and mitigated?
- E. To what extent does the organization have the technical capacity to collect, track, analyze and report on outputs and outcome(s)?

Criteria	Scoring Method	Weight (Points)
Budget	Points Based	20 (9.5% of Total)

Description:

- A. The budget request and total budget is reasonable and is sufficient to achieve the proposed outcomes.
- B. How well does the applicant describe how oversight of funds will be ensured to support the program?
- C. To what extent are matching resources identified that will expand capacity or continue services without duplicating existing efforts?

Criteria	Scoring Method	Weight (Points)
Location	Points Based	10 (4.8% of Total)

Description:

Points Provided by Procurement.

AGGREGATE SCORES SUMMARY

Vendor	Karen Black	Geri Crawford	James Dixon	Trelany Pennington
The Long foundation, Inc	210	165	185	127
Released	190	185	185	115
Youturn Health	145	165	155	125

Vendor	Total Score (Max Score 210)
The Long foundation, Inc	171.75
Released	168.75
Youturn Health	147.5

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Service Description Points Based 50 Points (23.8%)	Multi-Disciplinary Collaboration Points Based 20 Points (9.5%)	Organizational Qualifications Points Based 50 Points (23.8%)	Performance Measures & Deliverables Points Based 60 Points (28.6%)
The Long foundation, Inc	43.8	16.3	42.5	43.8
Released	42.5	16.3	42.5	47.5
Youturn Health	36.3	13.8	32.5	50

Vendor	Budget Points Based 20 Points (9.5%)	Location Points Based 10 Points (4.8%)	Total Score (Max Score 210)
The Long foundation, Inc	15.5	10	171.75
Released	20	0	168.75
Youturn Health	15	0	147.5

INDIVIDUAL PROPOSAL SCORES

Released

Service Description | Points Based | 50 Points (12.2%)

Karen Black: 50

Detailed post release plan for wrap around services. Established pre release therapy model.

Geri Crawford: 45

The current program has been in operation at ACDOC since it's inception in 2023. The applicant describes in detail factors causing high recidivism rate in Alachua County. Identified measurable goals specific to the jail population. Trauma informed care programming begins by certified/trained inhouse staff with participants in a prerelease status while is custody 90 days prior to release; Program services has 5 a phase approach as a strategy for obtaining and sustaining participant engagement; wrap around services provided

James Dixon: 50

Logic model was easy to follow and showed a consistent flow of progress and the process.

Trelany Pennington: 25

Multi-Disciplinary Collaboration | Points Based | 20 Points (4.9%)

Karen Black: 20

Well established and diverse local partnerships.

Geri Crawford: 20

Because this is an existing program the applicant has clearly outlined their current and proposed methodology for continued collaboration and partnerships with local providers/agencies established in the community. Interagency communications appears to have been established.

James Dixon: 15

I did not see the frequency of staff meetings but I did see where the working board "frequently collaborates with referrals, resources, and support".

Trelany Pennington: 10

Strategies for Survival inside of Alachua County Jail?

Organizational Qualifications | Points Based | 50 Points (12.2%)

Karen Black: 45

Demonstrated therapy based program Alachua County Jail.

Geri Crawford: 45

The applicant has clearly described staff has expertise and experienced staffing adequately certified and trained at all levels to deliver operational and evidenced based services to high risk populations successfully. Such as in-house clinical staff trauma-informed care and peer support specialists mobile outreach capacity. The program has an existing location and is currently providing services at the ACDOC. The applicant noted a current and future listing of interagency collaboration with CJ and other community providers.

James Dixon: 50

The fact that work is currently being performed in the Alachua County Jail is a plus. Having justice-impacted individuals involved is important. And the letters of support is impressive.

Trelany Pennington: 30

Performance Measures & Deliverables | Points Based | 60 Points (14.6%)

Karen Black: 55

Well documented research, survey of post release needs for local resources services.

Geri Crawford: 55

The applicant has clearly defined examples of collecting data from their current activities at the ACDOC as well as data collection via programming through out each phase. The logic model is defined for program inputs outputs and outcomes by tracking participant requirements in encrypted case management software; jail population management; performance measures and deliverables. The

applicant provides projected data regarding cost savings for recidivism reduction. The applicant provided data participant data from inception date in 2023 to present.

James Dixon: 50

Has a good HIPAA-compliant program for data processing, aligns with the logic model, but I did not see obstacles for tracking and how to address them.

Trelany Pennington: 30

Budget | Points Based | 20 Points (4.9%)

Karen Black: 20

Potential to supplement staffing needs with interns and volunteers.

Geri Crawford: 20

It appears the budget requested will enhance services already being provided by the applicant at ACDOC. This program describes their other funding streams by continued fundraising and grant funding. The applicant clearly describes how the funds will be allocated. The applicant list current and proposed local matching or in kind and volunteer services. Proposal described current in-kind and matching resources identified that will expand capacity or continue services without duplicating existing efforts.

James Dixon: 20

Current and existing funding pre this grant shows current work already involved.

Trelany Pennington: 20

Location | Points Based | 10 Points (2.4%)

Karen Black: 0

Vendor does not have 12 months of business in Alachua County

Geri Crawford: 0

Vendor does not have 12 months of business in Alachua County

James Dixon: 0

Vendor does not have 12 months of business in Alachua County

Trelany Pennington: 0

Vendor does not have 12 months of business in Alachua County

The Long foundation, Inc

Service Description | Points Based | 50 Points (12.2%)

Karen Black: 50

Proposed client services are clearly explained and can be tailored to the client's specific needs.

Geri Crawford: 40

The applicant describes the proposed extended program services if funded. Applicant identifies factors causing high recidivism rates among specific targeted populations. Application appears to somewhat address measurable goals specific to re-entry programming regarding incarcerated individuals once implemented. It is unclear if upon program implementation performance/ outcome measures are appropriate to determine the impact as this will be a newly funded program . Strategies for obtaining and maintaining client engagement described during the initial 90 day period

James Dixon: 45

The proposed services are very responsive to the target population. Concerned that a critical target area outside of the three proposed target areas, and that is those affected in the male 18-24 range, and maybe up to 30 years of age. Particularly African American young men.

Trelany Pennington: 40

Specific strategies-more clarification requested.

Multi-Disciplinary Collaboration | Points Based | 20 Points (4.9%)

Karen Black: 20

Clearly defined plan for Multidisciplinary Collaboration.

Geri Crawford: 15

The applicants proposal outlines strategies for interagency communications and coordination is described once the program is implemented , functioning and operational. Several letters of interest noted however long term coordination is not clearly described

James Dixon: 20

Trelany Pennington: 10

Strategies are not clearly defined although they mention

Organizational Qualifications | Points Based | 50 Points (12.2%)

Karen Black: 50

Staff is highly qualified to provide reentry services to this population. Plan for LGBTQ veterans, and other at risk groups.

Geri Crawford: 40

The applicant somewhat describes the capability of service delivery to high-risk individuals in the criminal justice population once the program is up and running. Noted are the applicants pre concept meetings with CJ agencies and other social service providers. It appears the majority of programming and services will be contracted out to community providers who appear qualified and adequate to deliver most reentry services included in the application

James Dixon: 50

Trelany Pennington: 30

Unclear as to qualifications for proposed staff;

Performance Measures & Deliverables | Points Based | 60 Points (14.6%)

Karen Black: 60

The logic model is clearly described with well-defined methods for measures and deliverables.

Geri Crawford: 45

Since the applicant's proposal describes a concept of developing a reentry program, it is difficult to determine if the organization will have the technical capacity to collect, track, analyze and report on inputs, outputs and outcome(s). Even though data collection software is mentioned it does not detail existing data collection infrastructure, systems or processes to support the program. The same holds true for identifying potential obstacles for tracking and reporting of performance measures and deliverables, and how obstacles will be addressed and mitigated

James Dixon: 40

The system to be used for data collection and input was not listed. It did show the process but no system. The logic model was difficult to follow.

Trelany Pennington: 30

What system will be utilized to track reported data? Will surveys be self-reported?

Budget | Points Based | 20 Points (4.9%)

Karen Black: 20

Excellent outline of proposed budget for staffing of program, counseling services, participant training, outreach and other needs to ensure success of the client.

Geri Crawford: 15

Depending on the cost to contract proposed re-entry program services, operational costs and indicated salaries the budget may appear reasonable to achieve sufficient outcomes and begin a re-entry program. The applicant stated the proposal will support 150 participants in the first year after implementation. The applicant listed proposed matching /in- kind services commitments and letters of interest if funded.

James Dixon: 20

Trelany Pennington: 7

Clarification on Budget needed. Budget vs. Job description Transportation Trauma informed care-description needed. Training description as listed twice: Mike Powell is listed as recruit and training-7950 another training for 2500? Program manager listed as responsible for training.

Location | Points Based | 10 Points (2.4%)

Karen Black: 10

Geri Crawford: 10

James Dixon: 10

Trelany Pennington: 10

Youturn Health

Service Description | Points Based | 50 Points (12.2%)

Karen Black: 30

Virtual client services are limited - engagement by telephone, text or tablet.

Geri Crawford: 40

The applicant describes program services which aligns to the logic model and describes measurable services and activities provides in a online platform. The applicant indicates process performance measures and outputs short, medium and long-term. The proposed services are responsive to the target population as described primarily via virtual settings; Proposal describes self paced video courses; virtual contact calls/meetings. Clinical services online obtaining and maintaining client engagement clearly described using a technology based platform

James Dixon: 30

Logic model is great. But obtaining and maintaining client engagement would be affected with majority of contact is via phone/video and text messaging.

Trelany Pennington: 45

Multi-Disciplinary Collaboration | Points Based | 20 Points (4.9%)

Karen Black: 15

Most services will be virtual. Multiple sub-contractors to provide services.

Geri Crawford: 15

Strategies for interagency communications and coordination are marginally described. The applicant is not a local provider and may not be as familiar with key system stakeholders/ community partners. It appears articulation between the organization's re-entry proposed services and the overall delivery mode will be implemented if funded in a virtual capacity.

James Dixon: 20

Trelany Pennington: 5

Organizational Qualifications | Points Based | 50 Points (12.2%)

Karen Black: 40

Services are primarily virtual. Staffing and services (sub-contractors pending)

Geri Crawford: 45

Applicant clearly described delivery of services in what appears to be in a virtual environment. Interagency collaboration is proposed as part of delivery of service however no clear entry level referral source(s) is indicated. The applicant proposes interagency collaboration with criminal justice and other social service providers. Onsite Community Coordinator will interface with CJ and social service providers. All clinical staff appear to be qualified and adequately trained; integrating peer

specialist/coaches who have been successful assist in keeping participants engaged if they have a method of accessing the technology.

James Dixon: 25

The only staff I see that is local is the Community Coordinator. All other contact and trainings with clients are conducted by phone/video calls and text messages. Concerned with the interpersonal absence. Great curriculum otherwise.

Trelany Pennington: 20

Performance Measures & Deliverables | Points Based | 60 Points (14.6%)

Karen Black: 45

Applicant submits they have documented program success in other geographical locations (not locally).

Geri Crawford: 50

Since this appears to largely a virtual program the existing data collection; performance tracking system(s) are adequately detailed and appear imbedded in the model. The program's logic model appears to convey the relationship between program requirements and organizations technical capacity to collect, track, analyze and report on inputs, outputs outcome(s) and deliverables.

James Dixon: 60

Has a clearly defined system for dealing with obstacles to data collection and operation. Has a good logic model that supports it.

Trelany Pennington: 45

Budget | Points Based | 20 Points (4.9%)

Karen Black: 15

(1) Coordinator position for local engagement. Most services will be virtual and provided by sub-contractors. Some information pending.

Geri Crawford: 15

The budget listed is sufficient to achieve proposed outcomes. However, matching/in-kind resources is vague and are not clearly defined possibly due to not being a localized program. Expanded capacity or continue services without duplicating existing efforts will need to be developed. The applicant described how oversight of funds will be ensured to support the program if funded.

James Dixon: 20

As an established organization, existing funding is established.

Trelany Pennington: 10

Clarification on listed operating expenses needed

Location | Points Based | 10 Points (2.4%)

Karen Black: 0

Geri Crawford: 0

James Dixon: 0

Trelany Pennington: 0









Executive Summary

Final Audit Report

2024-05-03

Created:	2024-05-03
By:	Precious Merriweather (pmerriweather@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHQz8pKK8gzZ7_rnsjdekhZsTcGUfBYh_

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