



Agenda Item Summary

File #: 24-00469

Agenda Date: 5/28/2024

Agenda Item Name:

Ranking of RFP 24-465-LC Program Manager Services for Alachua County's Fresh Food Pathways Program for the Office of Sustainability, Equity, Economic and Strategic Development.

Presenter:

Sean McLendon, Economic Development & Food Systems Manager, 352.548.3765
Theodore White, Procurement Manager, 352.374.5202

Description:

Ranking and authorize staff to negotiate an agreement for RFP 24-465-LC Program Manager Services for Alachua County's Fresh Food Pathways Program for the Office of Sustainability, Equity, Economic and Strategic Development.

Recommended Action:

Approve the ranking and authorize staff to negotiate an agreement for RFP 24-465-LC Program Manager Services for Alachua County's Fresh Food Pathways Program:

1. New Venture Advisors
2. Food Works Group, LLC
3. Slick Garden Corporation

Authorize staff to negotiate an agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second-ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

Prior Board Motions:

At the Board's November 14, 2023, meeting Commissioner Prizzia moved the following: 1. Approve the work scope and authorize staff to advertise the RFP after reviewing the performance indicators and requirements and consider reducing the number of requirements with regards to deliverables and bring recommendations back to the Board for approval. 2. Continue food system solutions engagement and report back to the Board in March 2024 with findings of the food system solutions. 2nd Commissioner Cornell Chair. The motion carried 5-0.

At the Board's December 6, 2022, meeting, the Board approved the Fresh Food Pathways pilot project plan and the budget amendment.

Fiscal Note:

\$962,618 in total is budgeted for the Fresh Food Pathways Program.

This project will utilize the balance of the budget from ARP2021x008 Emergency Food Assistance (\$212,618.12) and \$750,000 from ARP2021x016 Fresh Food Pathways broken out in the following manner:

052.00.0064.564.64.00 - \$183,000 Machinery & Equipment

052.00.0064.564.52.00 - \$107,000 Operating

052.00.0064.564.34.00 - \$80,000 Contractual Services

052.00.0064.564.12.00 - \$380,000 Salary

052.00.0064.564.82.93 - \$212,618.12 Aid to Organizations

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

RFP 24-465-LC Program Manager Services for Alachua County's Fresh Food Pathways Program was released January 10, 2024. The deadline for receipt of RFP 24-465-LC Program Manager Services for Alachua County's Fresh Food Pathways Program was April 10, 2024; three (3) vendors responded.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/61829>